



City of Waupun

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"Wild Goose Center of Wisconsin"

May 7, 2009

MEMORANDUM

TO: Mayor & Council
FROM: Gary Rogers, City Administrator
CC: Website

RE: May Report to Common Council

Welcome Readers!

The *Administrator E-Newsletter* is an email designed to keep community members up-to-date with the latest City news. I hope that you will find these updates informative. This will also give citizens another avenue to communicate to me suggestions or concerns.

Please feel free to forward the newsletter to friends and family who you think would like to know what is happening in our City. We are working to develop an automatic sending of this report versus your having to access the report on our web site.

General Administration

With the Mayor's approval, an E-newsletter is being prepared and will be distributed as a posting on the City's website. The Administrator's Report is intended to inform citizens on activities of the City Administrator and general City news.

The 2009 Citizen Service Survey has been conducted and the results are being compiled. This is not a scientific survey, but should yield results the Council may use in future decisions. After presentation to the Council the results will be posted on the City Website.

Work is in process to prepare for the 2010 Census. Trista Steinbach, Building Inspections and Assessor Office has been our principal point of contact for census mapping and information.

Intergovernmental

May 2009 Report.

Several issues are on the table and will impact the City indirectly or directly. The indirect changes include the school consolidations. The direct impacts include the action anticipated by the State Building Commission on providing the option to purchase the State Land – managed by the Department of Corrections. Another direct and important issue is the communication changes being made to move from analog to digital communications. Fond du Lac County is aware of the issues and is moving forward to improving the service.

Economic Development

Council members unanimously approved the appointment of Sue VandeBerg to the CDA. Sue works at Dornfeld Financial and fills the vacancy left by Toni Hoffmann.

TID #3: Last month Council approved a Resolution declaring the amended redevelopment area No. 1 a blighted area. It is important to note the determination of blight enables the City to take advantage of funding opportunities not available without the declaration. In this particular area, we have building removal and contamination remediation that necessitates the declaration of blight.

Council Members voted to approve the New Haven Developer's Agreement for TID #5. The Developer is in the process of securing financial requirements of the Agreement.

At the April meeting of the Common Council members voted to approve the purchase of the Department of Corrections Land. This item will be brought before the State building Commission later this month.

The Heritage Ridge Property Owner has provided an amended agreement to the City. The amendment, under review, provides for us a method to move forward with construction of infrastructure **if stimulus** money is available. Please note, when we started talking to the land owner about using this project to gain stimulus dollars for Waupun – the rules were not developed and the State was not expected to derail the funds destined toward local government.

Administrative Assistant Activities

Began compiling results of 2009 Citizen Service Survey; results will be distributed to Council Members and posted on City website.

Prepared CDA agenda, took meeting minutes, and posted on City website. Distributed grant application materials to downtown businesses and answered questions.

Attended Bargains Galore ribbon cutting.

Updated PEG channel events calendar; received requests to display High School events information (Prom) and sporting events schedules on Ch. 98 – this request was passed on to WAHS staff.

Helped staff City booth promoting BID/CDA at Spring Expo.

Made final arrangements for spring flower planting which will take place on May 21st.

May 2009 Report.

Prepared various documents for City Administrator; prepared article for Mayor's column.

Updated and distributed Council Orientation Books material.

The objective with these reports is to provide Council with a snap-shot view of department activities. Your questions regarding projects, issues, or concerns not addressed by these reports are appreciated.

If you have questions regarding any of the subjects or subjects not addressed, please ask myself or the appropriate department manager.

Ec: Dan Vande Zande, City Attorney
Brenda Hicks-Sorensen, President FCEDC