



City of Waupun

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"Wild Goose Center of Wisconsin"

June 4, 2009

MEMORANDUM

TO: Mayor & Council
FROM: Gary Rogers, City Administrator
CC: Website
RE: June Report to Common Council

Welcome Readers!

The *Administrator E-Newsletter* is an email designed to keep community members up-to-date with the latest City news. I hope that you will find these updates informative. This will also give citizens another avenue to communicate to me suggestions or concerns.

Please feel free to forward the newsletter to friends and family who you think would like to know what is happening in our City. We are working to develop an automatic sending of this report versus your having to access the report on our web site.

General Administration

The 2009 Citizen Service Survey has been conducted; the results have been presented to Council and are now available on the City website. Overall, responses were quite positive and there was a significant increase in survey submission over the 2006 survey.

As reported previously, work is in process to prepare for the 2010 Census. The Census Representative will be asked to come and address the City Council (COW) regarding the process and proposed changes.

Intergovernmental

School consolidations, as reported previously we are work with the School District in their efforts for the changes to begin in the 09/10. Correspondence has also been sent to the District regarding the swing equipment at Jefferson School. The City does not want the liability of this equipment or the playground. I believe the School district has similar protection by State Law as us.

June 2009 Report.

Economic Development

During the May meeting of the State Building Commission, Commission Members opted to table the decision on providing the option for the City of Waupun to purchase the state-owned land managed by the Department of Corrections. The Department of Revenue is working on the issues identified by the Commission and we will be having a conference call with the State DOA next week.

The Heritage Ridge Property Owner has provided an amended agreement to the City. The amendment, under review, provides for us a method to move forward with construction of infrastructure **if stimulus or grant funds** become available.

The WIDC counter offer will be considered at the June meeting. The counter includes minor agreements that the WIDC held that the City was unaware. If approved by the Council the WIDC stockholders will address the issue in July. All other terms remain as proposed and approved by the Council.

BID board members approved grants to the House of Hunan and signage for the new Waupun City Grille Restaurant, located in the former Chit-Chat building.

The Community Development Authority approved Jeff Riel's grant application for interior improvements to his property located at 425 E. Main; this is the new location for C. Verhage Photography.

Administrative Assistant Activities

Finished compiling results of 2009 Citizen Service Survey and posted on City website.

Prepared CDA agenda, took meeting minutes, and posted on City website.

Updated PEG channel events calendar. Met with Radio Shack owner to discuss options for recording future Council Meetings utilizing camera equipment on hand. A follow-up meeting will occur after cabling arrives later this month.

Coordinated downtown spring flower planting and WCI flower donation for City parks and City signage areas.

Prepared various documents for City Administrator; prepared article for Mayor's column regarding trail signage.

The objective with these reports is to provide Council with a snap-shot view of department activities. Your questions regarding projects, issues, or concerns not addressed by these reports are appreciated.

If you have questions regarding any of the subjects or subjects not addressed, please ask myself or the appropriate department manager.

Ec: Dan Vande Zande, City Attorney
Brenda Hicks-Sorensen, President FCEDC