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# City of Waupun

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"Wild Goose Center of Wisconsin"

August 6, 2009

TO: Mayor and City Council  
FROM: Edward Madere, Interim City Administrator  
CC: Website  
RE: August Report to Common Council

## Welcome Readers!

The *Administrator E-Newsletter* is an email designed to keep community members up-to-date with the latest City news. We hope that you will find these updates informative. This will also give Waupun business owners and residents another avenue to communicate their suggestions or concerns.

## Public Forum

A Public Forum on governance is scheduled for the evening of August 11, 2009 beginning at 6:30 p.m. in City Hall. Information will be provided on local government structures including: full-time Mayor position, City Administrator position and City Manager position. Presenters include the Mayor of Beaver Dam, Fort Atkinson City Manager and the Wisconsin City/County Management Association Executive Director.

## 2010 Census

As reported previously, work is in process to prepare for the 2010 Census. The Census Representative will be asked to come and address the City Council (Committee of the Whole) regarding the process and proposed changes.

## Zoning Code Revisions

A subcommittee of the City Planning Commission is doing a major review of the City's Zoning Code. The purpose of this review is to update the Code to comply with any Court or State mandated changes, fill in any existing gaps, and make it easier to use for residents and businesses.

## **DOC Property Acquisition**

The State Building Commission, at its May meeting, opted to table a decision on providing an option that would allow the City of Waupun to purchase state-owned land located at the intersection of Highways 151 and 49 and managed by the Department of Corrections. State and City representatives met on July 17<sup>th</sup> to discuss the various issues identified by the Commission and Waupun City Council Members. At its July 28<sup>th</sup> meeting, the City Council approved a motion concurring with the conditions tentatively accepted by State and City representatives at the earlier meeting. The City remains optimistic that an agreement with the State allowing an option to purchase the property will be reached. The next meeting of State Building Commission is scheduled for August 12, 2009.

## **Community Development Authority Activity**

Community Development Authority members toured Whispering Oaks Assisted Living at their July meeting. Facility Grand Opening is tentatively scheduled for September.

As of July 1<sup>st</sup> the City has ownership of the former NAPA Warehouse in downtown Waupun. This property was acquired by the CDA to develop additional parking. Discussion will occur at upcoming CDA meetings regarding the proposed building demolition and parking lot construction.

## **Administrative Assistant Activities**

Represented City at Dr. Champion DDS and Holistic Healing Massage Therapy Ribbon Cuttings.

Updated PEG channel events calendar. In process of coordinating with Boy Scouts the recording of future Council Meetings and City events.

Prepared CDA agenda, took meeting minutes, and posted on City website. Coordinated Whispering Oaks Tour.

Prepared article for Mayor's column and newspaper regarding Arbor Day Observance to be held Monday, August 10<sup>th</sup>.

Began preparing 2009 Tree City USA application, 2010 Shared Ride Taxi application and documents related to upcoming leave of absence.

The objective with these reports is to provide Council with a snap-shot view of department activities. Your questions regarding projects, issues, or concerns not addressed by these reports are appreciated.

If you have questions regarding any of the subjects or subjects not addressed, please let the appropriate department manager or me know.