



City of Waupun

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“Wild Goose Center of Wisconsin”

September 4, 2009

TO: Mayor and City Council
FROM: Edward Madere, Interim City Administrator
CC: Website
RE: September Report to Common Council

Welcome Readers!

The *Administrator E-Newsletter* is an email designed to keep community members up-to-date with the latest City news. We hope that you will find these updates informative. This will also give Waupun business owners and residents another avenue to communicate their suggestions or concerns.

Public Forum on Governance

A Public Forum on governance was held on August 11, 2009 beginning at 6:30 p.m. in City Hall. Information was provided on local government structures by Mayor Kennedy of Beaver Dam, Fort Atkinson City Manager John Wilmet and Wisconsin City/County Management Association Executive Director Ed Henschel. The presentations were taped and broadcast on the Public Education & Government Channel, cable channel 98. The Council will next discuss governance for the City of Waupun at its September 29, 2009, Committee of the Whole meeting in City Hall.

DOC Property Acquisition

The State Building Commission, at its meeting of August 12, 2009, approved a motion concurring with the conditions tentatively accepted by State and City representatives. With this approval the State administrative staff will prepare an option agreement for the City of Waupun to purchase the state-owned land located at the intersection of Highways 151 and 49 and managed by the Department of Corrections. The completed agreement will be presented to the City Council for its review and consideration for approval.

Beaver Dam Eye Clinic – Waupun Branch

The City Plan Commission at a September 2, 2009, special meeting approved the site plan for the new Beaver Dam Eye Clinic – Waupun Branch on Gateway Drive. City Staff expedited the review process and Mayor Steger called the special Plan Commission to help the Clinic get a head start on the construction of its building. This new facility will be another positive addition to the City.

2008 City Audit

Baker Tilly Virchow Krause, LLP, the City's auditor presented the 2008 City Audit. The auditor noted that the City was in very good financial condition and cited the City's healthy General Fund Balance and low debt.

2010 City Budget

During August the City's Department Managers developed proposed 2010 departmental budgets. These have been compiled by the Clerk-Treasurers Office and will be reviewed the City Administrator and Clerk-Treasurer over the next several weeks. Beginning at the end of September, budget presentations will be made to the City Council.

Administrative Assistant Activities

Previous Administrator's reports to the Council have included a section on the Administrative Assistant Activities. The Administrative Assistant is currently on maternity leave. Her duties will be handled by other staff during her time at home with her new boy.

If you have questions regarding any of the subjects or subjects not addressed, please let the appropriate department manager or me know.