



# City of Waupun

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"Wild Goose Center of Wisconsin"

December 3, 2009

TO: Mayor and City Council  
FROM: Edward Madere, Interim City Administrator  
CC: Website  
RE: December Report to Common Council

## Welcome Readers!

The *Administrator E-Newsletter* is an email designed to keep community members up-to-date with the latest City news. We hope that you will find these updates informative. This will also give Waupun business owners and residents another avenue to communicate their suggestions or concerns.

## Holiday Decorations

With the help of numerous individuals, our downtown is decorated festively for the upcoming holidays. The Angels line Main Street, City Hall is adorned with garland and bows, the auditorium is full of trees and holiday décor, the open space resembles a winter wonderland and the Christmas trees stand merrily in our Main Street planters. Many businesses have participated and decorated the trees and the community has really come together in preparing Waupun for the holidays. Our appreciation to everyone involved.

## 2010 City Budget

The 2010 City budget was adopted at a special November meeting of the Common Council. Numerous items were trimmed from the budget so property owners would notice a slight decrease in the City portion of their tax bill.

## Property Taxes

Property tax bills will be sent out by mid-December with the first installment due January 31, 2010. Payments can be mailed to City Hall, placed in the City Hall drop box, or made in person at the Clerk's Office.

## **Business Improvement District**

BID Board members approved one Façade Improvement Program Grant at their November meeting. Electric Beach received grant approval to fund improvements to the building's rear exterior.

## **Beautification Committee Introduces "First Tuesdays"**

Beautification Committee members held their first monthly downtown clean up day on December 1<sup>st</sup>. Downtown businesses are invited to meet at the Open Space at 9:15am the first Tuesday of the month to help keep the Downtown tidy. This event is suitably named "First Tuesdays".

## **Long term Planning**

During budget discussions this year, Council also briefly reviewed long term land development in the City as well as the need to review the City's long term financial needs. It is anticipated that early in 2010 the Council will be devoting considerable time to these topics in order to plan for the continued orderly development of Waupun in a fiscally responsible manner.

## **Administrative Assistant Activities**

Administrative Assistant Michelle Kast has returned from maternity leave and has been actively involved in a number of projects including preparing the downtown for the holiday season, broadcasting events on the PEG channel and updating the calendar of events, attending CDA and Beautification Committee meetings, and finalizing and submitting the Tree City USA application.

The objective with these reports is to provide Council with a snap-shot view of department activities. Your questions regarding projects, issues, or concerns not addressed by these reports are appreciated.

If you have questions regarding any of the subjects or subjects not addressed, please let the appropriate department manager or me know.