



City of Waupun

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"Wild Goose Center of Wisconsin"

April 8, 2010

TO: Mayor and City Council
FROM: Edward Madere, Interim City Administrator
CC: Website
RE: April Report to Common Council

The *Administrator E-Newsletter* is designed to keep community members up-to-date with the latest City news. We hope that you will find these updates informative. The objective with these reports is to provide the City Council and residents with a snap-shot view of major activities. Please feel free to contact the Administrator's office for any additional information or questions regarding projects, issues, or concerns not addressed by these reports.

City Administrator Recruitment

The City Council has retained the consulting firm of Public Administration Associates, LLC of Oshkosh to assist with the City Administrator recruitment process. The estimated 16-week process is actively underway with ads for the position to be posted in the coming week. Information on the position to include the ad and position profile will be on the City's website. It is anticipated that the Administrator position will be filled in July or August.

Proposed Recreation Trail

City representatives have been meeting with members of the Chamber of Commerce, local citizens, and business owners to discuss the potential of creating a multi-purpose bike/walking/cross-country ski trail connecting Fond du Lac County's Waupun Park with the Wild Goose Trail. This Chamber initiated project would provide additional recreational opportunities to the City's residents and visitors. More information and opportunities to participate are expected shortly.

Option to Purchase State Land

City Staff continues to work with Wisconsin Division of State Facilities representatives to finalize an option to purchase agreement for the purchase of the DOC land (approximately 250 acres) east of Highway 151 and north of Highway 49. When completed, the agreement will be presented to the City Council for its consideration. Regrettably, recent snags in the negotiations have delayed the agreement. However, City staff continues to be optimistic that this matter will conclude shortly.

April 2010 Council Report

Storm Water Regulations

In continued effort to meet the State's storm water quality management requirements, the Board of Public Works held a public informational meeting concerning construction of a storm water pond directly east of Highway 151, across from the residential area of Claggett Avenue. Four members of the public attended. The information that was provided and questions that were raised related to nonpoint pollution, what and why of storm water detention ponds, and the impact on the residential area over future growth. The next step in this process is the City Council consideration to authorize engineering services for pond design.

2010 Census

Census forms were mailed out in March. The Library is a "Be Counted Site". Census representatives are on site at certain times to answer questions and assist with form completion. Individuals who did not receive or misplaced their form may pick up a replacement form at the Library. Local and national census participation trackers have been installed on the City's website to provide up to date response rates. Participation currently stands at 78% and 77% for Fond du Lac and Dodge Counties respectively – well above the national response rate of 63%.

Community Development Authority Activities

Members of the Beautification Sub-Committee presented preliminary plans for the Open Space project at the March CDA meeting. Plans will be finalized and presented for CDA approval at its April meeting.

As previously mentioned, quotes for the downtown flowers have been received from three area businesses. Farm & Home has been selected to supply the downtown Main Street flowers and Waupun Florist was chosen to provide flowers for the side street planters. The flowers will be planted prior to the Memorial Day weekend.

Administrative Assistant Activities

Administrative Assistant Michelle Kast has been actively involved in a number of projects including registering with the Central Contractor Registry (CCR); issuing building permits, street opening permits, and assisting the Public Works Department while office staff was on vacation; attending CDA meetings and taking meeting minutes; broadcasting the Geography Bee and Informational Census Presentation on the PEG channel; and updating the PEG channel calendar of events.

If you have questions regarding any of the subjects or subjects not addressed, please let the appropriate department manager or me know.