



City of Waupun

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"Wild Goose Center of Wisconsin"

May 6, 2010

TO: Mayor and City Council
FROM: Edward Madere, Interim City Administrator
CC: Website
RE: May Report to Common Council

The *Administrator E-Newsletter* is designed to keep community members up-to-date with the latest City news. We hope that you will find these updates informative. The objective with these reports is to provide the City Council and residents with a snap-shot view of major activities. Please feel free to contact the Administrator's office for any additional information or questions regarding projects, issues, or concerns not addressed by these reports.

City Administrator Recruitment

The consulting firm of Public Administration Associates, LLC continues to assist with the City Administrator recruitment process. We are 5 weeks into the estimated 16-week process with applications for the position closing May 14. It is anticipated that the City Council will narrow the field of applicants to 10 semi-finalists later this month.

2010 Census

On May 1st census takers began door-to-door visits to homes that did not return census forms. Residents will be able to identify a census worker by his or her official government badge, marked with just their name. Please note that census takers never ask to enter your home.

Local census response rates continue to be high. As of April 27, participation rates were 84% for Fond du Lac County, 83% for Dodge County, and 72% nationally.

Community Development Authority Activities

At its April meeting the CDA approved design plans for the Open Space area on East Main Street. The project will begin shortly and is anticipated to be completed by fall.

Last month the CDA and Business Improvement District shared a booth at the Home Show promoting downtown Waupun. The design plan for the Open Space was on display and citizens reported positively on the plan in place.

May 2010 Council Report

The grant application submitted by Fuller's Strength Training of 10 N. Fond du Lac Street was approved at the April meeting of the CDA. Improvements to the building include replacing the sub floor, installing interior partitions and rubber flooring, and other interior repairs and improvements.

Spring flowers will be displayed in our central business district in time for Memorial Day weekend. Our appreciation goes out to Capital Auto Body for their generous donation of paint and labor to spruce up the 28 side street flower planters.

Business Improvement District Activities

At their April meeting BID Board members approved a grant for Rohn Bishop's property at 307 E. Main Street. Improvements include siding and roof repair and installation of three lights.

Proposed Recreation Trail

City representatives have been meeting with members of the Chamber of Commerce, local citizens, and business owners to discuss the potential of creating a multi-purpose bike/walking/cross-country ski trail connecting Fond du Lac County's Waupun Park with the Wild Goose Trail. This Chamber initiated project would provide additional recreational opportunities to the City's residents and visitors. Group members have met with a number of consultants and state and local representatives for matters related to pool and building construction and trail design and construction. Fundraising efforts will begin at a future date.

Option to Purchase State Land

City Staff continues to work with Wisconsin Division of State Facilities representatives to finalize an option to purchase agreement for the purchase of the DOC land (approximately 250 acres) east of Highway 151 and north of Highway 49. When completed, the agreement will be presented to the City Council for its consideration. Regretfully, recent snags in the negotiations have delayed the agreement. However, City staff continues to be confident that this matter will conclude shortly.

Administrative Assistant Activities

Administrative Assistant Michelle Kast has been actively involved in a number of projects including preparing and tending to a booth for the Home Show, updating Council orientation books, issuing building and street opening permits, attending CDA meetings and taking meeting minutes, broadcasting the April Council meeting on the PEG channel, and updating the PEG channel calendar of events.

If you have questions regarding any of the subjects or subjects not addressed, please let the appropriate department manager or me know.