



City of Waupun

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"Wild Goose Center of Wisconsin"

June 3, 2010

To: Mayor and City Council
From: Edward Madere, Interim City Administrator
Re: June Report to Common Council

The *Administrator E-Newsletter* is designed to keep community members up-to-date with the latest City news. The objective with these reports is to provide the City Council and residents with a snap-shot view of major activities. Please feel free to contact the Administrator's office for any additional information or questions regarding projects, issues, or concerns not addressed by these reports.

City Administrator Recruitment

The consulting firm of Public Administration Associates, LLC continues to assist with the City Administrator recruitment process. Nine weeks into the 16-week process Council members have selected four finalists to interview for the position later this month. It is anticipated that the new Administrator will be in place around mid-July.

2010 Census

On May 1st census takers began door-to-door visits to homes that did not return census forms. Home visits will conclude in July. Residents are able to identify a census worker by his or her official government badge, marked with just their name. Please note that census takers never ask to enter your home.

Community Development Authority Activities

The grant application submitted by Wee Care Child Center of 1 W. Brown Street was approved at the May meeting of the CDA. The project includes pouring cement near the building's rear entrance.

The Open Space project on E. Main Street continues to progress. Much of the landscaping is complete and the mulch, plants and flowers will be put in place in the next month.

Flowers now line the streets of Waupun's Central Business District. Thank you to the side street businesses who "adopt a planter" by watering and caring for the flower pots outside their place of business. Our appreciation also goes out to Waupun Correctional Institution for their generous donation of flowers to be planted in City parks and other public owned areas.

June 2010 Council Report

Proposed Recreation Trail

Members of the Chamber of Commerce, local citizens and business owners, and representatives of the City have come together to form the Waupun Area Recreation Program (WARP). The group meets to discuss the potential of creating a multi-purpose bike/walking/cross-country ski trail connecting Fond du Lac County's Waupun Park with the Wild Goose Trail. This Chamber initiated project would provide additional recreational opportunities to the City's residents and visitors. Group members have met with a number of consultants and state and local representatives for matters related to pool and building construction and trail design and construction. Fundraising efforts will begin at a future date. WARP is currently working on becoming a 501(c)(3) organization.

Option to Purchase State Land

City Staff continues to work with Wisconsin Division of State Facilities representatives to finalize an option to purchase agreement for the purchase of the DOC land (approximately 250 acres) east of Highway 151 and north of Highway 49. When completed, the agreement will be presented to the City Council for its consideration. Regrettably, recent snags in the negotiations have delayed the agreement. However, City staff continues to be confident that this matter will conclude shortly. In conjunction with the above, City staff is completing a request for qualifications (RFQ) document to be used to attract potential developers to the site.

Jefferson School Building

City staff will be working with Waupun School District staff to develop alternative uses for the, now vacant, Jefferson School building. It is hoped that recommendations can be developed for review and input from the Jefferson School neighborhood, the School Board, and the City Council.

Smoking Restrictions

The State law prohibiting smoking in public places, places of employment etc goes into effect on July 5, 2010. City staff will be seeking input from the Chamber of Commerce and tavern owners regarding the potential development of a City ordinance. A significant reason for developing a City Ordinance would be to promote uniformity in how business owners deal with the new restrictions.

Administrative Assistant Activities

Administrative Assistant Michelle Kast has been actively involved in a number of projects including coordinating delivery and planting of the downtown flowers, organizing the WCI flower donation, attending CDA meetings and taking meeting minutes, broadcasting the May Council meeting on the City website and PEG channel, and updating the PEG channel calendar of events.

If you have questions regarding any of the subjects or subjects not addressed, please let the appropriate department manager or me know.