



# City of Waupun

201 E. Main Street  
WAUPUN, WISCONSIN 53963  
Phone: 920-324-7900  
Fax: 920-324-7939

*"Wild Goose Center of Wisconsin"*

September 16, 2010

TO: Mayor and Common Council  
FROM: Kyle Clark, City Administrator  
CC: Website  
RE: September Report to Common Council

The *Administrator E-Newsletter* is designed to keep community members up-to-date with the latest City news. I hope that you will find these updates informative. The objective with these reports is to provide the Common Council and residents with a snap-shot view of major activities. Please feel free to contact the Administrator's office for any additional information or questions regarding projects, issues, or concerns not addressed by these reports.

## **Bike Trail & Pool Project**

Two goals identified during the City's strategic planning session held on June 21, 2010 included the development of a water facility in Fond du Lac County Park and a bike trail connecting the City of Waupun and the Wild Goose Trail. In effort to meet these goals, a number of activities have taken place.

A fundraising agreement between the City and Waupun Area Recreation Project (WARP) was approved at the August 31 Committee of the Whole meeting and both parties have since signed the document. On September 1, 2010 WARP and City staff met with Fond du Lac County UW Extension Education, Agriculture & Recreation Committee to discuss the potential placement of a swimming facility at the Fond du Lac County Park. The committee referred decision on the matter to the Fond du Lac County Board of Supervisors. Board members will be presented with a resolution for consideration at their September 21 meeting.

Earlier this month I met with Public Works Director Flynn, Chamber Director Buwalda and representatives from Bonestroo to begin mapping out the Bike Trail.

## **Athletic Complex/Jefferson School**

On August 30 the City and School held a joint informational meeting to discuss the future of the Jefferson Elementary site and the development of a joint school and community recreational facility. There was a good turnout at the informational meeting and a number of comments were heard: the Youth Soccer representatives informed those in attendance of a grant application they submitted, members of the Historical Society spoke of their desire to lease the Jefferson School building, favorable comments were heard on a consolidated sports complex, and school district

administration expressed their intent to sell the property. No action was taken at this informational meeting. Negotiations on the Jefferson School building continue between the school district and developer.

A consolidated recreational area is another item that was identified during the City's June strategic planning session.

### **Option to Purchase State Land**

City staff has concluded its work with DOC and Division of State Facilities representatives to finalize an option to purchase agreement for the purchase of the DOC land (approximately 250 acres) east of Highway 151 and north of Highway 49. The agreement was approved by City Council on August 10 and has been sent to state departments for signatures. The City's been informed that final signatures by the DOC and Department of Administration are underway and this matter will conclude shortly. The City has been negotiating on this property for over seven years and is eager to explore the many economic development opportunities that the signed option presents us with.

In conjunction with the above, City staff is completing a request for qualifications (RFQ) document to be used to attract potential developers to the site.

### **Promote Waupun**

We recently began recognizing business, industry, and those involved with organizing community events in Waupun by sending cards expressing our gratitude for their commitment to enhancing our community.

### **Administrative Assistant Activities**

Administrative Assistant Michelle Kast has been involved in a number of projects including receipt entry, month end journal entries, broadcasting the August Council meeting on the website and PEG channel, and updating the PEG channel calendar of events.

If you have questions regarding any of the subjects or subjects not addressed, please let the appropriate department manager or me know.