



City of Waupun

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"Wild Goose Center of Wisconsin"

October 27, 2010

TO: Mayor and Common Council
FROM: Kyle Clark, City Administrator
CC: Website
RE: October Report to Common Council

The *Administrator E-Newsletter* is designed to keep community members up-to-date with the latest City news. I hope that you will find these updates informative. The objective with these reports is to provide the Common Council and residents with a snap-shot view of major activities, specifically those identified in the City's strategic planning session held in June 2010. Please feel free to contact the Administrator's office for any additional information or questions regarding projects, issues, or concerns not addressed by these reports.

Pool Project

Burbach Aquatics has been asked to complete a feasibility study for the proposed development of a water facility at the Fond du Lac County Park and proposed renovations to the existing McCune Beach site. December 1, 2010 is the anticipated completion date for the study.

Bike Trail

Bonestroo finalized the survey of the trail between Edgewood Drive and Meadowview Primary School. Staff is working with DOT representatives to secure a bike trail lane from the city limits to the Wild Goose Trail along Highway 49.

Athletic Complex

City, school, and youth organization representatives plan to meet with H&K Sports Fields next week to discuss updated conceptual plans for the athletic complex. It is anticipated that H&K will prepare a site plan for the project in November and a cost proposal shortly thereafter.

Option to Purchase State Lands

On September 27 the City received from DOC representatives a signed option to purchase agreement for the purchase of DOC land (approximately 250 acres) east of Highway 151 and north of Highway 49. In mid-October a gathering was held to show our appreciation to those who assisted the City in securing the option to purchase. The event received a good turnout with DOC Secretary Rick Raemisch, Senator Randy Hopper, Representative Dick Spanbauer, former

Senator Carol Roessler, city staff, and representatives of the Burke Center, FCEDC, and DOC all in attendance.

A Request for Qualifications (RFQ) document has been prepared and distributed to be used to attract potential developers to the site. RFQ's are due November 12.

New Business Recruitment

In effort to streamline the process for recruiting new business to the City of Waupun, staff has been actively involved in updating the business park covenants and funding incentives. We are hopeful that the incentives will be in place in November or December.

400 Block Inspections

At its June strategic planning session Common Council identified the need to further develop our downtown properties. Taking the initial step in meeting this goal, the Common Council and CDA are undergoing a review of the properties in the Central Business District. The week of October 18 informational inspections began on the south side of the 400 block of East Main Street. We hope to gather information from these inspections which may be used to help further develop opportunities for local property and business owners to partner with the CDA to enhance and develop our downtown.

Administrative Assistant Activities

Administrative Assistant Michelle Kast has been involved in a number of projects including coordinating DOC land event and RFQ preparation, receipt entry, month end journal entries, broadcasting the September Council meeting on the website and PEG channel, and updating the PEG channel calendar of events.

If you have questions regarding any of the subjects or subjects not addressed, please let the appropriate department manager or me know.