



City of Waupun

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"Wild Goose Center of Wisconsin"

Community Development Authority
Minutes of Working Meeting on May 20, 2014
Approved 7/15/14

The Waupun Community Development Authority met Tuesday, May 20, 2014 at 4:00pm in the Council Chambers.

Mayor Clark called the meeting to order at 4:00 PM.

Members present on roll call are John Karsten, Jill Vanderkin, Nancy Vanderkin, Mayor Kyle Clark, Sue VandeBerg, Cassandra Verhage and Derek Drews. No members are absent.

City staff in attendance are City Attorney Dan VandeZande and Administrative Assistant Michelle Kast.

No audience or media representatives present.

Mayor Clark welcomes new member Cassandra Verhage.

Motion VandeBerg, second N. Vanderkin to approve the minutes of the March 18, 2014 CDA meeting. Motion carried unanimously.

Review and discussion on housing grant write off requests. The housing sub-committee recommended approval of all requests plus one additional new request.

Motion N. Vanderkin, second VandeBerg to approve the write off requests presented plus one additional for a total of \$62,199.97 for the CDBG program and \$16,887.29 for the HOME/HCRI program. Motion carried unanimously.

Mayor Clark presented options for the 2014 CDA budget. Anticipated revenue of \$75,159. Anticipated expenses of \$63,550, which includes painting the 300 block of E. Main and cleaning and tuck-pointing some properties on the S. side of the 300 block of E. Main. Additional funds could be available for other projects if we choose not to seal, as there have been mixed reviews on sealing. Golden Cup is interested in a façade rebuild.

Motion Karsten, second by VandeBerg to move forward with the projects identified for 2014. Motion carried unanimously.

Kast reviewed the April financial reports. Year to date expenses are just under \$3,700. Revenue is close to \$2,900. Property taxes receivable are approximately \$55,400.

Motion Draws, second J. Vanderkin to approve the financial reports. Motion carried unanimously.

Next meeting date: Tuesday, June 17, 2014 at 4:00pm

Agenda items: Banners, Update on Downtown Improvements

Motion N. Vanderkin, second by Verhage to call the meeting adjourned at 4:35pm. Motion carried unanimously.

Michelle Kast
Administrative Assistant