



"Wild Goose Center of Wisconsin"



City of Waupun

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Waupun Business Improvement District Minutes of Meeting Wednesday, January 8, 2014

The Waupun Business Improvement District met Wednesday, January 8, 2014 in the City Hall Council Chambers with Chairperson Wayne Buteyn presiding.

Members present are Wayne Buteyn, John Karsten, Larry Sullivan, Jeff Riel, Rich Matravers, John Theune, and Al Verhage.

Members absent and excused are Marty Koehler, Jack Dunham, and Eunice Beekman.

Staff present is Administrator Kyle Clark and City Clerk Angela Hull.

Chairman Buteyn called the meeting to order at 7:00am.

Motion Theune, second Karsten to approve the minutes of the October 9 and 18, 2013 meeting of the Business Improvement District. Motion carried.

BID Financial report provides current fund balance as of January 1, 2014 of \$15,821.77 with \$2,925.00 outstanding- prior approved applications waiting completion. \$12,896.77 funds remain available.

Sue Bentz appeared before the Board to submit a Façade Improvement Program application for the property at 25 E. Main Street, Waupun. Renovation to the façade includes replacement of three (3) overhead garage doors. Total project cost is estimated at \$10,820. Bentz asks for the 50% matching grant not to exceed \$2,000.00.

Motion Verhage, second Karsten to approve a 50% matching grant not to exceed \$2,000.00 to Bentz Shell Service, Inc. for façade improvements to the building at 25 E. Main Street. Motion carried.

Prior approved applications, waiting disbursement are Pete's Auto Repair & Sales (\$925) and Qemal Alimi (\$2,000). Clark informs the Board that the payment to Qemal Alimi can be issued from the BID as they have complied with the guidelines of the CDA and their project is complete.

The next meeting of the Business Improvement District is scheduled for February 12, 2014 at 7:00am at the Waupun City Hall. Clark states that this is the month in which we hold the Annual Meeting of the BID. Discussion was heard of holding the annual meeting in March or April and possibly at a later time in the day.

Motion Theune, second Matravers duly carried the BID Board adjourned at 7:13am.

Angela J. Hull, City Clerk