



# City of Waupun

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*"Wild Goose Center of Wisconsin"*

## Waupun Business Improvement District Minutes of Meeting Wednesday, July 9, 2014

The Waupun Business Improvement District met Wednesday, July 9, 2014 in the City Hall Council Chambers with Chairperson Wayne Buteyn presiding.

Members present are Wayne Buteyn, Larry Sullivan, Jack Dunham, Jeff Riel, Rich Matravers, John Theune, Krista Bishop, Al Verhage, and John Karsten. Members absent and excused are Marty Koehler.

Staff present is Administrator Kyle Clark and City Clerk Angela Hull.

Audience present is Tim Vanderkin.

Chairman Buteyn called the meeting to order at 7:00am.

No members of the public addressed the Board.

Motion Bishop, second Riel to approve the minutes of the June 11, 2014 meeting of the Business Improvement District. Motion carried.

### Prior Business- Outstanding Applications

Byron Mulder of Farmer's Elevator submitted an application in May. This project is on-going as he is waiting on the signage. His application expires in August.

Derek Drews of Fox Valley submitted an application in May. This on-going project is a large construction project and payment will not be issued until 2015.

Melanie Williams of 311 E. Main Street submitted an application in June. This project is on-going and expires in September.

### Financial Statement Review

BID Financial report provides current fund balance as of July 1, 2014 of \$10,956.78 with \$4,000.00 outstanding- prior approved applications waiting completion to be paid in 2014 and \$5,000.00 outstanding prior approved application waiting completing to be paid in 2015. \$6,956.78 funds remain available for 2014.

Tim Vanderkin appeared before the Board to submit a Façade Improvement Program application for the property of 12 W. Main Street, Waupun. Renovation to the façade includes windows and re-bricking the exterior. Total estimated cost of this project is estimated at \$31,245.00.

Motion Bishop, second Riel to approve a 50% matching grant not to exceed \$2,000.00 to Tim Vanderkin for façade improvements to the building at 12 W. Main Street. Motion carried.

The next meeting of the Business Improvement District is scheduled for August 13, 2014 at 7:00am at the Waupun City Hall.

Motion Riel, second Matravers duly carried the BID Board adjourned at 7:08am.

Angela J. Hull, City Clerk