



'Wild Goose Center of Wisconsin'



City of Waupun

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Waupun Business Improvement District Minutes of Annual Meeting Wednesday May 14, 2014

The Waupun Business Improvement District met Wednesday, May 14, 2014 in the City Hall Council Chambers with Chairperson Wayne Buteyn presiding.

Members present are Wayne Buteyn, John Karsten, Larry Sullivan, Jeff Riel, Rich Matravers, John Theune, and Krista Bishop. Members absent and excused are Marty Koehler, Jack Dunham, and Al Verhage.

Staff present is Administrator Kyle Clark and City Clerk Angela Hull.

Chairman Buteyn called the meeting to order at 7:00am.

Motion Matravers, second Riel to approve the minutes of the January 8, 2014 meeting of the Business Improvement District. Motion carried.

Peter Lawrie has an outstanding application that has expired. Clark will contact Lawrie to find out his intentions of his project and report back to the Board at its next meeting.

BID Financial report provides current fund balance as of May 1, 2014 of \$11,821.77 with a \$925.00 outstanding- prior approved application waiting completion. \$10,896.77 funds remain available.

Motion Theune, second Sullivan to approve the 2014 Financial Statement as provided. Motion carried.

Derek Drews of Fox Valley Savings Bank appeared before the Board to submit a Façade Improvement Program application for the property at 101 S. Madison Street, Waupun. Renovation to the façade includes a complete remodel of the exterior and interior- roof, concrete, windows, doors, signage, lighting. Total project cost is estimated at \$1.5 million. Drews asks for \$5,000 for this project to be deferred to 2015. As Fox Valley Savings Bank will be reassessed and an increase in value due to the improvements will be applied in 2015, it is asked for this payment to be issued at that same time.

Motion Theune, second Karsten to approve \$5,000 grant to Fox Valley Savings Bank to be paid in December 2015 for façade improvements to the building at 101 S. Madison Street. Motion carried.

Byron Mulder of Farmer's Elevator Co. LTD appeared before the Board to submit a Façade Improvement Program application for the property at 2 W. Main Street, Waupun. Renovation to the façade includes painting of entire building and signage. Total project cost is estimated at \$18,450. Mulder asks for the 50% matching grant not to exceed \$2,000.00.

Motion Theune, second Matravers to approve a 50% matching grant not to exceed \$2,000.00 to Farmer's Elevator Co. LTD for façade improvements to the building at 2 W. Main Street. Motion carried.

Chairman Buteyn calls for the Annual meeting to begin.

Chairman Buteyn welcomes new member, Krista Bishop and thanks the returning members, John Karsten, Al Verhage, and Jeff Riel for accepting another term.

Motion Bishop, second Theune to approve the February 13, 2013 minutes of the 2013 annual meeting.
Motion carried.

The Board reviewed the approved 2013 projects which the BID paid out \$25,602.00.

Clark comments that the other block of Main Street will be getting estimates for painting, tuck pointing, and cleaning of the buildings.

Golden Cup is interested in renovating their front façade this year.

The December 31, 2013 BID Financial report provided an ending balance of \$1,869.72 of funds remaining available.

The next meeting of the Business Improvement District is scheduled for June 11, 2014 at 7:00am at the Waupun City Hall.

Motion Riel, second Karsten duly carried the BID Board adjourned at 7:25am.

Angela J. Hull, City Clerk