

**City of Waupun Zoning Board of Appeals**  
Minutes of the January 7, 2014 meeting  
(Approved 4-22-14)

1. Call to Order:  
The Zoning Board of Appeals met at 4:30 p.m.
2. Roll Call:  
Members present: Frank Mesa, Richard Walters, Jason Steinbach  
Members Absent: Merlin Schouten, Steve Bastian  
Also present: Mary Kay Vogel
3. Motion by Steinbach seconded by Walters to approve minutes of the October 22, 2013 meeting. Motion carried unanimously.
4. Public Hearing - Variance request of Waupun Hockey Association at 510 E Spring St to install a permanent ground sign that will be 32 sq. ft.

Erick Gerritson and Warren Baley with the Waupun Hockey Association appeared and discussed the plans for the new sign. The new sign will be placed where the existing wood sign is in the front of the building. The new sign would be perpendicular to the street as it will be electronic and two sided. The Hockey Association will be asking the City to help do the footings for the sign. The sign will be used to advertise events that are taking place at the Community Center, not just Hockey events. John Williamson appeared and stated that he installed and maintained the original wood sign and would like to see it replaced, however he would like the sign to say Waupun Community Center on it.

Motion by Steinbach, seconded by Walters to approve the variance as requested on the condition that the City install the footings for the base of the sign. Motion carried, unanimously.

5. Variance Request of WI State Prison at 400 S. Drummond St to vary the street yard setback from 100' to 5' to allow the construction of a fuel tank enclosure.

Dan Durant and Jerome Jansen appeared to discuss the plans. They are replacing their coal burners with natural gas. For this new construction they have to be within 300' of a well. They currently have an 8,000 gallon tank and they are putting in a 40,000 gallon tank to be more efficient. There will be a containment area. The building will be cement walls and a tin or metal roof. The top 5' of the enclosure are open for fuel oil structures. There will be a chain link fence between the sidewalk and the structure. Mr. Jansen did state that the building will be located closer to the building than originally planned, but he does not have the exact location yet as they have to get approval and variances from the DNR as well. There are numerous underground utilities / structures that restrict them as to where the building can go.

A call was received from the resident at 278 S. Drummond St. with concerns about semis unloading supplies and blocking their driveway, however this is a loading area for Waupun Correctional Institution and not the Power Plant.

Motion by Walters, seconded by Steinbach to approve the variance as requested pending DNR approval. Motion carried, unanimously.

6. Adjournment - Motion by Steinbach, seconded by Walters, to adjourn. Motion carried unanimously. Meeting adjourned at 4:50 p.m.

Trista Steinbach  
Administrative Assistant