

City of Waupun Zoning Board of Appeals
Minutes of the May 6, 2014 meeting
(Approved 6/25/14)

1. Call to Order:
The Zoning Board of Appeals met at 4:44 p.m. Richard Walters was acting Chairman.
2. Roll Call:
Members present: Richard Walters, Steve Bastian, Merlin Schouten, Mark Nickel and Jon Dobbratz (Alternate)
Members Absent: Frank Mesa
Also present: Mary Kay Vogel, Kyle Clark, Craig Bronkhorst and Scott Chitko
3. Approve minutes of April 22, 2014 meeting. Motion by Schouten, seconded by Bastian to approve the April 22, 2014 meeting minutes. Motion carried unanimously. All members present voted aye.
4. Public Hearing - Variance request of Summit Combined Properties LLC to reduce the lot size from 1 acre to approximately 33,780 sq. ft., for a vacant lot at the corner of E. Jefferson St. and Washington Ave., per Municipal Code Section 16.04(4)(c)(i).

Walters read the notice. Clark presented proposal as a good fit for the future development of the adjoining City property and the proposed development. The benefit of retaining access to City owned former school is in the best interest of any future use of the structure. The proposed lot size and shape was discussed. The new proposed development will face Washington Ave and does not require an acre. Access points are being planned with MSA for the Certified Survey Map creating this lot. Site Plan approval is scheduled for May 22, 2014. Members discussed changing the Ordinance requirement of a one acre minimum instead of issuing a variance. The process to accomplish that was reviewed.

Motion by Schouten, seconded by Bastian, to allow a variance to reduce the lot size from 1 acre to approximately 33,780 sq. ft., for a vacant lot at the corner of E. Jefferson St. and Washington Ave. Motion carried unanimously. All members present voted aye.

5. Adjournment - Motion by Bastian, seconded by Schouten to adjourn. Motion carried unanimously. All members present voted aye. Meeting adjourned at 5:02 p.m.

Mary Kay Vogel
Zoning Administrator