



*"Wild Goose Center of Wisconsin"*



**City of Waupun**  
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Waupun Common Council  
Minutes of Special Meeting  
Monday, December 1, 2014

The Waupun Common Council met in special session on Monday, December 1, 2014 at 5:00pm in the Council Chambers with Mayor Kyle Clark presiding.

Mayor Clark called the meeting to order at 5:00pm.

Members present on roll call are Mayor Clark, Alderman Johnson, Alderman Bastian, Alderman Vanderkin, Alderman Mielke, and Alderman Kaczmariski. Alderman Nickel is absent and excused.

City Staff present are City Attorney VandeZande, City Clerk Hull, Finance Director Oosterhouse, Fire Chief Demaa, Police Chief Heeringa, Public Works Director Flynn, Utility Manager Posthuma, and Library Director Jaeger.

At the November 11, 2014 Council meeting, motion was made to approve the first reading of the ordinance to amend Chapter 3.11 entitled Financial Procedure-Room Tax. This ordinance will amend for room tax to be assessed on a monthly basis and add a time line for payments to be received by the 15<sup>th</sup> of the month following the assessment.

Motion Bastian, second Vanderkin to adopt Ordinance 14-08 to amend Chapter 3.11 entitled Financial Procedure-Room Tax. Motion carried 5-0 on roll call.

Fire Chief DeMaa provided the 2015 Equipment Rates for the Fire Department for consideration of approval. The rates are the same as 2014.

Motion Johnson, second Kaczmariski to approve the 2015 Fire Department Equipment Rates as provided. Motion carried 5-0.

Mayor Clark provides the 2015 Business Improvement District Budget, which is recommended for adoption by the Business Improvement District Board.

Motion Bastian, second Mielke to adopt the 2015 Business Improvement District Budget. Motion carried 5-0.

Public Hearing is held for the consideration of adoption of the 2015 City of Waupun Budget, tax levy, and tax rates. No one in the audience is heard. Mayor Clark informs the Council that approximately \$48,000 was needed to be cut to provide a similar tax rate as 2014. With adjustments and special assessment charges that has been reached.

Motion Vanderkin, second Mielke to adopt the 2015 City of Waupun Budget, tax levy, and tax rates. Motion carried 5-0 on roll call.

City Clerk Hull received a claim against the City due to a fall in the City street. The claim was forwarded to our insurance carrier, Cities and Villages Mutual Insurance Company, and they have replied with a recommendation of denial.

Motion Bastian, second Kaczmariski to deny the claim of Haylie Shipman. Motion carried 5-0.

City Clerk Hull informs the Council that the City does not have an ordinance that requires a primary be held whenever the number of candidates who qualify for the ballot is more than twice the number of seats open for an office. Because of this, we will not hold a primary regardless of the number of candidates, unless the Council makes motion upon a spring primary not later than 3 days after the deadline for filing nomination papers or Electors of the City file a sufficient petition requesting a primary within 3 days after the deadline for filing nomination papers. At this time, for the April 2015 Spring Election, we do not have more than twice the number of candidates filing for a seat. The seats up for re-election are Aldermanic District 1, 3, and 5.

Motion Kaczmariski, second Bastian to approve a Primary Election if there are more than twice the number of candidates, for all three Aldermanic District seats (Districts 1, 3, and 5) filed. Motion carried 5-0 on roll call.

Motion Johnson, second Vanderkin to authorize the City Clerk to make payment of the monthly expenses. Motion carried 5-0.

Motion Bastian, second Mielke to authorize City Clerk to release payment of future 2014 invoices prior to year end as there are no anticipated Council meetings prior to 2015. Motion carried 5-0.

Motion Vanderkin, second Kaczmariski to approve the Operator License to Lorna Pobanz and Stacie Haecker; a Temporary Class B Retail Licenses to the Garden Club for the re-grand opening of Fox Valley Savings Bank on December 4, 2014; Taxi License to Brown Cab Service Inc. (DBA Waupun Taxi); and Taxi Cab Operator Licenses to Barbara Brautigam, Brian Kruger, George Carlson, Donna Donovan, and William Donovan. Motion carried 5-0.

Motion Kaczmariski, second Bastian to adjourn in closed session under Section 19.85 (1) (e) of the Wisconsin Statutes for purposes of land development. Motion carried 5-0.

Motion Bastian, second Mielke to reconvene in open session under Section 19.85(2) of the Wisconsin Statutes. Motion carried 5-0.

No action from closed session

Motion Johnson, second Mielke duly carried the meeting adjourned at 5:35pm.

Angela Hull, City Clerk