



# City of Waupun

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*"Wild Goose Center of Wisconsin"*

Community Development Authority  
Minutes of Working Meeting on December 16, 2014  
**Approved 3/17/15**

The Waupun Community Development Authority met Wednesday, December 16, 2014 at 4:00pm in the Council Chambers.

Mayor Clark called the meeting to order at 4:00 PM.

Members present on roll call are Jill Vanderkin, Nancy Vanderkin, Mayor Kyle Clark, Cassandra VerHage, Derek Drews. Members John Karsten and Sue VandeBerg are excused.

City Attorney Dan VandeZande and Administrative Assistant Michelle Kast are also in attendance.

No audience or media present.

Motion J. Vanderkin, second N. Vanderkin to approve the minutes of the August 20, 2014 CDA meeting. Motion carried unanimously.

Kast presented the financial reports for November. Approximately \$74,300 in expenses year to date, almost \$28,200 of which are related to the bike trail. YTD revenue is almost \$64,800.

Motion VerHage, second J. Vanderkin to approve the financial reports. Motion carried unanimously.

Mayor Kyle provided a 2014 Year in Review. Projects included cleaning, tuckpointing, painting, issuing a grant payment to ER Controls. Outstanding grants were discussed.

Discussion on 2015 budget. Possible projects include Golden Cup, Dance Studio, Back Side of Buildings (burying overhead lines), Interior Needs (electrical/wiring/fuses), Banners, Hanging Flower Baskets. Funding anticipated to increase from about \$58,000 to \$78,000. Interest expressed in backside alley improvements. Line burying estimates will be obtained from Waupun Utilities.

Next meeting date: Tentatively Tuesday, January 20, 2015 at 4:00pm

Possible agenda items: Targeted Projects for 2015

Motion N. Vanderkin, second by Drews to call the meeting adjourned. Motion carried unanimously.

Submitted by Michelle Kast