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# City of Waupun

201 E. Main Street  
Waupun, WI 53963  
Phone: 920-324-7900  
Fax: 920-324-7939

*“Wild Goose Center of Wisconsin”*

A regular monthly meeting of the Waupun **Community Development Authority** will be called to order at **4:00 P.M. on Tuesday, April 21, 2015** at the Waupun City Hall Council Room.

## AGENDA

1. Call to Order – Mayor Kyle Clark, Chairperson
2. Roll Call of All Members
3. Consider for Approval March 17, 2015 Minutes
4. Discussion and Possible Action on Grant Application – Andrew Soodsma, 1-7 W. Main, \$16,400
5. Consider for Approval: Financial Reports
6. Discussion and Possible Action on 2015 Projects
7. Other Business
8. Set Agenda Items for Next Meeting
9. Next Meeting Date: Tuesday, April 21, 2015 at 4:00pm
10. Adjourn

It is possible that members of, and possibly a quorum of members of other government bodies of the municipality, may be in attendance at the above-mentioned meeting to gather information. No action will be taken by any governmental body at the above-mentioned meeting other than the governmental body specifically referred to in this notice.

Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, call the City Clerk's office at (920) 324-7900.

CC:

Community Development Authority  
City Council  
Department Heads  
City Attorney  
News Media



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Community Development Authority  
Minutes of Working Meeting on March 17, 2015  
**DRAFT**

The Waupun Community Development Authority met Tuesday, March 17, 2015 at 4:00pm in the Council Chambers.

Mayor Clark called the meeting to order at 4:00 PM.

Members present on roll call are John Karsten, Nancy Vanderkin, Mayor Kyle Clark, Sue VandeBerg, and Derek Drews. Members Jill Vanderkin and Cassandra VerHage are excused.

City Attorney Dan VandeZande and Administrative Assistant Michelle Kast are also in attendance. No audience or media present.

Motion N. Vanderkin, second J. Karsten to approve the minutes of the December 16, 2014 CDA meeting. Motion carried unanimously.

A housing program foreclosure of \$8,813.82 was presented for write-off consideration.

Motion Karsten, second by Drews to write of the \$8,813.82 CDBG program foreclosure. Motion carried unanimously.

A housing program loan to homeowner #121 for \$30,500 was presented for consideration, as recommended by the housing sub-committee.

Motion Vanderkin, second by VandeBerg to approve the housing program loan of \$30,500 for HO #121. Motion carried unanimously.

Kast presented the financial reports for December 2014 and February 2015. 2014 expenses exceeded revenue by approximately \$245,600. Almost \$234,000 of the expenses for the year were bike trail related. 2015 revenue exceeds expenses by almost \$1,100.

Motion N. Vanderkin, second Karsten to approve the financial reports. Motion carried unanimously.

Discussion on 2015 budget. Approximately \$50,000 available to use this year. Line burying estimates came in around \$150,000 per alley. Some businesses that expressed interest in receiving funds toward projects include: Brooks Shoes (rear of building/electrical), Soodsma (parking lot by Goose Shot), Melanie Williams (electrical), Ken Liebenow (dance studio improvements), Golden Cup (façade). DPW and Utilities are trying to locate the Waupun banners. Discussion on interior/electrical work, planters, site across from FVSB. Mayor Kyle will keep CDA members informed of applications that come in.

Next meeting date: Tentatively Tuesday, April 21, 2015 at 4:00pm

Motion N. Vanderkin, second by Karsten to call the meeting adjourned at 4:45pm.  
Motion carried unanimously.

Submitted by Michelle Kast

DRAFT