



City of Waupun

201 E. Main Street
Waupun, WI 53963
Phone: 920-324-7900
Fax: 920-324-7939

“Wild Goose Center of Wisconsin”

A regular monthly meeting of the Waupun **Community Development Authority** will be called to order at **4:00 P.M. on Tuesday, May 19, 2015** at the Waupun City Hall Council Room.

AGENDA

1. Call to Order – Mayor Kyle Clark, Chairperson
2. Roll Call of All Members
3. Discussion and Possible Action on Grant Application – Accel Automotive Repair, 99 Fond du Lac Street, \$42,100 project cost
4. Consider for Approval April 21, 2015 Minutes
5. Appointment of Vice-Chairperson
6. Consider for Approval: Financial Reports
7. Other Business
8. Set Agenda Items for Next Meeting
9. Next Meeting Date: Tuesday, June 16, 2015 at 4:00pm
10. Adjourn

It is possible that members of, and possibly a quorum of members of other government bodies of the municipality, may be in attendance at the above-mentioned meeting to gather information. No action will be taken by any governmental body at the above-mentioned meeting other than the governmental body specifically referred to in this notice.

Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, call the City Clerk's office at (920) 324-7900.

CC:

Community Development Authority
City Council
Department Heads
City Attorney
News Media
Accel Automotive Repair, 99 Fond du Lac St.



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Community Development Authority
Minutes of Working Meeting on April 21, 2015
DRAFT

The Waupun Community Development Authority met Tuesday, April 21, 2015 at 4:00pm in the Council Chambers.

Mayor Clark called the meeting to order at 4:02 PM.

Members present on roll call are John Karsten, Jill Vanderkin, Nancy Vanderkin, Mayor Kyle Clark, Sue VandeBerg, Cassandra VerHage and Derek Drews. No members are absent.

City Attorney Dan VandeZande and Administrative Assistant Michelle Kast are also in attendance. Andrew Soodsma is present in the audience.

Motion Karsten, second VandeBerg to approve the minutes of the March 17, 2015 CDA meeting. Motion carried unanimously.

Andrew Soodsma was present to discuss his grant application for 1-7 W. Main Street. Project includes installation of black top in the north half of the Goose Shot parking lot. Estimated cost is \$16,400. \$8,200 in grant funding is requested. Lines will be painted and handicap stalls will be marked. Mr. Soodsma has not received grant funds for cleaning/tuck-pointing/painting that other downtown properties have received.

Motion VandeBerg, second by Karsten to approve the grant application for Andrew Soodsma for his project at 1-7 W. Main Street, up to 50% of expenses, not to exceed \$8,200. Motion carried unanimously.

Kast presented the financial reports for March 2015. A grant for an awning at Club Fitness was paid out. YTD expenses exceed revenues by about \$218.

Motion N. Vanderkin, second J. Vanderkin to approve the financial reports. Motion carried unanimously.

Discussion on 2015 projects. Mr. Awve (corner restaurant) contacted staff to inform them of plans to get started on the trim around the windows and complete the project before the grant deadline. Karsten informed members of discussion with Accel Automotive on plans for signage, windows and improvements to the front of the building.

They will apply to BID and the CDA. A bar may submit an application to the BID/CDA for rear improvements. Ken Liebenow is interested in improvements to the dance studio-windows/awning/front façade improvements. Does not look like façade improvements to the Golden Cup are planned for this year.

Next meeting date: Tentatively Tuesday, May 19, 2015 at 4:00pm

Motion N. Vanderkin, second by Karsten to call the meeting adjourned at 4:28pm.
Motion carried unanimously.

Submitted by Michelle Kast

DRAFT