



City of Waupun

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"Wild Goose Center of Wisconsin"

Community Development Authority
Minutes of Working Meeting on May 19, 2015
Approved 6/16/15

The Waupun Community Development Authority met Tuesday, May 19, 2015 at 4:00pm in the Council Chambers.

Mayor Clark called the meeting to order at 4:05 PM.

Members present on roll call are John Karsten, Nancy Vanderkin, Mayor Kyle Clark, Sue VandeBerg, and Cassandra VerHage. Jill Vanderkin arrived at 4:08pm. Derek Drews is excused.

City Attorney Dan VandeZande and Administrative Assistant Michelle Kast are also in attendance. Jim Viola of Accel Automotive Repair is present in the audience.

Jim Viola was present to discuss his grant application for Accel Automotive Repair, 99 Fond du Lac Street. Project includes siding installation, paint doors and trim, and paving a front section of the parking lot. (Arrival of J. Vanderkin.) Estimated cost is \$42,100. Discussion on alleyway ownership.

Motion N. Vanderkin, second VerHage to approve the minutes of the April 21, 2015 CDA meeting. Motion carried unanimously.

Motion Karsten, second J. Vanderkin to re-appoint N. Vanderkin at the CDA Vice-Chairperson. Motion carried unanimously.

Kast presented the April financial reports. YTD expenses exceed revenues by about \$880. Approximately \$40,000 available after revenue is recorded and payables paid out (excluding Corner Restaurant project).

Motion VandeBerg, second J. Vanderkin to approve the financial reports. Motion carried unanimously.

Resume discussion on Accel Automotive Repair Grant Application. Discussion on grant awards for other projects. It was noted that this property has not receive funds for tuck-pointing or cleaning.

Motion Karsten, second by VandeBerg to approve the grant application for Accel Automotive Repair for completion of their project at 99 Fond du Lac Street, up to \$13,000.00. Motion carried unanimously.

Other Business: Discussion on grants for interior work. Typically such requests are inspection related. Request is for sound proofing windows. Members not in favor of providing funds for this type of project.

Next meeting date: Tentatively Tuesday, June 16, 2015 at 4:00pm

Motion N. Vanderkin, second by VerHage to call the meeting adjourned at 4:29pm. Motion carried unanimously.

Submitted by Michelle Kast