



# City of Waupun

201 E. Main Street  
Waupun, WI 53963  
Phone: 920-324-7900  
Fax: 920-324-7939

*"Wild Goose Center of Wisconsin"*

The Waupun Recreation Board will meet on **Monday, July 27, 2015 at 6:00pm** at the **Waupun Senior Center**.

## Agenda

### Old Business:

1. Consider for Approval June 22, 2015 Meeting Minutes
2. ADA Update

### New Business:

1. Discussion and Possible Action on Internal Bike Route for the City – Cole Panzer Eagle Scout Project
2. Request for Bike Racks on Main Street – Tara Rhodes, WARP
3. Request for Public Use Canoe/Kayak Stations along Rock River – Tara Rhodes, WARP
4. Discuss Soccer Needs
5. Discussion and Possible Action on 2016 Recreation Budget
6. Pool Update – Alix Kruel, YMCA
  - a. Action Item - September Pool Hours
7. Recreation Update – Rachel Kaminski, YMCA

### Other:

1. Set Next Meeting Date: Tentatively Monday, August 24, 2015 at 6:00pm

It is possible that members of, and possibly a quorum of members of other government bodies of the municipality, may be in attendance at the above-mentioned meeting to gather information. No action will be taken by any governmental body at the above-mentioned meeting other than the governmental body specifically referred to in this notice.

Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, call the City Clerk's office at (920) 324-7900.

Cc: Recreation Board Members  
Mayor and Common Council  
City Attorney  
Media  
Jen Kruel & Rachel Kaminski, YMCA

**Tara Rhodes, WARP**  
[colepanzer@gmail.com](mailto:colepanzer@gmail.com)  
[siggytom1@charter.net](mailto:siggytom1@charter.net)  
Department Heads



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WAUPUN, WISCONSIN 53963  
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## Waupun Recreation Board Minutes of Meeting June 22, 2015

The Waupun Recreation Board met Monday, June 22, 2015 at 6:00pm at the Waupun Family Aquatic Center with Chairperson Rick Vant Hoff presiding.

Members present: Chairperson Rick VantHoff, Des Hull, Mike Johnson, and Bruce Uecker  
Absent members: Julie Nickel, Kelly Hraban, Abby Buwalda

Also in attendance: Mayor Kyle Clark, Alix Kruel of the YMCA, Keith Wojahn of WARP

Old Business:

Motion by Johnson, second by Uecker to approve the minutes of the May 18, 2015 Recreation Board meeting. Motion carried.

New Business:

### **Pool Update – Alix:**

- Pump feeder not working
- DPW check later – 10:00? / Alix possibly come in earlier? / Jen suggested calling Chris
- Chemical problems
- Pool does not have a chlorine reader
- Call company that put the system in
- Takes about 5 years to know your pool
- Concession stand doing great, Rachel ordered double
- Swimming lessons start next week, filling up
- Swim team is on, 3 meets on, Shyler Harmsen is the coach
- Payroll is behind, Mayor Clark will check on way to get paid the week YMCA is billed, city is 2 payments behind
- Parking problems: pool will be getting busier soon, 85 spots at the old pool, lots of shelter rentals and no parking, maybe 3 or 4 attend county meeting

**Adult Playground Equipment:** Rick will talk to Dick about cost of equipment for Seniors at parks

**McCune:** Design and layout, play structures

**WARP:** Money set aside for path

**Recreation Update:**

- Commission – new fridge, Jen will ask Fond du Lac County
- Pool tables need to be re-felted

Next meeting will be Monday, July 27 (tentatively) at 6:00pm.

Motion by Johnson, second by Uecker to adjourn the meeting.

Submitted by Des Hull.

# City of Omro, Wisconsin

## Public Use Canoes and Kayaks

The City of Omro Parks and Recreation department, in conjunction with Federal and DNR grant funding, is pleased to offer **FREE** canoe and kayak use to our community from Stearn's Park. The canoes and kayaks are to be used by launching at Stearn's Park into the Fox River. DO NOT transport to any other location for use.

You may contact Omro City Hall at (920) 685-7000 to begin the reservation and check out process. City Hall is located at 205 S. Webster Avenue and is open from 8:00 am - 4:30 pm Monday - Friday. Reserved weekend users must complete the check out process prior to closing on Friday and return the items by 9:00 am Monday morning.

Please read the Park Canoe / Kayak Use Signage form and the Voluntary Waiver and Use / Rental Form to the right for more details.



Located: Stearn's Park Boat Launch Area



[Download File](#)

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[Download File](#)



# **PUBLIC USE KAYAKS & CANOES**

Visit Omro City Hall to read the Terms of Use and sign the corresponding liability waiver and use/rental equipment form. You will be issued a key to unlock your choice of vessel, and be provided with paddle(s) and life jackets by city hall personnel.

- Use is FREE of charge. Reservation dates are available on first come basis.
- Users must be at least 18 years of age. Minors are not allowed to use the vessels without the presence of a signing responsible adult.
- Users must provide a valid Wisconsin Driver's License/Identification.
- Users are mandated to wear the appropriate life jacket and similarly be responsible for any minors in their custody.
- Users are responsible for damage or loss of all equipment in their possession, until the vessel is securely stowed and equipment returned with the key.
- Keys and equipment must be returned by 9:00 a.m. the following day after use. Weekend users must return the items by Monday at 9:00 am.

**Omro City Hall  
205 S. Webster Avenue  
Omro, WI 54963  
(920) 685-7000  
M-F 8:00 a.m. – 4:30 p.m.**

# Voluntary Waiver of Liability Agreement

Use of Public Canoes/Kayaks – Stearns Park



STEARNS  
PARK

**IMPORTANT:** This document affects your legal rights. Read carefully before signing.

1. I hereby acknowledge that I am 18 years old or older.
2. My participation is voluntary. No one is forcing me to participate.
3. I acknowledge this activity is NOT an ESSENTIAL service provided by the City of Omro.
4. I understand and acknowledge the activity I am about to voluntarily engage in as a participant has certain risks including: lifting and carrying injuries, capsizing and drowning, as well as contact with pests and pathogens in the environment. I understand these risks, known or unknown, anticipated or unanticipated, may result in injury, death, illness or disease or cause damage to myself or my property, or to other persons and their property.
5. In consideration of being allowed to participate in the activity, I hereby personally assume all risks in connection with this activity and I hereby agree to hold the City of Omro, its officials, employees, agents and contractors harmless and I waive any right to make claims or bring lawsuits against the City of Omro or anyone working on behalf of the City of Omro for any injuries or damages related to the alleged negligence of the City of Omro.
6. This waiver does not apply to any injuries or damages that are the result of a willful, wanton, or intentional misconduct by the City of Omro or anyone acting on behalf of the City of Omro.
7. I understand that entering into and signing this agreement affects my legal rights and result in my giving up or waiving certain legal rights, and I accept this and sign this agreement of my own free will.
8. The terms of this agreement shall bind the members of my family, if I am alive, and my heirs, assigns and personal representatives if I am deceased.
9. I understand that a copy of my Wisconsin Driver's License/Identification Card is required to be submitted to the city to document my identity.
10. My signature indicates I have read this entire document, including the '**Terms of Use**', understand it completely, acknowledge that cannot be modified or changed in any way by oral representations, and agree to be bound by its terms; specifically the continuous use of life jackets by myself and anyone in my party, and for the loss or damage of any equipment.

Print Full Name \_\_\_\_\_ Date \_\_\_\_\_  
Address \_\_\_\_\_ Phone \_\_\_\_\_  
Signature \_\_\_\_\_ WI Driver's License # \_\_\_\_\_

**IMPORTANT:** Parent or legal guardians in signing this agreement hereby warrant that life jackets shall be used by each individual under their watch – and that the use of canoes or kayaks are appropriate for their age and abilities, and further, the above signed individual shall remain in physical proximity to minors when watercraft are in use.

# Public Use of Canoes/Kayaks



The City of Omro Parks and Recreation department, in conjunction with grant funding, is pleased to offer FREE canoe and kayak use to our community from Stearn's Park. The canoes and kayaks are to be used by launching at Stearn's Park into the Fox River. DO NOT transport to any other location for use.

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## TERMS OF USE

Visit Omro City Hall to read the Terms of Use and sign the corresponding liability waiver and use/rental equipment form. You will be issued a key to unlock your choice of vessel, and be provided with paddle(s) and life jackets by city hall personel.

Users must be at least 18 years of age. Minors are not allowed to use the vessels without the presence of a signing responsible adult.

Users must provide a valid Wisconsin Driver's License/Identification.

Users are mandated to wear the appropriate life jacket and similiarly be responsible for any minors in their custody.

Users are responsible for damage or loss of all equipment in their possession, until the vessel is securly stowed and equipment returned with the key.

Keys and equipment must be returned by 9:00 am the following day after use. Weekend users must return the items by Monday at 9:00 am.

## USE / RENTAL EQUIPMENT

Kayak K-1 \_\_\_\_\_ Paddle K-1 \_\_\_\_\_ # Life Jackets \_\_\_\_\_ Key / Flotation Chain K-1 \_\_\_\_\_

Kayak K-2 \_\_\_\_\_ Paddle K-2 \_\_\_\_\_ # Life Jackets \_\_\_\_\_ Key / Flotation Chain K-2 \_\_\_\_\_

Canoe C-1 \_\_\_\_\_ Paddles C-1 \_\_\_\_\_ # Life Jackets \_\_\_\_\_ Key / Flotation Chain C-1 \_\_\_\_\_

Canoe C-2 \_\_\_\_\_ Paddles C-2 \_\_\_\_\_ # Life Jackets \_\_\_\_\_ Key / Flotation Chain C-2 \_\_\_\_\_

I agree that I am responsible for the above indicated use / rental equipment:

Check Out Date: \_\_\_\_\_ Time: \_\_\_\_\_ AM PM

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Check In Date: \_\_\_\_\_ Time: \_\_\_\_\_ AM PM Int: \_\_\_\_\_

# Pool Payrolls

## McCune Pools Summary 2012

Week	Amount
5/13/12-5/26/12	\$ 4,114.80
5/27/12-6/9/12	\$ 2,790.25
6/10/12-6/23/12	\$ 6,410.54
6/24/12-7/7/12	\$ 7,302.54
7/8/12-7/21/12	\$ 6,702.79
7/22/12-8/4/12	\$ 6,943.27
8/5/12-8/18/12	\$ 4,204.63

\$ 38,468.82

Budgeted \$ 47,511.17

Remaining \$ 9,042.35

## McCune Pools Summary 2013

Week	Amount
5/12/13 - 5/25/13	\$ 1,190.44
5/26/13 - 6/8/13	\$ 2,251.73
6/9/13 - 6/22/13	\$ 5,376.12
6/23/13 - 7/6/13	\$ 6,023.35
7/7/13 - 7/20/13	\$ 6,942.33
7/21/13-8/3/13	\$ 6,942.33
8/4/13-8/7/13	\$ 5,694.95
8/18/13-8/31/13	\$ 4,592.34

\$ 39,013.59

Budgeted \$47,511.17

Remaining \$ 8,497.58

## WFAC Pools Summary 2014

Week	Amount
5/11/14 - 5/24/14	\$ 762.85
5/25/14 - 6/7/14	\$ 439.34
6/8/14 - 6/21/14	\$ 1,207.25
6/22/14 - 7/5/14	\$ 12,963.95
7/6/14 - 7/19/14	\$ 15,826.13
7/20/14 - 8/2/14	\$ 15,960.51
8/3/14 - 8/16/14	\$ 13,772.86
8/17/14 - 8/30/14	\$ 5,213.93

\$ 66,146.82

Budget \$ 85,160.97

Remaining \$ 19,014.15

## WFAC Pools Summary 2015

Week	Amount
5/10/15 - 5/23/15	\$ 1,205.79
5/24/15 - 6/6/15	\$ 2,513.55
6/7/15 - 6/20/15	\$ 11,063.59
6/21/15 - 7/4/15	\$ 13,860.54
7/5/15 - 7/18/15	
7/19/15 - 8/1/15	
8/2/15 - 8/15/15	
8/16/15 - 8/29/15	

\$ 28,643.47

Budget \$ 85,407.12

Remaining \$ 56,763.65

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WFAC Daily Deposit - June								
Date	Daily High	Total Att.	Admis.	Passes	Concessions	Time of open	Time of close	Special Events/Staff
1 thru 5							w = weather	Closed
6	73	180	\$436.00	\$2,730	\$289.50	11:45	7:45	Opened late (low chlorine), Guard went home @11:15, @4:30, @6:15. Patrons left at 7:45
7	75	160	\$228.00	\$1,340	200?	11:00	8:00	Closed off lap and deep for 30 min bc low chlorine, sent 1 @ 7:30
8	80	163	\$378.00	\$2,630	\$311.35	1:00	8:00	Stormed 4:35 till 5:30. No water aerobics. Sent 1 @ 5:30, 1 @ 6:15, 2 @ 6:30
9	86	520	\$936.00	\$4,360	\$643.75	1:00	8:00	1 @ 4, 3 left @ 7, 1 @ 5:15
10	85	620	\$1,032.50	\$3,090	\$542.50	1:00	8:00	Very busy all day. First day of water aerobics: about 15-20 people. Sent 1 @ 4:30, 1 @ 5
11	65	3	\$8.00	\$0	\$0.00	1:00	2:00	Closed at 2 due to low temp and low attendance
12	68	48	\$54.00	\$710	\$30.00	1:00	8:00	Closed 2-3 for low attendance. Sent 1 @ 1:45
13	66	10	\$40.00	\$100	\$0.00	11:00	2:00	Closed noon-1 and then at 2 due to low attendance and weather
14	83	375	\$620.00	\$860	\$382.50	11:00	8:00	Sent 1 @ 2:30, 1 @ 6:45, 1 @ 7:30
15	78	125	\$100.00	\$710	\$112.75	1:00	7:15	Closed at 7:15. Low attendance. Sent 1 @ 3:30, 1 @ 5:30, 1 @ 6
16	75	513	\$764.00	\$2,060	\$623.25	1:00	8:00	1 @ 7:15, 1 @ 5:30
17	78	435	\$522.00	\$1,380	\$372.00	1:30	8:00	Opened @ 1:30 for low chlorine, sent 1 @ 6:15
18	80	322	\$432.00	\$780	\$405.25	1:15	8:00	Opened @ 1:15 for low chlorine. Sent 1 @ 4:15, 1 @ 6
19	77	369	\$656.00	\$350	\$500.25	1:00	9:00	Teen night. High chlorine
20	72	151	\$320.00	\$150	\$226.50	1:00	8:00	Sent 1 @ 1:30, 1 @ 2, 1 @ 4. Poop @ 2:55 and 3:45. High chlorine. Closed 0 depth 3:15-4
21	82	398	\$760.00	\$380	\$442.25	11:00	8:00	Sent 1 @4:30, 2 @ 5
22	80	135	\$96.00	\$350	\$80.50	1:00	8:00	Closed 2-3 (low attendance). 3 left @ 5
23	80	355	\$588.00	\$870	\$470.75	1:00	8:00	First swim team practice- 12 kids
24	80	365	\$632.00	\$220	\$400.75	1:00	8:00	High chlorine in 0 depth- 5-5:45
25	80	355	\$492.00	\$0	\$301.00	1:00	8:00	Sent 1 @ 3, 2 @ 6:30
26	72	214	\$340.00	\$110	\$214.50	1:00	8:00	Sent 1 @ 3, 1 @ 4, 1 @ 6
27	77	423	\$890.00	\$550	\$453.75	11:00	8:00	<b>113 people from 11-1.</b>
28	73	75	\$80.00	\$210	\$115.00	11:00	8:00	<b>20 people from 11-1.</b>
29	75	109	\$68.00	\$50	\$54.50	1:00	7:00	closed @ 2 (weather), reopen @ 3, closed @ 7 for thunder. 2 left @ 7
30	75	295	\$316.00	\$110	\$240.50	1:00	8:00	80 kids came w/ 16 adults. 2 @ 6
<b>Total</b>	<b>76.6</b>	<b>6718</b>	<b>\$10,788.50</b>	<b>\$24,100</b>	<b>\$7,213</b>			<b>Total does not include City Hall Sales Prior to open</b>

Date	Daily High	Total Att.	Daily Deposit			Time of open	Time of close	Special Events/Staff
			Admis.	Passes	Concessions			
1	71	230	258.00	0.00	198.75	1:00	8:00	1 @ 4, 1 @ 3:15
2	72	187	244.00	0.00	184.50	1:00	8:00	3 left @ 7:30, 1 @ 1:30, 1 @ 3:15, 1 @ 4:45
3	79	360	908.00	410.00	453.75	1:00	8:00	1 @ 6:15, 1 @ 7
4	81	374	921.00	100.00	344.75	11:00	7:30	100 from 11-1. 1 @ 2:30, 1 @ 5:30, 1 @ 6:30, 1 @ 7
5	83	550	1,056.00	50.00	566.05	11:00	8:00	200 from 11-1. Slide stopped working @ 12:15-1:30. seal came off pipe. Neuman came. 1 @ 5, 1 @ 6:15, 6:45
6	80	60	42.00	100.00	2.50	1:00	8:00	Closed @ 2 due to low attendance, opened @ 2:50
7	70	60	44.00	5.00	43.25	1:00	8:00	2 @ 1:00, 1 @ 2:30, 1 @ 4:00, 4:45
8	72	215	338.00	100.00	116.05	1:00	8:00	Sent 1 @ 2, 1 @ 4, 1 @ 4:15
9	79	345	500.00	0.00	383.00	1:00	8:00	Sent 1 @ 5, 1 @ 6, 1 @ 6:45
10	82	495	730.00	0.00	464.25	1:00	8:00	Sent 2 @ 6
11	79	485	1,260.00	0.00	393.75	11:00	8:00	200 people from 11-1. Camp of 80 people. Sent 1 @ 4:30, 1 @ 5:15, 1 @ 5:30
12	85	635	1,424.00	105.00	532.75	11:00	8:00	185 people between 11-1. Ice cream sundaes from 3-5
13	85	260	336.00	10.00	244.50	1:00	8:00	Closed @ 7 for thunder
14	77	186	269.00	0.00	154.50	1:00	8:00	1 @ 2:30, 1 @ 6:15, 1 @ 7
15	78	342	482.00	10.00	296.25	1:00	8:00	1 @ 6:15, 1 @ 7
16	75	33	32.00	0.00	12.25	1:00	8:00	Closed @ 4:15 due to weather and low attendance
17	90	715	1,158.00	110.00	605.51	1:00	9:00	Teen night 8-9pm-- 75 kids
18	90	380	836.00	100.00	415.55	11:00	8:00	1 @ 7
19	85	441	855.00	0.00	519.00	11:00	8:00	Fecal @ 6. Closed 6-6:30
20	81	255	309.00	5.00	192.65	1:00	8:00	Sent 2 @ 3, 1 @ 4:15, 1 @ 7
21						1:00	8:00	
22						1:00	8:00	
23						1:00	8:00	
24						1:00	8:00	
25						11:00	8:00	
26						11:00	8:00	
27						1:00	8:00	
28						1:00	8:00	
29						1:00	8:00	
30						1:00	8:00	
31						1:00	8:00	
<b>Total</b>		<b>6608</b>	<b>12,002.00</b>	<b>1,105.00</b>	<b>6,123.56</b>			<b>Total</b>

# 2015 Waupun Pool Pass Breakdown

CITY	Number of Inv.	Number of Family	Cash made Idv.	Cash Made Family
Waupun	47	196	\$2,350.00	\$19,900.00
Beaver Dam		4		\$400.00
Brandon		11		\$1,110.00
Markesan		1		\$100.00
Ripon		1		\$100.00
Oakfield	1	2	\$50.00	\$200.00
Green Lake				
Fox Lake		4		\$420.00
Mayville		1		\$100.00
Rosendale		2		\$200.00
Lomira		1		\$100.00
Cambria	1		\$50.00	
Randolph		1		\$100.00
Certificate-Waupun	4	12	\$0.00	\$0.00
Cert Beaver Dam	1			
Cert-Brandon		1		
Burnett		1		\$100.00
<b>Replacement Passes</b>				
<b>Before Open</b>				
Waupun	5	41	\$240.00	\$4,350.00
Beaver Dam				
Mayville		1		\$100.00
Eldorado		1		\$100.00
Campbellsport	1		50	
<b>Totals</b>	<b>60</b>	<b>281</b>	<b>\$2,740.00</b>	<b>\$27,380.00</b>

## Senior Center Requests

### Remolding Requests

- Install back entrance handicap accessible door
- Install front entrance handicap accessible door
- Remove all flooring and replace
- Install railing by back entrance slope
- Paint
- Install outdoor dropbox
- Bike rack for back entrance
- Remove paneling

### Equipment Requests

- Comfortable, easy to get up off of and easy to clean living room furniture set with end table and coffee table
- Extend Charter package with more television channels
- Copy machine with fax and scan capabilities
- Exercise equipment (dumbbells, bands, steps, balls)
- Picture frames for completed puzzles

### Parking Requests

- Additional parking stalls
- Additional handicap parking only parking stalls
- Senior Center only parking stalls