



City of Waupun

201 E. Main Street
Waupun, WI 53963
Phone: 920-324-7900
Fax: 920-324-7939

“Wild Goose Center of Wisconsin”

A regular monthly meeting of the Waupun **Community Development Authority** will be called to order at **4:00 P.M. on Tuesday, July 28, 2015** at the Waupun City Hall Council Room.

AGENDA

1. Call to Order – Mayor Kyle Clark, Chairperson
2. Roll Call of All Members
3. Discussion and Possible Action on Grant Application – Larry Sullivan, 401 E. Main, \$5,000-\$9,000 project cost
4. Consider for Approval June 16, 2015 Minutes
5. Consider for Approval: Financial Reports-June
6. Other Business
7. Set Agenda Items for Next Meeting
8. Next Meeting Date: Tuesday, August 24, 2015 at 4:00pm
9. Adjourn

It is possible that members of, and possibly a quorum of members of other government bodies of the municipality, may be in attendance at the above-mentioned meeting to gather information. No action will be taken by any governmental body at the above-mentioned meeting other than the governmental body specifically referred to in this notice.

Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, call the City Clerk's office at (920) 324-7900.

CC:

Community Development Authority
City Council
Department Heads
City Attorney
News Media
Larry Sullivan, 401 E. Main



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Community Development Authority
Minutes of Working Meeting on June 16, 2015
DRAFT

The Waupun Community Development Authority met Tuesday, June 16, 2015 at 4:00pm in the City Hall Council Chambers.

Mayor Clark called the meeting to order at 4:02 PM.

Members present on roll call are John Karsten, Jill Vanderkin, Nancy Vanderkin, Mayor Kyle Clark, Sue VandeBerg, and Cassandra VerHage. Derek Drews is excused.

City Attorney Dan VandeZande and Administrative Assistant Michelle Kast are also in attendance. Kari Pattee of Thirsty Marlins is present in the audience.

Kari Pattee was present to discuss her grant application for Thirsty Marlins, 428 E. Main Street. Project includes construction of a 25' by 25' rear deck with roof over top. The deck will serve all 3 doors, 2 of which are occupied by neighboring businesses. Tall Paul owns the building. Estimated cost is \$15,000-16,000. The project was brought before the BID board for a \$2,000 grant (approved) and will go before the Plan Commission tonight. Any motion made will be subject to approval of the project by the Plan Commission.

Motion N. Vanderkin, second J. Vanderkin to approve the minutes of the May 19, 2015 CDA meeting. Motion carried unanimously.

Kast presented the May financial reports. Approximately \$27,000 is available after grants are paid out (excluding Corner Restaurant project).

Motion VerHage, second J. Vanderkin to approve the financial reports. Motion carried unanimously.

Discussion resumes on Thirsty Marlins Grant Application. Concerns over building ownership. Lighting, signage and smoking discussed. In favor of keeping individuals off Main Street. Cannot regulate where people smoke outside.

Motion Karsten, second by N. Vanderkin to approve the grant application for Thirsty Marlins up to \$2,500.00, contingent on Plan Commission approval, for completion of

their project at 428 E. Main Street. Motion amended by Karsten, second by N. Vanderkin to change the grant amount to \$3,500.00. All members vote aye on roll call. Recommended that C.VerHage Photo put consent regarding deck in writing as it will attach to their building.

Other Business: Mr. Awve is working on improvements to the former Corner Restaurant.

Next meeting date: Tentatively Tuesday, July 21, 2015 at 4:00pm

Motion N. Vanderkin, second by J. Vanderkin to call the meeting adjourned at 4:32pm. Motion carried unanimously.

Submitted by Michelle Kast

DRAFT