



# City of Waupun

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*"Wild Goose Center of Wisconsin"*

## Waupun Common Council Minutes of Meeting Tuesday, October 13, 2015

The Waupun Common Council met on Tuesday, October 13, 2015 at 6:00pm in the Council Chambers with Mayor Kyle Clark presiding.

Mayor Clark called the meeting to order at 6:00pm.

The Pledge of Allegiance was heard, followed by a moment of silence.

Members present on roll call are Mayor Clark, Alderman Johnson, Alderman Bastian, Alderman Vanderkin, Alderman Mielke, Alderman Nickel, and Alderman Kaczmariski. No members are absent.

City Staff present are Attorney VandeZande, City Clerk Hull, Utility Manager Posthuma, Library Director Jaeger, Public Works Director Flynn, Fire Chief DeMaa, Police Chief Heeringa, Economic Development Planner Schlieve, and Finance Director Oosterhouse.

No audience is present

Public Hearing for the consideration of a Class A Liquor License (Cider Only) for Condon Oil Company, dba Waupun Ultimart, located at 612 E. Main Street, Waupun was held. No persons in the audience came before the Council to speak for or against this license. Hearing none, Mayor Clark closed the public hearing.

Motion Johnson, second Bastian to approve the Class A Liquor License (Cider Only) for Condon Oil Company, dba Waupun Ultimart, located at 612 E. Main Street, Waupun. Motion carried 6-0.

Motion Nickel, second Vanderkin to approve the September 8, 2015 minutes of the regularly scheduled Common Council meeting and the September 29, 2015 minutes of the Special Common Council meeting. Motion carried 6-0.

Motion Bastian, second Kaczmariski to approve the Boards, Committee, and Commission minutes. Motion carried 6-0.

Heeringa updated the Council on the staffing at the Police Department. Office Wheeler is doing well in training and employment background verification continues for a possible candidate for the vacant Patrol Officer position. Heeringa attended a Corrections meeting and was informed on the shortage of Corrections Officers.

Demaa updates the Council on the Open House which was held. Estimated 500-1000 individuals attended. Held a disaster training exercise with various departments involved in emergency government in the case of a disaster in conjunction with the City.

Flynn informs the Council that City wide yard waste pick up started.

Schlieve informs the Council that she attended an Economic Development course. Would like to hold a 3 hour training, Local Leaders, to include the Council and management staff. Recommends establishing a task force, to include Common Council, stake holders, and department staff. Schlieve is hosting the FCEDC meeting on October 15, 2015 at 7:00am at the Utilities.

Motion Vanderkin, second Nickel to approve writing off the Fond Du Lac County Special Assessments in the amount of \$2125.53 due to foreclosure. Motion carried 6-0.

Bids were received for the construction of Pine Street Park Hexagon Shelter Project. Bids were received by Capelle Bros. & Diedrich (\$59,680), RLAM (\$60,796.50), Milbach Construction (\$82,051.50), and H&H Civil Construction (\$83,430). MSA Professional Services reviewed the bids and provides a recommendation for the bid to be awarded to the low bidder, Capelle Bros. & Diedrich in the bid amount of \$59,680. \$40,000 is budgeted from the 2014 budget, into the 2015, for this project; portions of the sidewalk could come from the Public Works budget, and/or \$20,000 as a capital expense to cover the cost. Discussion if this locations best meets the needs and the best possibility for tax dollars to be spent.

Motion Vanderkin, second Nickel to approve the bid of Capelle Bros. & Diedrich, in the amount of \$59,680, for the Pine Street Park Hexagon Shelter Project. Motion provides a 3-3 tie, with Bastian, Kaczmariski, and Mielke voting nay. Mayor Clark votes aye to break the tie and motion carries.

Mayor informs the Council of the Waupun School District Facilities meeting to be held at Sage's on October 20, 2015 at 5:45pm. Those interested in attending should meet at City Hall at 5:15pm.

Department Managers informed the Council of their proposed 2016 general and capital outlay budget requests.

Motion Vanderkin, second Nickel to authorize the City Clerk to make payment of the monthly expenses. Motion carried 6-0 on roll call.

Motion Nickel, second Johnson to approve an Operator License to Cara Weber, Emily Woodley, and Deana Price; Temporary Class B to Waupun Festival Inc. at the City Hall Auditorium on October 24- The Avalon's and November 14 - Rahr's Beer and Prison City USA and Horicon Marsh Duck's Unlimited-Waupun Chapter at St. Joseph's Parish Center on November 17 for the Horicon Marsh Sportsman's Night. Motion carried 6-0.

Mayor states the Council will adjourn to closed session, although not listed on the agenda. No action will be taken.

Motion Vanderkin, second Nickel to adjourn in closed session under Section 19.85 (1) (e) of the Wisconsin Statutes to discuss possible land development. Motion carried 6-0.

Motion Bastian, second Mielke to reconvene in open session under Section 19.85 (2) of the Wisconsin Statutes. Motion carried 6-0.

Motion Vanderkin, second Bastian duly carried the meeting adjourned at 7:35pm.

Angela Hull, Clerk