



# City of Waupun

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"Wild Goose Center of Wisconsin"

Waupun Board of Public Works  
Minutes of Regular Meeting – **January 19, 2016**  
*Approved March 8, 2016*

The Waupun Board of Public Works met in regular session on Tuesday, January 19, 2016 at the Waupun City Hall located at 201 E Main Street, Waupun with Acting-Chairman Johnson presiding.

Acting-Chairman Johnson called the meeting to order at 4:30pm.

Members present Alderman Mike Johnson, Alderman Pete Kaczmarek, Public Works Director Dick Flynn, City Clerk Angie Hull, and Deputy Scott Loudon. Members absent are Alderman Steve Bastian.

No City staff is present.

Audience present is Dimitrios Kardaris, Gary Rogers, Donna Bittner, and Chris Blotzer.

Acting-Chairman moves the agenda item of sump pump line connections for Sunrise Avenue to the beginning of the meeting due to audience attendance for this item.

Flynn informs the Board he received a complaint from an owner on Robin Road of standing water believed to be due to sump pump discharge. Flynn reviewed the area and found that some owners on Sunrise Avenue were not connected to the City storm sewer.

*According to City Ordinance Ch. 7.12(2) Restrictions- Except as otherwise provided in this section, all sump pump discharges shall be connected directly to a storm sewer by means of an underground closed pipe if a storm sewer is located adjacent to the property. Sump pump discharge into open curb and gutter is prohibited, unless this is the only method available to the property owner. Sump pump discharge piping shall not lay across public sidewalk or the surface of the street terrace area. The connection of roof downspouts, exterior foundation drains, area drains or other sources of surface run off or ground water to a building sewer or drain which is connected directly or indirectly to a public sanitary sewer is prohibited. (4)Time for Connection- All lateral connections shall be completed before building occupancy if the storm sewer is in place at the time. In the event the storm sewer is installed following construction of the building, the connection shall be made within one year of the storm sewer installation. This requirement may be waived by the Board of Public Works on written request of the property owner, for good cause shown.*

On September 17, 2015, Flynn issued a notice to the affected owners on Sunrise Avenue, informing them of the ordinance and instructing them to connect by September 17, 2016. On October 20, 2015, Flynn received a petition signed by Chris Blotzer, Gary Rogers, Donna Bittner, and Joe Kowalski, of Sunrise Avenue, to request to have the connection requirement waived. Chris Blotzer, Gary Rogers, and Donna Bittner appeared before the Board: stating in 2002, the owners of Sunrise Avenue were informed by the

Public Works Director that connection was optional so no one connected, they have not had problems in 13 years so feel it's not necessary to connect, the financial cost is a hardship on owners as an estimate of \$1,600 was received, question if the system can support all properties on Sunrise and Robin Road, and would like the Board to consider/approve a surface drain in lieu of connection as it's less costly. Rogers provided photographs of a residence south west of his property which has an inlet that goes directly to the sump line and a shed which is close to the line that comes in and possibly on the easement. Flynn informs the Board that no documentation has been found from the prior Public Works Director of connection being optional, MSA Professional Services assures the current system can with stand these properties if all connected, and throughout the City there are sheds, etc. in the easement. If the City needs access, they are asked to be moved.

Motion Kaczmariski to leave this area of Sunrise Avenue and Robin Road under observation and revisit next fall and work on the set-backs for the areas where people built for vegetation and buildings, and monitor that and revisit next fall for any issues. Flynn asks for clarification of the motion. Kaczmariski states to address the building structures and address those concerns of the construction or depositing of foliage in the setback areas. Flynn asks if Kaczmariski is requiring the owners move these items of concern in which Kaczmariski states yes. Flynn states a survey will be required to verify the easement location. Kaczmariski states the survey will identify the areas that are not allowable for construction or planting of foliage that would not permit the water to flow. Johnson seconds the motion. Motion 4-1 on roll call with Flynn voting Nay.

Flynn re-questions the motion for clarification. Flynn recalls the motion as revisit this in the fall, get a survey done to see if any out buildings are on the easement, and if they are to have them moved. Board discussion was heard and consensus was to revisit this with the findings of the survey.

Motion Louden, second Kaczmariski to approve the minutes from the November 10, 2015 meeting of the Board of Public Works. Motion carried.

At the October 13, 2015 meeting Dimitrios Kardaris of 820 E Main Street, appeared before the Board in discussion of the midblock crossing on Main Street that connects with his driveway which was removed. Flynn stated that the State does not recommend midblock crossings and would recommend only at intersection so it was removed.

At the November 10, 2015 meeting the Board approved relocating the crosswalk designation area approximately 15-20 feet to the west of its current location, contingent upon DOT approval. Flynn informs the Board that he received notice from the DOT that they are in favor of a crosswalk at Main Street and Young Street. Kardaris request permanent-flashing caution lights to warn traffic due to the hill. Louden isn't sure if the DOT would allow those lights on a highway. Flynn will verify this. Flynn states he may have sign placement of the crosswalk at the foot of the hill on Main Street and possibly the temporary sign placement in the middle of the crosswalk.

Motion Louden, second Kaczmariski to approve crosswalk placement on Main and Young Street as recommended by the DOT and verify signage possibilities with the DOT. Motion carried 5-0.

Motion Hull, second Flynn to approve the 2016 Equipment Rates. Motion carried 5-0.

In the past, Flynn has approved hunting on City property. A request was received for hunting on land east of Highway 151 (south of the State Farm) and approved. Another request was received for the same property and was told that it was already approved for another requestor. An issue arose during deer hunting and the Police Department was notified. Flynn made contact with our liability company and

recommendation was to not approve hunting. Discussion of leasing the land was heard. Question of the Wounded Warriors hunting on City land by the landfill was heard. Flynn discussed this with the City's liability company and concluded that the land is not accessible. The State will not allow weapons to cross their property.

Motion Louden, second Flynn to deny hunting on the City property located east of Highway 151, south of the State Farm. Motion carried 5-0.

Flynn informs the Board that the next ADA project is changing out the door handles at City Hall.

No public comments are heard.

Motion Louden, second Flynn to duly call the meeting adjourned at 5:50pm. Motion carried 5-0.

Angie Hull, City Clerk