



City of Waupun

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"Wild Goose Center of Wisconsin"

Waupun Common Council Minutes of Meeting Tuesday, April 12, 2016

The Waupun Common Council met on Tuesday, April 12, 2016 at 6:00pm in the Common Council Chambers of the Waupun City Hall with Mayor Kyle Clark presiding.

City Staff present are Attorney VandeZande, City Clerk Hull, Fire Chief DeMaa, Economic Development Planner Schlieve, Police Chief Heeringa, Public Works Director Flynn, Utility Manager Posthuma, and Finance Director Jared Oosterhouse.

Audience present is Carla Gogin of Baker Tilly Virchow Krause LLP, Financial Advisor Phil Cosson of Ehlers, Whitney Wieringa the Badger Girl State Delegate of Waupun Christian Schools, Mike Beer and Micah Roddy of the Waupun Fire Department, Mike Matoushek, Joe and Alice Kowalski, and Scott and Michele Brittain.

Media present is Aaron Holbrook of the Daily Citizen and John Muir of WBEV Radio.

Mayor Clark called the meeting to order at 6:00pm.

The Pledge of Allegiance was heard, followed by a moment of silence.

Members present on roll call are Alderman Johnson, Alderman Vanderkin, Alderman Mielke, Alderman Bastian, Alderman Kaczmarek, and Alderman Nickel. No members are absent.

Public hearing is heard for the Class B Intoxicating Liquor License Application to the Brittain House Supper Club LLC dba The Brittain House, located at 735 S. Watertown Street, Michele Brittain agent.

No objections are heard and Public Hearing is closed.

Motion Bastian, second Nickel to approve the Class B Intoxicating Liquor License Application to the Brittain House Supper Club LLC dba The Brittain House contingent upon approved inspections. Motion carried on roll call 6-0.

Carla Gogin of Baker Tilly Virchow Krause LLP provided the 2015 Financial Report of the City's finances from the year-end financial audit.

Motion Vanderkin, second Johnson to approve the 2015 Financial Report. Motion carried 6-0.

Motion Nickel, second Nancy to approve the March 8, 2016 minutes of the Common Council. Motion carried 6-0.

Motion Johnson, second Bastian to approve the Boards, Committee, and Commission minutes. Motion carried 6-0.

Chief Heeringa informs the Council that 10 applicants attended the testing for the open Patrol Officer position out of the 31 applications received; the Community Service Officer position has been filled with

Jordan McGuiness; the Waupun Police/Fire Department, Dodge County, and nine other agencies, along with the Waupun Jr./Sr. School, performed a lock down drill of the high school. Fire Chief Demaa informs the Council of Sever Weather Awareness Week. On Thursday, April 14, 2016 there will be a simulated tornado watch at 1pm, a simulated warning at either 130p or 145p along with an additional simulated warning at 655pm.

Chief Heeringa comments on the 2016 Employee Banquet and the appreciation he has for this event. Those who receive recognition for their years of service were Dan Ferch (15 years), Nancy Oosterhouse (25 years), Brian O'Donovan (35 years) and Dale Heeringa (40 years).

Motion Vanderkin, second Kaczmarski to approve the consent agenda. Motion carried 6-0.

The following resolutions are provided to the Council for consideration:

1. Resolution #1: "Supplementing Resolution 01-26-93-1; Authorizing the issuance and sale of \$1,000,000 Water and Electric System Revenue Bonds, Series 2016; and providing for the payment of the Bonds and other details and covenants with respect thereto". This resolution is recommended for approval by the Waupun Utility Commission. The revenue bond issuance is to pay for the water portion of the Main Street Project. Two banks were issued a request of proposal and the bank selected, First Merit Bank, was the best and lowest cost proposal at the rate of 2.43%, repayable in 10years, at \$113,500 per year.

Motion Kaczmarski, second Nickel to approve Resolution #04-12-16-01 Supplementing Resolution 01-26-93-1; Authorizing the issuance and sale of \$1,000,000 Water and Electric System Revenue Bonds, Series 2016; and providing for the payment of the Bonds and other details and covenants with respect thereto. Motion carried on roll call 6-0.

2. Resolution #2: "Initial Resolution authorizing \$770,000 General Obligation Bonds for Fire Department Projects". The Fire Department intends to replace a 1996 fire engine and a year-round training facility.
 - a. The current fire engine has a value of \$30,000-\$50,000. Demaa was requested to get a quote for refurbishment of the current engine- received the amount of \$45,000-\$55,000 pending no other major issues during the refurbishment. The foam system does not work on this engine and would be an estimated additional amount of \$9,000. If under refurbishment, approximately 2-4 months, the City would need to make arrangements with the townships to see if they would be willing to let us use their engine until ours is returned.
 - b. The training facility was first looked at as a concrete structure which came to a cost of approximately \$325,000. An alternative is a modular unit-"stackable containers". The plan provides for a 3 story structure (2- 40ft containers on level one, 2- 40ft containers on level 2, 1- 40ft container on level 3, along with 2- 20ft containers for burn room and storage). Containers are at a cost of approximately \$170,000-\$200,000 for 4 containers with the possibility of additional containers at \$15,000-\$18,000 for a 40ft container or \$7,000-\$10,000 for a 10 to 20ft container.

The resolution is for a combination of the engine and training facility in the amount of \$770,000 to be repaid over the course of 15 years. If total costs for these items fall below this amount, the excess would be applied to debit service.

Phil Cosson, Financial Advisor of Ehlers, speaks to the Council on the remaining resolutions that are before the Council.

3. Resolution #3: "Initial Resolution authorizing \$3,105,000 General Obligation Refunding Bonds" – this resolution directs the refinancing of existing debt (2008 General Obligation Bonds) due to low interest rates. These bonds are not callable for 3 more years but due to low interest rates, Cosson recommends advanced refunding (pre-paying early).
4. Resolution #4: "Directing Publication of Notice to Electors"- by statute, when bonds are issued, the City must notice their electors

5. Resolution #5: "Providing for the Sale of \$3,875,000 General Obligation Corporate Purpose Bonds"- this resolution combines the refinancing of the \$3,105,000 General Obligation Refunding Bonds and the \$770,000 General Obligation Bonds for Fire Department Projects into one bond resolution.

The approval of these resolutions will authorize and direct Ehlers to proceed with the financing. Ehlers will prepare an official statement and a prospectus on the City of Waupun, a rating call, and return next month with the sale results from the bids.

Motion Vanderkin, second Johnson to approve Resolution 04-12-16-02 Initial Resolution authorizing \$770,000 General Obligation Bonds for Fire Department Projects. Motion carried on roll call 4-2 with Kaczmariski and Mielke voting nay.

Motion Johnson, second Nickel to approve Resolution 04-12-16-03 Initial Resolution authorizing \$3,105,000 General Obligation Refunding Bonds. Motion carried on roll call 6-0.

Motion Nickel, second Vanderkin to approve Resolution 04-12-16-04 Directing Publication of Notice to Electors. Motion carried on roll call 6-0.

Motion Vanderkin, second Nickel to approve Resolution 04-12-16-05 Providing for the Sale of \$3,875,000 General Obligation Corporate Purpose Bonds. Motion carried on roll call 4-2 with Kaczmariski and Mielke voting nay.

Motion Nickel, second Vanderkin to authorize the City Clerk to make payment of the monthly expenses. Motion carried on roll call 6-0.

Motion Johnson, second Bastian to approve the Operator Licenses to Gabrille McLinn and Mario Scotson; Temporary Class B Licenses to Foundation for Angelman Syndrome on August 20, 2016 at the Waupun Community Center; and a combination Soda, Dairy, Tobacco, Amusement Licenses to Michele Brittain of The Brittain House. Motion carried 6-0.

Tentative future meetings were announced: April 19, 2016 at 6:00pm Special Common Council meeting followed with a 6:30pm Reorganizational Meeting of the Common Council located at Waupun City Hall, April 26, 2016 at 5:30pm Committee of the Whole meeting located at Waupun City Hall, May 10, 2016 at 6:00pm Common Council meeting located at Waupun City Hall, and May 31, 2016 at 5:30pm Committee of the Whole meeting located at Waupun City Hall.

Motion Vanderkin, second Nickel duly carried the meeting adjourned.

Angela Hull, Clerk