



City of Waupun

201 E. Main Street
WAUPUN, WISCONSIN 53963
Phone: 920-324-7900
Fax: 920-324-7939

"Wild Goose Center of Wisconsin"

Waupun Board of Public Works
Minutes of Regular Meeting – **March 8, 2016**
Approved May 10, 2016

The Waupun Board of Public Works met in regular session on Tuesday, March 8, 2016 at the Waupun City Hall located at 201 E Main Street, Waupun with Chairman Bastian presiding.

Chairman Bastian called the meeting to order at 4:30pm.

Members present Alderman Steve Bastian, Alderman Mike Johnson, Alderman Pete Kaczmarek, Public Works Director Dick Flynn, City Clerk Angie Hull, and Police Deputy Scott Loudon. No members are absent.

Mayor Kyle Clark is present.

Audience present is Mr. and Mrs. Joe Kowalski.

Motion Johnson, second Kaczmarek to approve the minutes from the January 19, 2016 meeting of the Board of Public Works. Motion carried 6-0.

Flynn provides the Annual Report Under MS4, issued by the Department of Natural Resources, for review. Owners of a Municipal Separate Storm Sewer System (MS4) are required to submit an annual report to the DNR by March 31 of each year. Flynn notes that there have been no changes from last years filed report. Flynn states this is informal and does not need a motion.

Flynn updates the Board on the ADA Transition Plan. The City Hall door handles and bathroom mirrors are compliant.

Public comment:

Mr. Kowalski requests a copy of the MS4 Report and is provided one. Bulk waste pickup is scheduled for April 11-13, 2016. Yard Waste Pick up is April 18 – May 9, 2016. Department of Transportation will hold a public meeting for the Main Street Construction at the Waupun Library is March 10, 2016 at 5:30pm. Michels Corporation, contractor for the Main Street Construction, requests to begin 6:00am instead of 7:00am. Flynn states he will bring this up at the public meeting for discussion. Kaczmarek asks the routes during Main Street Construction: if coming in Madison/Main Street would take Watertown Street to Lincoln Street to Beaver Dam Street to East Brown or if coming in Madison/Edgewood would go to Brandon Street to Pioneer Avenue. Hull asks that routes be given to all City Hall staff for telephone calls requesting directions. Flynn states that the routes are set and will not be changed during construction. DPW has been televising the storm sewer systems and finding discrepancies with the mapping system, caved in manhole, and debris including plastic material in the system. Mayor Clark, during Public

Comments, questions an agenda item from the January 19, 2016 meeting regarding sump pump line connections for Sunrise Avenue as he was absent. Clark asks who would be providing the service for a survey to provide if certain structures were in an easement, what that cost will be, and why this was directed. Flynn states he was going to locate the property pins himself and spoke with the Building inspector who stated the structures can be placed there as they are not a permanent structure. If Flynn cannot find the pins, then he will need to contract with an engineering firm. Hull and Loudon state they understood that the Building Inspector would be providing this service and no engineering survey would be necessary. Hull and Loudon ask for this item to be placed on the next Public Works agenda for clarification and the surrounding home owners are informed of the meeting.

Motion Loudon, second Johnson to duly call the meeting adjourned at 5:10pm. Motion carried 6-0.

Angie Hull, City Clerk

