



“Wild Goose Center of Wisconsin”



City of Waupun

201 E. Main Street
Waupun, WI 53963
Phone: 920-324-7900
Fax: 920-324-7939

The Waupun Recreation Board will meet on **Monday, July 25, 2016 at 5:15pm** at the Waupun Senior Center.

Agenda

1. Consider for Approval June 27, 2016 Meeting Minutes
2. Recreation Update – Rachel Kaminski, YMCA
3. Pool Update – Jessica Steinich, YMCA
4. Discussion & Possible Action on Mueller Family Park Request
5. Discussion on the Comprehensive Outdoor Recreation Plan Update
 - a. Community Survey Update
 - b. Review the Previous Plan Recommendations
 - c. Park Tour

Other Business:

1. Set Next Meeting Date: Monday, August 22, 2016 at 6:00pm

It is possible that members of, and possibly a quorum of members of other government bodies of the municipality, may be in attendance at the above-mentioned meeting to gather information. No action will be taken by any governmental body at the above-mentioned meeting other than the governmental body specifically referred to in this notice.

Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, call the City Clerk's office at (920) 324-7900.

Cc: Recreation Board Members
Mayor and Common Council
City Attorney
Department Heads
Media
Jen Krueel & Rachel Kaminski, YMCA

Tara Rhodes, WARP
Andrew Bremer & Raine Gardner, MSA
Janet Gehl, 30 Chapman Pl
Keith Milkowski, WASD
Youth Sports Organizations



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Waupun Recreation Board June 27, 2016 Meeting Minutes

The Waupun Recreation Board met Monday, June 27, 2016 at 6:00pm at the Senior Center with Vice-Chairperson Mike Johnson presiding.

Members present: Mike Johnson, Bruce Uecker, Julie Nickel, Kelly Hraban

Excused members: Abby Buwalda, Des Hull, Chairperson Rick VantHoff

Also in attendance: Jen Krueel, Rachel Kaminski & Jessica Steinich of the YMCA, Gail Sullivan of WARP, Janet Gehl, Mick Gehl, Jason Westphal, Amy Crubaugh, Fay Austin

Minute Approval Motion by Nickel, second by Hraban to approve the minutes of the May 23, 2016 Recreation Board meeting. Motion carried.

Comprehensive Outdoor Recreation Plan Update – Andrew Bremer, MSA

Timeline: (see MSA plan schedule)

July – Community Survey

August – Geographic Maps, Open House for public results of community survey

September – Concept plan

Waupun Comprehensive Outdoor Rec Plan

- Suggest we tour parks and get the plan check off list completed

Park Assessment Form

- Tour of parks needs to be completed by park staff by August 29th meeting.

Parks & Rec Survey

- Intro
- Demographics of community
- Bike and pedestrian survey
- Park / open space usage
- Park activities
- Parks / open space funding

Survey to possibly go out in a week or so.

- Senior Center Facebook – School – What's Up Waupun Facebook – City Website – Piggly Wiggly – Email sports organizations – Utility bills – WARP – Chamber – Media – Paper copies located at Senior Center, Library, City Hall

Grant money for DNR or any other grant money corporation is very limited.

Survey open July 5 through August 14.

Recreation Update – Rachel Kaminski

- Senior attendance numbers are way up
- Rentals are going well even with the \$50 price
- Yoga numbers are way up, 30 attend
- Ride program jump in numbers
- Kids bag lunch program, 300 served, Lions Club donated \$100, St. Joe's donated food, our week 8/22/16

Park program: June 13

Pine 54 attended, 6 kids a day

Wilcox 211 attended, 20 kids a day

Dodge 168, 17 kids a day

West End 94, 10 kids a day

Harris Mill 85, 8 kids a day

Fishing days are well attended at Harris Mill

REACH – 33 scholarships for field trip fund, \$500 total, park leaders to select 33 kids for this Mt. Olympus field trip

Concession stand going well and is selling ice to the campers.

Pool Update – Jessica Steinich

- Basketball hoop is always used, in need of pool basketball
- Very few comments have been made about the high dive being taken away
- Night time swimming lessons are only interrupting night swim for 8 days
- Night swim lessons have booked up
- People want pool open at 11am on the night swim lesson nights
- Working on the parking
- MACH 7/11/16 drill for emergencies
- Candace Wojahn program numbers around 68-75 children
-

Next Meeting: Monday, July 25, 2016

Motion Nickel, second by Johnson to call the meeting adjourned.

Submitted by Julie Nickel.

2016 Senior Center Report

<i>***Duplicate Counts</i>	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Monthly Attendance	977	1,153	1,104	1,095	928	1,081							6,338
Average Daily Attendance	51	55	46	50	42	50							49
Rentals	4	0	0	0	2	1							7
Services													
Mobile Meals	221	254	244	154	181	165							1,219
Table Meals	270	340	326	282	256	262							1,736
Transportation Rides	78	91	65	71	106	83							494
Foot Care	16	16	16	16	16	16							96
Blood Pressure Check			18	12	23	19							72
Activities													
Open Pool	58	47	38	42	40	36							261
Wii	67	83	77	63	47	66							403
Euchre	93	101	81	80	79	76							510
Pool League	56	56	56	56	56								280
Sheepshead	169	161	204	169	190	273							1,166
Yoga Stretch	173	187	229	256	261	249							1,355
Book Club	11	16	15	19	21	17							99
Bingo	34	32	32	35	28	25							186
Hand & Foot Cards	26	24	37	32	34	30							183
Jam Session/Party		50	56	68	46	45							265
Board Games/Marbles	12	12	10	12	12	15							73
Craft Club	9	6	6	6	8	6							41
Trips	9	5			59								73
Local Presentations	8	13	9	11	26	11							78
Computer/Gadget Class	13	22	31	9									75
Knit-Wits				36	28	26							90
Euchre Tournament		49	32	25	38	39							183

City of Waupun

2017-2021 Comprehensive Outdoor Recreation Plan

RECOMMENDATIONS FROM THE 2011-2016 WAUPUN CORP

- *Check the box to indicate those recommendations that have been completed.*
- *Strike the text for those recommendations that have not been completed and should not be carried forward in the new plan*
- *Circle those recommendations which have not been completed but should be carried forward in the new plan*

Specific Park Improvements

- Buwalda Park
 - ADA Accessible Walk Path
- Community Center
 - Lighting Upgrade
- Dodge Park
 - Tennis Courts Resurfacing
 - Soccer Goals
 - Improve Basketball Court
 - Update Shelter – Replace (Materials Only)
 - ADA Accessible Walk Path
- Harris Mill Park
 - Safety Cable or Chain on Pier
- Heritage Park
 - Add Picnic Table
 - ADA Accessible Walk Path
- Johnson’s West End Park
 - Tennis Courts Resurfacing
 - Update Shelter – Replace (Materials Only)
 - Repair Back Stop Fence
 - ADA Accessible Walk Path
- McCune Park Beach and Ball Diamond Complex
 - Update Beach House (Study Being Done 2010/2011)
 - Add Benches/Bleachers (For One)
 - New Score Board
 - ADA Accessible Walk Path

- Meadow View Heights Park
 - ADA Accessible Walk Path
 - Benches (One Bench)
 - Signage
 - Parking Area (2 Stalls)

- Medema Fields
 - Net Over Play Equipment
 - Doors on Bathroom Stalls
 - Parking Area on Rens Way

- Oak Lane Park
 - ADA Accessible Walk Path
 - Shrubs, Flowers, Trees
 - Benches (For One)
 - Fountain

- Pine Street Park
 - ADA Accessible Walk Path

- Richard Holmes Park
 - none listed*

- Rock River Trail
 - none listed*

- Schlieve Field
 - Install Matting in Batting Cage

- Shaler Memorial Park
 - none listed*

- E. Spring St. Diamond C
 - Shade Trees (5 Trees)
 - ADA Accessible Walk Path

- Tanner Park
 - Shade Trees (5 Trees)
 - Benches
 - Larger Numbers on Disc Catchers
 - ADA Accessible Walk Path

- Wilcox Park
 - Update Shelter – Replace (Materials Only)
 - Repair Backboard and Rim & Pavement in Court Area
 - Back Stop/Fence
 - ADA Accessible Walk Path

- Waupun Family Aquatic Center
 - none listed*
- Zoellner Park
 - ADA Accessible Walk Path

New Acquisition and Development Recommendations

- Linear Parks-Pedestrian and Bicycle Trail System. Goal: Increase amount of pedestrian and bike trails within the City and provide connections to regional trail systems.
 - In 2011 Waupun will be developing design plans to provide a safe route to school for 2012.
 - A paved shoulder will extend from the Rock River to the Waupun Goose Trail along Hwy 49 in conjunction to a paving project that the DOT will be completing in 2013.
 - Develop a long-term bike and pedestrian transportation plan to help identify routes and facilities for multimodal transportation options. Consider extensions of the proposed system to future locales within the planning area.
 - Develop a bike/walk path from Waupun to Beaver Dam on the Hwy 151 corridor.
 - Develop a bike/walk path along the railroad corridor throughout the City of Waupun.
 - Develop bicycle paths on streets.
 - Develop a multi-purpose bike/walk trail along the Rock River from the County Park to Tanner Park and eventually to the Wild Goose State Trail offset from vehicle traffic.
 - Develop a bike/walk trail either over or under Hwy 151 to connect to the Wild Goose State trail south of the City of Waupun.
 - Acquire right-of-ways or easements where necessary or appropriate.
 - Install appropriate signs and trail markers.
 - Paved, hard surface trail and/or boardwalk.
 - Produce information guide to trail, which includes a map and educational plaques.
 - Apply for funding through grants, foundations and other fundraising mechanisms.
 - Phase this project with combined efforts of local municipalities.
 - This trail will be sensitive to ADA and environmental requirements and permits.
- Canoe Route on the Rock River
 - Develop a canoe route through the City along the Rock River.
 - Develop a series of canoe launches and dam portage sites to facilitate canoeing in the City.
 - Department of Corrections (DOC) walk-in boat launches.
- Fond du Lac County Park and Rock River Country Club
 - The City of Waupun and the Waupun Area Chamber of Commerce/Waupun Area Recreation Project are working with the Rock River Country Club to develop cross country ski trails.
 - The City of Waupun and the Waupun Area chamber of Commerce/Waupun Area Recreation Project are also looking into developing a water park facility.
 - These two groups are also looking into developing a community building to hold concessions, rentals (canoe/kayak/bike/cc skis) and meeting rooms.

- Area South of W. Brown and N. of 68 and W. of West Street
 - Develop an area presently owned by the City of Waupun/Utilities for a neighborhood park.
- 903 North Madison Street north of the City Garage
 - Research the possibilities of developing recreational facilities on the former landfill site.
 - Use of old landfill for sledding/tobogganing to enhance winter activities.
 - Develop a dog park at the old landfill at the Public Works Garage.
- Storm Water Detention Pond
 - Develop a pond on City land located between HWY 151 and County I, south of the DOC.
 - Develop areas to be used for hiking, observation, cross country skiing, walking.
 - This land was put into the North American Wetland Conservation Act (NAWCA).
- Develop appropriate facilities if it is determined to be feasible.
- Incorporate with new businesses in the Business Park to enhance or develop pedestrian bike/walk trails.
- Coordinate and work with the local school district to develop new track, soccer field, and baseball complex.
- Other
 - Ice Skating Rink
 - Sledding Hills
 - Bike, Hike & Ski Paths
 - Natural Areas & Preserves
 - Shore Fishing Sites
 - Snowmobile Trails
 - Picnic Areas
 - Geocaching Sites
 - Tennis Courts
 - Horseshoe Pits

City of Waupun

2017-2021 Comprehensive Outdoor Recreation Plan

PARK ASSESSMENT FORM

During July MSA encourages members of the Recreation Board to take some time to tour local parks to observe and document potential park improvements to incorporate into the update of the City's CORP. Tours can be completed individually or as a mobile meeting. This form is intended to guide your visit.

The second page of this form includes a space to enter a park name followed by a box to indicate desired improvements considered a *need* versus a *want*. Needs generally address maintenance, access or safety items but can include installation of new or replacement equipment or facilities. Wants generally address something you would like to add to a park but may not be as essential in the short term.

As you tour each park consider the following:

- External access to the park (sidewalks, trails, bike routes etc.)
- Signage (including wayfinding to the park and onsite signage)
- Parking & circulation (vehicular, pedestrian and bicycle)
- Internal access to the park (accessible paths to play equipment, shelters or ball fields)
- Shelters and restrooms
- Support facilities (benches, picnic tables, water fountains, grills, etc.)
- Lighting
- Diversity of play equipment or recreational facilities
- Condition of play equipment or recreational facilities
- Location of play equipment or recreational facilities
- The size of the park and any opportunities for expansion
- The main users of the park and opportunities to increase their enjoyment of the park
- Opportunities to attract other users to the park
- Use of the park for special events and special event needs
- The demographics of the surrounding neighborhood and their potential needs
- How the park fits within the entire Park System

If you identify more than one want or one need for each park feel free to number each based on your determination of priority (one being the highest).

Buwalda Park

Wants	Needs

Dodge Park

Wants	Needs

Harris Mill Park

Wants	Needs

Heritage Park

Wants	Needs

Johnson's West End Park

Wants	Needs

McCune Park Beach and Ball Diamond Complex

Wants	Needs

Meadow View Heights Park

Wants	Needs

Medema Fields

Wants	Needs

Oak Lane Park

Wants	Needs

Pine Street Park

Wants	Needs

Richard Holmes Park

Wants	Needs

Rock River Trail

Wants	Needs

Schlieve Field

Wants	Needs

Shaler Memorial Park

Wants	Needs

Tanner Park

Wants	Needs

Wilcox Park

Wants	Needs

Waupun Family Aquatic Center

Wants	Needs

Zoellner Park

Wants	Needs

Other: _____

Wants	Needs

Other: _____

Wants	Needs