



"Wild Goose Center of Wisconsin"



City of Waupun

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Waupun Common Council Minutes of Meeting Tuesday, August 16, 2016

The Waupun Common Council met in session on Tuesday, August 16, 2016 at 5:30pm in the Common Council Chambers of the Waupun City Hall with Acting Mayor Mike Johnson presiding.

City Staff present are City Clerk Hull, Administrator Schlieve, Public Works Director Flynn, Library Director Jaeger, Fire Chief DeMaa, Finance Director Oosterhouse, and Utility Manager Posthuma.

Audience present is Mike Beer, Sandra Oestreich, Al Holbrook, and Mark Nickel.

Acting Mayor Johnson called the meeting to order at 5:30pm.

The Pledge of Allegiance was heard followed by a moment of silence.

Members present on roll call are Acting Mayor Johnson, Alderman Nickel, Alderman Mielke, Alderman Vanderkin, Alderman Matoushek, and Alderman Kaczmarski. No members are absent.

No public hearing.

Those wishing to address the Council:

Jay Graff (18 Taylor Street, Waupun) informs the Council that James Laird, President of the Waupun Historical Society has resigned his position due to health reasons. Mr. Graff is the interim-President until a meeting of their members can hold an election. Graff provides a Conditional/Planned Use for the McKinley Street building known as the Waupun Historical Society building.

Sam Kaufman is not in the audience to address the Council as stated on the agenda.

Motion Vanderkin, second Nickel to approve the minutes of the July 12, 2016 regular meeting and the minutes of the July 20 and 26, 2016 special meetings. Motion carried 6-0.

Motion Nickel, second Matoushek to approve the Boards, Committee, and Commission meeting minutes as provided. Motion carried 6-0.

Fire Chief DeMaa informs the Council on the progress on the hiring of two individuals for Fire Fighter positions. An offer and acceptance of employment is expected by the end of August.

Clerk Hull informs the Council of the August 9, 2016 Partisan Primary Election of 15% voter turn-out.

Library Director Jaeger informs the Council on the protest with the Correction facility that was held near their building. Protestors congregated in the Library parking lot without any issues.

Public Works Flynn updates the Council of the Main Street construction. The first stage of Main Street should be open, weather permitting, by the end of the month.

Alderman Nickel, Recreation Board Representative, informs the Council that the Rec Survey ended Monday and the results are being assembled for review.

Motion Vanderkin, second Matoushek to approve the Consent Agenda. Motion carried.

Motion Vanderkin, second Kaczmariski to adopt Ordinance 16-03 to amend Ch.6.05 (3) (c) Traffic Code-Parking Limitations-Restricted Parking at Any Time-Handicapped Parking Zones. Motion carried on roll call 6-0.

Motion Matoushek, second Nickel to adopt Ordinance 16-04 to amend Ch.6.05 (3) (e) Traffic Code-Parking Limitations-Restricted Parking at Any Time-No Parking. Motion carried on roll call 6-0.

Motion Nickel, second Vanderkin to adopt Ordinance 16-05 to amend Ch.16.02 (46m)- Zoning Code-Definitions-Vision Clearance Triangle. Motion carried on roll call 6-0.

Motion Vanderkin, second Mielke to adopt Ordinance 16-06 to amend Ch.16.03(1)(c) (iv)- Zoning Code- Residential District Requirements-R1 Single Family Residential District Requirements; Ch.16.03(2)(c) (iv)- Zoning Code- Residential District Requirements-R2 Family Residential District Requirements; and Ch.16.03(4)(c) (iv)- Zoning Code- Residential District Requirements-R4 Central Area Single Family Residential District Requirements. Motion carried on roll call 6-0.

Motion Matoushek, second Nickel to adopt Ordinance 16-07 to amend Ch.16.14 (2) Zoning Code-Parking and Unloading-Minimum off Street Parking Required. Motion carried on roll 6-0.

Chief Heeringa is not in the audience at this time for discussion of hiring a Patrol Officer due to a vacancy. This item is tabled.

Chief DeMaa informs that Council that bids were sought for the Fire Department Training Tower. One bid was received from American Fire Training Systems Inc. in the amount of \$180,900.00. DeMaa recommends approval of this bid as it does meet all the criteria specified in the bid package which was published and in the scope of the \$200,000.00 total. Bid specifications were mailed to three additional companies that did not return a bid: Fire Glass Global (California), Fire Training Structures (Arizona), and Fire Facilities (Sun Prairie, WI). Fire Facilities does not do the specific type of tower we are requesting. They a structural steel which would increase the cost, almost double. DeMaa did speak with other Fire Departments which gave recommendations for American Fire Training Systems Inc. This is a specialized structure, so there are not many companies that provide this.

Motion Vanderkin, second Nickel to award the bid for the Fire Department Training Tower to American Fire Training Systems Inc. in the amount of \$180,900.00. Motion carried on roll call 4-2 with Kaczmariski and Mielke voting nay.

Chief Heeringa appears at the meeting.

Chief Heeringa informs the Council that a Patrol Officer has resigned his position, creating a vacancy. Chief Heeringa requests approval to fill this position.

Motion Kaczmariski, second Nickel to authorize the hiring of a Patrol Officer. Motion carried on roll call 6-0.

At the prior Council meeting, Mielke questioned the invoice payment to JFTCO and requests it be removed until details and explanation of what it consists of can be received. Flynn provides the information as repairs to an excavator.

Motion Mielke, second Nickel to approve the payment to JFTCO Inc. Motion carried on roll call 6-0.

Motion Vanderkin, second Matoushek to authorize the City Clerk to release payment of the monthly expenses. Motion carried on roll call 6-0.

Motion Nickel, second Vanderkin to approve the Operator Licenses to Makayla Kingma, Cristina Smit, Breanna Marwitz, and Kaylee Muellenbach . Motion carried 6-0.

Future tentative meetings are noted as the Committee of the Whole on August 30, 2016 at 5:30p and the Common Council on September 13, 2016 at 6:00pm.

Motion Vanderkin, second Matoushek to call the meeting adjourned at 6:00pm. Motion carried 6-0.

Angela Hull, Clerk