



City of Waupun

201 E. Main Street
WAUPUN, WISCONSIN 53963
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"Wild Goose Center of Wisconsin"

September 8, 2016

A meeting of the Board of Public Works is scheduled for **Tuesday, September 13th, 2016**, at 4:30 p.m. in the Waupun City Hall, **Council Chambers**.

AGENDA

- 1) Call to Order
- 2) Roll Call
- 3) Approve minutes of the July 11, 2016 regular meeting.
- 4) Discuss / Approve N. State St. land purchase.
- 5) Discuss / Approve No parking on south side of the street on W. Jefferson (W. Jefferson and S. Beaver Dam)
- 6) Discuss / Approve dumpsite at DPW garage.
- 7) Discuss / Approve sump pump line located between Robin Ave and Sunrise Ave.
- 8) Discuss / Approve Emergency trailer from maintenance & repair budget to capital budget.
- 9) Discuss Fall Yard Waste Pick-up dates. (October 17 – November 21)
- 10) Public Comments
- 11) Adjournment

Richard Flynn
Public Works Director

cc: Mayor & Common Council
City Attorney
Department Heads
Media
Mike and Deb Leu
Bill and Dawn Linke

It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any other governmental body at the above stated meeting other than the governmental body specifically referred to above in this Notice.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and service. For additional information or to request this service, contact Angela Hull, City Clerk, at 324-7900.

Waupun Board of Public Works
DRAFT Minutes of Regular Meeting – July 11th, 2016

The Waupun Board of Public Works met in regular session on Tuesday, July 11th, 2016 at the Waupun City Hall located at 201 E. Main Street, Waupun.

Audience present Mike and Deb Leu, Randy Posthuma.

Chairman Johnson called meeting to order at 4:30pm.

Members present at roll call are Alderman Mike Matoushek Jr., Alderman Mike Johnson, Alderman Pete Kaczmariski, Public Works Director Dick Flynn, Lieutenant Joe Pfalzgraf

Angie Hull Absent

Motion Kaczmariski, second by Matoushek Jr. to approve the minutes from the May 10th, 2016 meeting of the Board of Public Works. Motion carried 5-0.

N. State request for Right of Way (R.O.W.) land purchase on the very north end of the street;

Mike Leu explains the Leu's own land on both sides of the R.O.W. and explains why they would like to purchase this parcel and a portion of Waupun Utilities land. The Leu's have had discussion with Randy Posthuma, Waupun Utility Director about the purchase of the utility land. Flynn mention Mr. and Mrs. Leu coming in his office to discuss the possible land purchase. Flynn explained he was not opposed to the Leu's obtaining the property but informed the Leu's and the board there would need to be easement language to maintain the storm sewer, the ability to pile snow on the property and any other language to protect the city's interest. Flynn did contact Attorney VandeZande and his recommendation was to take this to the BPW's to get approval prior to going to council. Posthuma informs the board this has not come to the utility commission at this time and he is not opposed to at this point. The land is owned by the utility customers and want to make sure there is no favoritism towards the Leu's. More discussion to follow. Flynn reminds to the board this is two separate issues, one the R.O.W. purchase and the utilities land purchase.

Johnson recommended to wait on the R.O.W. and to see the outcome of the Utility Commission. No action taken.

Handicap Parking ordinance on Pine St located by Pine St. Park;

Flynn showed the location, with discussion to follow of the handicap parking on Pine St. for Pine St. Park.

Motion Matoushek Jr. and second by Kaczmariski to approve and recommendation to the Community of the Whole. Motion carried 5-0.

No Parking ordinance for Jackson St.;

Flynn explain a resident called about "No Parking" sign was down on the south side of Jackson St between Fond du Lac St. and N. Madison. After staff looked through the ordinance, it came to their attention there was no current ordinance for this area. A survey was sent to the property owners to see if they felt the ordinance was warranted with not having a school any longer in that block. Out of the responses from the property owners three (3) property owners did not respond, two (2) property

owners did not want the ordinance and ten (10) property owners responded they did want the ordinance. Matoushek asked if they only wanted No Parking in the area with no curb. Flynn did not see that in any of the comments back. Discussion about how narrow the street is already and by removing the signs how difficult this will be for emergency vehicles and snow plows to get through. Matoushek suggested if it is already posted why not do the ordinance.

Motion Flynn and second by Matoushek Jr. to approve the "No Parking" ordinance as written and recommend to the Community of the Whole. Motion carried 5-0.

Storm water plan;

Flynn explained the city wide storm water plan was generated by residents because of the flooding in different areas of the city. Flynn informed Matoushek to read through the plan and if he had questions to contact Flynn. Flynn explained the reason why it took so long with the Hazel/Pattee/Lincoln/Rens Neighborhood study. Johnson discussed some of the Harris Creek process that would be required to make this work. Kaczmariski asked if this was requested by the DNR and Flynn said no. Flynn explained this came from residents that were flooded out during the heavy rain events. Kaczmariski wants to accept the report, but does not want any action done at this time. More discussion to follow.

Motion Kaczmariski and seconded Johnson to accept the study, with no action at this time. Motion carried 5-0.

Remove tire changer and bulk oil installation from maintenance & repair budget to capital budget;

Flynn explain Jared Oosterhouse is requesting to remove the tire changer and bulk oil installation from maintenance & repair budget to capital budget. Flynn explained Jared would like the BPW's to approve this prior to going to council. Kaczmariski questioned if we looked at other oil companies regarding bulk oil containers. Flynn stated he has in the past. Kaczmariski was fine with the purchase of the tire changer but questioned the purchase of the bulk oil containers, which would have saved money. Flynn explained by purchasing the equipment the city was not locked into one company for purchasing oil. The city would be able to compare oil prices with other firms when needed.

Motion Matoushek and seconded Johnson to remove the equipment from Department of Public Works maintenance & repair budget to the capital budget. Motion carried 4-1, Kaczmariski voting nay.

Motion Matoushek and second Flynn to duly call the meeting adjourned at 6:05pm. Motion carried 5-0.

Dick Flynn, Public Works Director

Date	Contractor	Material	Quantity	Vehicle Type
10/05/15	Cousineau Concrete	Concrete/Block	2 Yards	1 Ton Truck
10/06/15	Cousineau Concrete	Concrete/Block	1.5 yards	1 Ton Truck
10/15/15	ELB Concrete	Fill	4 Ton	Trailer
10/15/15	ELB Concrete	Clean Fill	4 Ton	Trailer
10/15/15	ELB Concrete	Clean Fill	4 Ton	Trailer
10/15/15	Waupun Correctional	Concrete/Block	8 x 20 slab	Tandem Dump Truck
10/15/15	ELB Concrete	Concrete/Block	4 Ton	Trailer
10/15/15	ELB Concrete	Blacktop	1 Ton	Trailer
10/15/15	ELB Concrete	Concrete/Block	4 Ton	Trailer
10/15/15	ELB Concrete	Concrete/Block	4 Ton	Trailer
10/15/15	ELB Concrete	Asphalt	4 Ton	Trailer
10/15/15	ELB Concrete	Concrete/Block	4 Ton	Trailer
10/19/15	Waupun Correctional	Concrete/Block	2 yds	Loader
10/21/15	Van Buren Builders	Concrete/Block	2 Yards	Single Axle Dump Truck
10/23/15	Van Buren Builders	Concrete/Block	2 Yards	Single Axle Dump Truck
10/23/15	Van Buren Builders	Concrete/Block	2 yards	Single Axle Dump Truck
10/23/15	Van Buren Builders	Concrete/Block	2 Yards	Single Axle Dump Truck
11/25/15	Cousineau Concrete	Concrete/Block	1/4 Yard	Single Axle Dump Truck

Date	Contractor	Material	Quantity	Vehicle Type
3/22/16	White Masonry & Concrete	Concrete/Mortar	3-5 Gallons	Truck
4/7/16	ELB Concrete	Concrete	1/2 Ton	Trailer
4/19/16	DOC - WCI	Crushed Cement	2 Buckets	Payloader
5/4/16	ELB Concrete	Concrete	3 Ton	Trailer
5/4/16	ELB Concrete	Fill Dirt	1.5 Ton	Trailer
5/18/16	ELB Concrete	Fill Dirt	4 Ton	Trailer
5/18/16	ELB Concrete	Concrete	4 Ton	Trailer
5/18/16	ELB Concrete	Concrete	4 Ton	Trailer
5/18/16	ELB Concrete	Fill Dirt	4 Ton	Trailer
5/18/16	ELB Concrete	Fill Dirt	4 Ton	Trailer
5/19/16	ELB Concrete	Concrete	4 Ton	Trailer
5/19/16	ELB Concrete	Concrete	4 Ton	Trailer
5/19/16	ELB Concrete	blacktop	4 ton	Trailer
5/19/16	ELB Concrete	blacktop	4 Ton	Trailer
5/19/16	R&D Concrete	Concrete	2 Yards	Single Axle
5/20/16	R&D Concrete	Concret	1 Yard	Single Axle
6/13/16	R&D Concrete	Concrete	3 yard	Single Axle
6/13/16	R&D Concrete	Concrete	3 yard	Single Axle
6/13/16	R&D Concrete	Concrete	4 yard	Single Axle
6/13/16	R&D Concrete	Concrete	4 yard	Single Axle
6/13/16	R&D Concrete	Concrete	3 yard	Single Axle
6/15/16	R&D Concrete	Concrete	2 Yards	Single Axle
6/17/16	R&D Concrete	Concrete	1 Yard	Single Axle
6/22/16	VanBuren Builders	Concrete	2 Yards	Single Axle
6/23/16	VanBuren Builders	Concrete	2 Yards	Single Axle
6/23/16	VanBuren Builders	Concrete	2 Yards	Single Axle

6/23/16	VanBuren Builders	Concrete	2 Yards	Single Axle
6/23/16	VanBuren Builders	Concrete	2 Yards	Single Axle
6/24/16	VanBuren Builders	Concrete	2 Yards	Single Axle
6/24/16	VanBuren Builders	Concrete	2 Yards	Single Axle
6/27/16	Cousineau	Rock	2 Yards	Single Axle
6/27/16	Cousineau	Rock	1 Yard	Single Axle
6/27/16	Cousineau	Concrete	1 Yard	Single Axle
6/28/16	Cousineau	Concrete	2 1/2 Yard	Single Axle
7/5/16	Cousineau	Concrete	1 Yard	Single Axle
7/11/16	R&D Concrete	Concrete	2 Yards	Single Axle
7/15/16	R&D Concrete	Concrete	3 yard	Single Axle
7/18/16	Cousineau	Concrete	2 Yards	Single Axle
7/18/16	ELB Concrete	Concrete	4 Ton	Trailer
7/18/16	ELB Concrete	Concrete	4 Ton	Trailer
7/19/16	ELB Concrete	Concrete	4 Ton	Trailer
7/19/16	ELB Concrete	Concrete	4 1/2 Ton	Trailer
7/19/16	ELB Concrete	Concrete	4 1/2 Ton	Trailer
7/19/16	Waupun Correctional	Broken Rock	6 Yards	2 Loader Buckets
7/20/16	Cousineau	Fill Dirt	1 1/2 Yard	Single Axle
7/26/16	Cousineau	Concrete	2 Yards	Single Axle
7/29/16	Cousineau	Concrete	2 Yards	Single Axle
8/3/16	Cousineau	Fill Dirt	1 Yard	Single Axle
8/3/16	Cousineau	Concrete	1 Yard	Single Axle
8/10/16	Cousineau	Concrete	2 Yards	Single Axle
8/11/16	Cousineau	Fill Dirt	1/2 Yd	Single Axle
8/14/16	ELB Concrete	Fill Dirt	2 Ton	Trailer