



"Wild Goose Center of Wisconsin"



City of Waupun

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Waupun Common Council Minutes of Meeting Tuesday, September 13, 2016

The Waupun Common Council met in regular session on Tuesday, September 13, 2016 at 6:00pm in the Common Council Chambers of the Waupun City Hall with Mayor Nickel presiding.

City Staff present are City Attorney VandeZande, City Clerk Hull, Administrator Schlieve, Police Chief Heeringa, Public Works Director Flynn, Fire Chief DeMaa, Finance Director Oosterhouse, Utility Manager Posthuma, and Assistant to the Library Director Garcia.

Audience present is Sam Kaufman and Jay Graff.

Mayor Nickel called the meeting to order at 6:00pm.

The Pledge of Allegiance was heard followed by a moment of silence.

Members present on roll call are Mayor Nickel, Alderman Westphal, Alderman Mielke, Alderman Vanderkin, Alderman Matoushek, Alderman Johnson, and Alderman Kaczmarek. No members are absent.

No public hearing.

Those wishing to address the Council:

Sam Kaufman, Fond Du Lac County Supervisor, addresses the Council to provide an update on projects and issues that the Fond Du Lac County Board had been involved in.

Motion Vanderkin, second Matoushek to approve the minutes of the August 16, 2016 regular meeting and the minutes of the August 16 and 30, 2016 special meetings. Motion carried 6-0.

Boards, Committee, and Commission meeting minutes were reviewed with no questions or concerns.

Police Chief Heeringa informs the Council that they continue with the hiring process to fill two positions, with another possible opening due to a retirement in October-November. Performed a live shooter training exercise with Waupun Memorial Hospital.

Fire Chief DeMaa informs the Council that Rick Searvogel and Nate Schears were hired as Fire Fighters and will begin September 19, 2016. One fire fighter is out on medical leave. Fire prevention week is October 9-15th with the focus being on smoke alarms: "Don't wait... Check the date". The training facility, container structures, are being manufactured in Illinois and it's a 8-12 week process, expect to be complete mid-November/December 2016. Currently working on a site prep which the sample drilling is complete and waiting for soil report which will be provided to the engineers.

Public Works Flynn states that the Main Street construction project is not on schedule. Estimated projected date was October 15 and is now looking as November 2. Fines of liquidated damages may be assessed by the State.

Alderman Westphal who serves on the Recreation Board stated that the Board is reviewing the Recreation Survey and considering the future of McCune Beach.

MSA Professional Services provides as administrator of our Revolving Loan Fund and CDBG Housing Grant Program. The renewal contract is brought before the Council for consideration. Revisions from last agreement consist of increases in inspection fees for the initial and final inspections, travel expenses, Risk Assessments to include clearance testing and the cost of materials.

Motion Vanderkin, second Matoushek to approve the Professional Service Agreement to MSA Professional Services for the administration of the City of Waupun Revolving Loan Fund and CDBG Housing Grant Program. Motion carried 6-0 on roll call.

Motion Matoushek, second Mielke to designate the 2016 Halloween Trick or Treat date and hours for the City of Waupun as Saturday, October 29, 2016 from 4:30pm – 6:30pm. Motion carried 6-0 on roll call.

Motion Vanderkin, second Westphal to authorize the City Clerk to release payment of the monthly expenses. Motion carried 6-0 on roll call.

Motion Matoushek, second Johnson to approve the Operator Licenses to Jamie Malech, Dale Hawkinson Jr., Amanda Longfield, Ivan Lozada, Stephanie Wegner, Zachary Watry, and Sumer Suelflow; Temporary Class B License to Horicon Marsh Ducks Unlimited Club at St. Joseph Parish Center on November 15, 2016 for Horicon Marsh Ducks Unlimited Sportsmen's Night Out Event , Waupun Fine Arts at City Hall on September 23, 2016 for Scott Nichol Concert; Waupun Historical Society at 520 McKinley St, Waupun on September 16, 2016 for Sarah Lloyd Campaign; Soda and Dairy License to Dollar Tree located at 1108 W Main Street; and a Peddler, Solicitor, Transient Merchant License to Robert Farber of Charter Communications. Motion carried 6-0.

Future tentative meetings are noted as the Committee of the Whole on September 27, 2016 at 5:30p and the Common Council on October 11, 2016 at 6:00pm.

Motion Vanderkin, second Matoushek to adjourn to closed session under Section 19.85 (1) (e) of the Wisconsin Statutes for reasons of possible negotiations and sale of public properties. Motion carried 6-0.

Motion Vanderkin, second Westphal to reconvene in open session under Section 19.85(2) of the WI Statutes. Motion carried 6-0.

No action from Closed Session.

Motion Matoushek, second Johnson to call the meeting adjourned at 7:00pm. Motion carried 6-0.

Angela Hull, City Clerk