



City of Waupun

201 E. Main Street
WAUPUN, WISCONSIN 53963
Phone: 920-324-7900
Fax: 920-324-7939

"Wild Goose Center of Wisconsin"

November 10, 2016

A meeting of the Board of Public Works is scheduled for **Tuesday, November 15, 2016**, at **4:30 p.m.** in the Waupun City Hall, **Council Chambers**.

AGENDA

- 1) Call to Order
- 2) Roll Call
- 3) Approve minutes of the October 11, 2016 regular meeting.
- 4) Discuss process for applying for grants for road construction projects
- 5) Public Comments
- 6) Adjournment

Richard Flynn
Public Works Director

cc: Mayor & Common Council
City Attorney
Department Heads
Media

It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any other governmental body at the above stated meeting other than the governmental body specifically referred to above in this Notice.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and service. For additional information or to request this service, contact Angela Hull, City Clerk, at 324-7900.



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Waupun Board of Public Works DRAFT Minutes of Regular Meeting – October 11, 2016

The Waupun Board of Public Works met in regular session on Tuesday, October 11, 2016 in the Common Council Chambers at the Waupun City Hall located at 201 E. Main Street, Waupun.

Audience present Mayor Julie Nickel.

Chairman Johnson called meeting to order at 5:30pm.

Members present at roll call are Alderman Mike Matoushek Jr., Alderman Mike Johnson, Alderman Pete Kaczmariski, Public Works Director Dick Flynn, City Clerk Hull, and Deputy Loudon. No members are absent.

Motion Matoushek, second by Loudon to approve the minutes from the September 13, 2016 meeting of the Board of Public Works. Motion carried 6-0 on roll call.

Flynn updates the Board that the Main Street Construction Project was to be complete October 15, 2016 but due to delays the projected completion date is November 2, 2016. Asphalt on the cross streets are estimated to begin on October 17, 2016.

Not hearing from General Asphalt, Flynn sent a listing of asphalt patching needs for the City to Northeast Asphalt for consideration. We are not on their priority listing and they may be more costly.

No public comments are heard.

Bulk pick up is behind on the pickup routes. Residents are found to be putting items at the curb after the waste company has been on their street. The waste company does have a GPS system on their vehicles to provide where/when they were on that street, however it was found to be too difficult to retrieve this information.

In the past, the City received claims related to trees in the terrace damaging private property. Flynn sent a questionnaire to other Cities for their policy and found that all employees are instructed to inform the claimant to contact the City Clerk to file a claim.

Library roof construction was to be complete on October 7 but just recently began.

Kaczmariski asks for discussion to be heard at the next Board meeting related to the bike racks that are located in the downtown area.

Motion Matoushek, second Kaczmariski to duly call the meeting adjourned at 5:40pm. Motion carried 6-0.

Angela Hull, City Clerk