

CITY OF WAUPUN MEETING OF THE COMMON COUNCIL
City Hall Common Council Chambers - 201 E Main Street, Waupun WI
Tuesday, October 8, 2013 at 6:00pm

CALL TO ORDER

PLEDGE OF ALLEGIANCE

MOMENT OF SILENT MEDITATION

ROLL CALL--Mayor to excuse any absent members.

READING OF MINUTES FROM COMMON COUNCIL MEETINGS HELD ON:

—If approved, motion—no roll call.

Regular meetings: September 10

Special meetings: no meetings

PUBLIC HEARING

1.

PERSONS WISHING TO ADDRESS COUNCIL--*State name, address, and subject of comments. (2 Minutes) At conclusion of comments, presiding officer will advise of action--either place on agenda or refer to appropriate person, committee, or agency.*

1.

No Public Participation after this point.

*** BOARDS, COMMITTEE AND COMMISSION MEETINGS**

1. Committee of the Whole - September 24
2. Board of Public Works - July 16
3. Library Board - September 23
4. Recreation Board - no meeting
5. Plan Commission - August 14
6. Zoning Board of Appeals - no meeting
7. Community Development Authority - June 18
8. Business Improvement District - no meeting
9. Fire and Police Commission - no meeting
10. Utility Commission - September 9

❖ CONSENT AGENDA

If you request an item be withdrawn, the item will be removed and considered following approval of the Consent Agenda. If no withdrawals, motion for adoption. If expenditures or committee appointments--Roll Call

COMMUNICATIONS

1. City Administrator
2. Police Chief
3. Fire Chief, Emergency Government Director
4. City Clerk
5. Library Director

6. Building Inspector/Zoning
7. Director of Public Works
8. Waupun Utilities

NEW BUSINESS

MOTIONS

CORRESPONDENCE/PRESENTATIONS

1. Mayoral Board and Committee Appointments
 - a.
2. Mayor prior/forthcoming events.
 - a.

RESOLUTIONS / ORDINANCES *(Motion on Roll Call)*

1. Discussion/Motion: Ordinance #13-04 to amend Ch. 8.01(1)(b)(4) of the Municipal Code entitled Discharging and Carrying Firearms and Guns Prohibited
2. Discussion/Motion: Ordinance #13-05 to amend Ch. 25.02(2)(m) and 25.02(5)(h) of the Municipal Code entitled Central Business District Design Guidelines
3. Discussion/Motion: Resolution 10-08-13-01- Resolution Awarding the Sale of \$4,290,000 General Obligation Swimming Pool Bonds, Series 2013A

MISCELLANEOUS BUSINESS

PAYMENT OF BILLS – *(Motion on Roll Call)*

1. Authorize City Clerk to make payment of the monthly expenses

ANY OTHER BUSINESS AUTHORIZED BY LAW TO BE CONSIDERED

1. Licenses:
Operator License (s): Tegan Strook, Jaleesa Sheriff, Terri Neuburg, Jordan Jahn, Juliahana Eager

CLOSED SESSION

ACTION FROM CLOSED SESSION

ADJOURNMENT

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the Clerk's office at 920-324-7900. Members of and possibly a quorum of members of other governmental bodies may be in attendance to gather information. Any governmental body other than that specifically referred to above will take no action.



City of Waupun

201 E. Main Street
Waupun, WI 53963
Phone: 920-324-7900
Fax: 920-324-7939

"Wild Goose Center of Wisconsin"

Waupun Common Council
Minutes of Meeting
Tuesday, September 10, 2013

The Waupun Common Council met on Tuesday, September 10, 2013 at 6:00 PM in the Council Chambers with Mayor Jodi Steger presiding.

Mayor Steger called the meeting to order at 6:00pm.

The Pledge of Allegiance was heard, followed by a moment of silence.

Members present on roll call are Mayor Steger, Alderman Nickel, Alderman Bastian, Alderman Johnson, Alderman Vanderkin, Alderman Mielke, and Alderman Kaczmariski. No members are absent.

City Staff present are Attorney VandeZande, Administrator Clark, City Clerk Hull, Utility Manager Posthuma, Utility Business/Finance Officer Oosterhouse, Public Works Director Flynn, Fire Chief Berry, Police Chief Heeringa, and Library Director Jaeger.

In attendance is Philip Cosson, Executive Vice President/Director of Ehlers, Inc.

Motion Bastian, second Nickel to approve the August 13, 2013 minutes of the regularly scheduled Common Council meeting and the August 27, 2013 minutes of the Special meetings of the Common Council. Motion carried unanimously.

Mayor Steger announces that Representative Schraa, who is listed on the agenda for an appearance, is unable to attend.

Flynn informs the Council that the fall yard waste and bulk pick up has been designated. Fall yard waste will be October 7 - November 15, weather permitting; and the bulk pick up is the week of October 7.

Utility Manager Posthuma introduces Jared Oosterhouse who has been hired as the Utilities Business/Finance Manager.

Motion Bastian, second Vanderkin to approve the consent agenda. Motion carried unanimously.



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Waupun Committee of the Whole Minutes of Meeting Tuesday, September 24, 2013

The Waupun Committee of the Whole met in regular session Tuesday, September 24, 2013 at 5:30 P.M. in the City Hall Council Chambers with Mayor Jodi Steger presiding.

City Staff present are City Attorney Dan VandeZande, Administrator Kyle Clark, City Clerk Angela Hull, Utility Manager Randy Posthuma, Police Chief Dale Heeringa, Director of Public Works Dick Flynn, Fire Chief Jeff Berry, and Library Director Bret Jaeger.

Mayor Steger called the meeting to order at 5:30pm.

Members present on roll call are Mayor Jodi Steger, Alderman Nancy Vanderkin, Alderman Ryan Mielke, and Alderman Pete Kaczmariski.

Members absent on roll call and excused are Alderman Mike Johnson and Alderman Steve Bastian. The Mayor informs the Committee that Alderman Julie Nickel will be arriving late. Alderman Nickel appears at 5:32pm.

Police Chief Heeringa addressed the Committee to request an ordinance change due to a new State law regarding conceal and carry of fire arms. The law now allows fire arms to be carried into an alcohol licensed business provided the holder may not consume alcohol. Chief Heeringa provides an ordinance change to not allow an individual to go armed in any premises for which a "Class B" or Class "B" has been issued.

Motion Vanderkin, second Kaczmariski to recommend to the Common Council to adopt an ordinance to amend Ch. 8.01(1) (b) (4) of the Municipal Code entitled Discharging and Carrying Firearms and Guns Prohibited. Motion carried on roll call 4-0.

The City is currently developing a trail from Edgewood Drive to Tanner Park. To keep in close proximity of the Rock River, a connection is needed from the Edgewood Community Church to the Forest Mound Cemetery to reconnect with the river. To do this, an at-grade crossing is needed to cross existing Wisconsin Southern tracks. Public Works Director Dick Flynn provides a resolution for consideration to petition the Office of Commissioner of Railroads for the establishment of a new at-grade crossing.

Motion Kaczmariski, second Nickel to approve Resolution 09-24-13-01 Petition for the Establishment of a New At-Grade Crossing. Motion carried on roll call 4-0.

Jim Laird of the Waupun Historical Society; Scott Zeinemann, Susie Heuer, and Hank Snyder of the Daily Citizen; Steve Lenz, Diane Meyer, Linda Johnson, and Anne Clark of the Waupun Festivals, Sue Haefemeyer of Waupun Fine Arts; Frank Mesa of the VFW Post 6709/Waupun Historical Society; Nick Rusch of FM 103.3/AM 1170Radio; and Lamont Page of the Memorial Day Parade appeared before the Committee for the discussion purposes of Waupun's 175th Anniversary which will be celebrated next year.

Administrator Clark provides a financial update of the Celebrate Waupun Festival, Tourism, and Auditorium funds.

Motion Vanderkin, second Nickel to authorize the City Clerk to make payment of expenses. Motion carried on roll call 4-0.

Motion Nickel, second Vanderkin to approve the Operator Licenses to Summer Suelflow, Julie Schultz, and Sara Waldvogel. Motion carried 4-0.

The next Committee of the Whole meeting is scheduled for Tuesday, October 29, 2013 at 5:30pm in the City Hall Council Chambers.

2014 Budget presentations were heard from Department Managers. Clark will provide budget reports when final estimates are received.

Motion Vanderkin, second Nickel to adjourn to closed session under Section 19.85(1)(g) for the purposes of "conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved"- Kurt Kamphuis Ordinance Citation. Motion carried 4-0.

Motion Vanderkin, second Mielke to reconvene in open session under Section 19.85(2) of the Wisconsin Statutes. Motion carried 4-0.

Motion Vanderkin, second Nickel duly carried the Committee adjourned at 7:05pm.

Angela J. Hull
City Clerk



"Wild Goose Center of Wisconsin"



City of Waupun

201 E. Main Street
WAUPUN, WISCONSIN 53963
Phone: 920-324-7900
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Waupun Board of Public Works
Minutes of Regular Meeting - Tuesday, July 16, 2013
Approved September 10, 2013

The Waupun Board of Public Works met in regular session on Tuesday, July 16, 2013 in the City Hall Council Chambers with Chairman Bastian presiding.

Chairman Bastian called the meeting to order at 5:30pm.

Members present are Alderman Steve Bastian, Alderman Pete Kaczmarek, Public Works Director Dick Flynn, Deputy Chief Loudon, and City Clerk Angie Hull. Member absent and excused is Alderman Mike Johnson.

No City staff is present.

Audience present is Jerry Heeringa, Bud and Sylvia Landaal, Art and Mary Ehlert, and Dennis and Linda Navis.

Motion Loudon, second Kaczmarek to approve the minutes of the June 18, 2013 meeting of the Board of Public Works. Motion carried 5-0.

Discussion from area home owners of Meadowview Park was heard of extending or relocating the boardwalk and of the proposed parking lot. Bastian proposes placing the parking lot more to the east so it would be located in the middle of the block. Flynn proposes extending the walking trail southwest of the tree grouping. Bastian informs the Board that nothing will take place with the boardwalk until the grant funding is complete which could be next spring. Jerry Heeringa, Bud and Sylvia Landaal, Art and Mary Ehlert, and Dennis and Linda Navis are present and prefer the parking lot be located in the southwest corner near the Ehlert residence and agree that the walking trail be extended to the southwest of the tree grouping. Flynn comments that Dennis and Linda Navis have offered \$6,745 to extend the walking path with the City contributing \$4,500 for trees and asphalt. The parking lot proposed is an estimated cost of \$9,000 which will include three (3) parking stalls. As the parking lot is not an agenda item, there are no motions made.

Motion Bastian, second Kaczmarek to approve the extension of the boardwalk to the southwest upon final receipt of the grant funding. Motion carried 5-0.

Discussion was heard of sidewalk elevation issues with properties of 756, 760, and 761 Edgewood Drive. Flynn informs the Board that according to City Ordinance 7.01 Street and Sidewalk Grades, it is the Council that may approve the altering of any grade of street, alley, sidewalk, or public ground. This item will be referred to the Common Council.

At the June 18, 2013 Board of Public Works meeting, the City Attorney was authorized to prepare a resolution providing a temporary trial period with a sunset date of July 1, 2014, for temporary signage providing twelve (12) hour parking in the City parking lots. This resolution was brought before the Board.

Motion Hull, second Louden to recommend to the Common Council to approve the resolution providing a temporary trial period with a sunset date of July 1, 2014, for temporary signage providing twelve (12) hour parking in the City parking lots. Motion carried 5-0.

Discussion was heard regarding the day of the month and time of the monthly Board meetings. Bastian suggested the Board begin to meet the second Tuesday of each month, prior to the Common Council meeting, at 4:30pm. All members agreed. It is understood that there may be times in which the time and date would need to be altered.

No public comments are heard.

Motion Louden, second Kaczmariski to call the meeting adjourned at 6:15pm. Motion carried 5-0.

Angie Hull, City Clerk

**Minutes of the Waupun Public Library Board Meeting
September 23, 2013**

The monthly meeting of the Waupun Public Library Board was called to order by Claudia Waskow, President, at 4:15 p.m. on Monday, September 23, 2013. Also present were Martens, Vanderkin, Sullivan, Jaeger, Garcia, and Rohrer. Gubin and Procise were absent.

ARTICLE I: Motion by Martens, supported by Vanderkin, to accept the minutes of the August 19, 2013 meeting as written. Motion carried.

ARTICLE II: No personal appearances by visitors or citizens.

ARTICLE III: Monthly statistics

- a. Total circulation was up 2.8% Year-to-date. 109,063 items circulated/downloaded Year-to-date; 106,048 items circulated/downloaded a year ago.
- b. Collection agency: Dollars received since May 1999/ \$15,819.29
Materials returned since May 1999/ \$25,332.44

ARTICLE IV: Current budget was reviewed. We are 2/3's (66%) of the way through the year and have spent 64.8% of the budget. As the year progresses, when it becomes necessary, funds will be taken from the county funds.

ARTICLE V: Motion by Sullivan, supported by Martens, to pay the bills as presented. Motion carried 5-0 on roll call vote.

ARTICLE VI: No Committee Reports.

ARTICLE VII: Librarian's Report.

- a. The art exhibit currently on display on the 2nd floor is from photographer Emily Engelhardt. A reception was held Wednesday, September 11th.
- b. With the start of school, the library's weekly storytimes in the Conference Room resumed September 11th.
- c. Bret and Pam have started the yearly staff evaluations for all staff, excluding the high school students, as directed by the Library Board. The evaluations are coaching sessions and not tied to any type of compensation adjustments.
- d. Two different insurance companies have programs lined up at the library to explain Obamacare and the insurance exchange concepts. ALL PROGRAMS ARE OPEN TO THE PUBLIC. Bret will be attending a meeting on September 30 with other directors to discuss alternative library options for providing insurance information.
- e. Friday, September 27, Bret will be giving the Japanese contingent a tour of the Library.
- f. The WLA Conference will be Wednesday, October 23-Friday, October 25.

- g. Future Waupun Public Library agendas will specify items on which action may be taken.
- h. The Mid-Wisconsin Federated Library System and Lakeshores Library System met to discuss the consolidation of the systems to create a 5 county system. As of September 18th 2013, neither system has committed to a merger or consolidation process. Another meeting will be scheduled in early November.

ARTICLE VIII: No Old business.

ARTICLE IX: New business.

- a. Motion by Sullivan, supported by Vanderkin, to approve the transfer of \$75,000, (Payments 8, 9, and 10 of 20) to the City of Waupun as part of the building addition contribution, retroactive to August 5, 2013, when the City made an unauthorized transfer from the System Fund to the City. Motion carried 5-0 on roll call.

ARTICLE X: Motion by Vanderkin, supported by Procise, to adjourn the meeting at 4:50 p.m. Motion carried.

SANDRA ROHRER Secretary
SR/bkj



City of Waupun

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"Wild Goose Center of Wisconsin"

Waupun Plan Commission
Minutes of Meeting – **August 14, 2013**
Approved September 18, 2013

The Waupun Plan Commission met in regular session Thursday, August 14, 2013 at 4:45 pm with Mayor Jodi Steger presiding. Members present are Vanderkin, Drews, and Aylesworth. Members Lueck, TerBeest, and Flynn.

Motion Vanderkin, second Aylesworth to approve the minutes of the July 17, 2013 meeting. Motion carried, minutes approved unanimously.

Site plan approval for 1049 S. Watertown Street. Tom Hoinacki was in attendance and described to the Plan Commission his closed storage development project. A memo to the Plan Commission was entered into the record by Building Inspector/Zoning Administrator. The purpose is a single story 2,880 square foot steel framed closed storage structure on the same lot as an existing 2,928 square foot storage building. Recommendation: approval, subject to dimensions of drives being approved by the Fire Department. Chairman Steger confirmed with Fire Chief Berry access to site sufficient regarding the drives.

Motion Vanderkin, second Drews to approve the site plan for storage units at 1049 S. Watertown Street. Motion carried, unanimously.

Site plan for Werner-Harmsen Funeral Home Parking lot addition. Jud Werner was in attendance and described to the Plan Commission the need for additional parking. Werner-Harmsen has acquired the residential property to the east and will remove structures for their parking lot expansion. Possible future building improvements would occur in Phase II.

Motion Vanderkin, second Aylesworth to approve the site plan for Werner-Harmsen Funeral Home parking lot addition. Motion carried, unanimously.

Site plan approval for Rainforest Apartments Phase II at 913 & 917 Fraser Lane. Dave Decker, owner and Mary Rens, manager were in attendance and described to the Plan Commission the development of two additional 16 unit apartments at Fraser Lane and Shaler Street. A memo to the Plan Commission was entered into the record by Building Inspector/Zoning Administrator. Recommendation: approval, subject to revising the size of parking stalls and garage heights to comply. MSA Professional Services further evaluated for storm water compliance to submitted listing of 18 items to be satisfactorily addressed.

Motion Aylesworth, second Drews approve the site plan for Rainforest Apartment Development Phase #2 conditioned on compliance with all storm water compliance recommendations by MSA Professional Services, compliance with parking stalls and garage heights compliance as

recommended by Building/Zoning Administrator, and approved building plans by the State of Wisconsin. Motion carried, unanimously.

Motion Vanderkin, second Aylesworth duly carried the Plan Commission adjourned.

Kyle Clark
City Administrator



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Community Development Authority
Minutes of Working Meeting on June 18, 2013
Approved 9/17/13

The Waupun Community Development Authority met Tuesday, June 18, 2013 at 4:00 pm in the Council Chambers with Mayor Jodi Steger presiding. Members present are Mike Ford, Sue VandeBerg, Nancy Vanderkin, and John Karsten. Members Jill Vanderkin and Derek Drews are absent.

Motion Vanderkin, second Karsten to approve the minutes of the April 16, 2013 meeting of the Community Development Authority. Motion carried.

Discussion on conditional use permit for Trails End Properties at 215 and 324 E. Main Street for advertising signage. The request would allow Wisconsin Dentistry to place signs on E. Main Street buildings which is prohibited under Section 25.02(5)(e) of the Downtown Design Guidelines. Wall signs shall be used solely for identification of the business name, services provided, and/or available products.

Motion Ford, second Karsten to deny the conditional use permit for advertising signs at 215 and 324 E. Main Street. All Members vote aye. Motion carried 5-0.

Motion Ford, second Karsten to approve HO #150 as recommended by the CDA Housing Sub-Committee. Motion carried.

Motion VandeBerg, second Ford to approve Façade Improvement Grant of \$2,000 to Nick and Carol Klein for improvements at 318 E. Main Street. Projected completion date is July with total estimated cost \$6,995.00 for new windows and door replacement. Motion carried.

Update: Cleaning is completed on the north side of the 300 block of E. Main Street with tuck point and sealing to start soon. Painting of buildings on the north and south side of the 400 block of E. Main Street has started.

Motion Vanderkin, second Karsten to approve the May balance sheet and income statement reports for the Community Development Authority. Motion carried.

Next meeting: July 16, 2013 at 4:00 pm.

Motion Vanderkin, second VandeBerg duly carried the Authority adjourned.

Kyle J. Clark, City Administrator

**Minutes of a Regular Meeting of the
Waupun Utilities Commission
Monday, September 9, 2013**

The meeting was called to order by President Buchholz at 4:00 p.m.

Commissioners Buchholz, Heeringa, Homan, Johnson, Mielke, and Thurmer were present. Commissioner Kaczmarek was absent with notice.

On motion by Homan, seconded by Johnson and unanimously carried, minutes of the August 12, 2013, Regular Meeting and August 16, 2013, Special Meeting were approved as presented.

On motion by Johnson, seconded by Thurmer and unanimously carried, bills for August 2013 were approved as presented.

General Manager Posthuma introduced Jared Oosterhouse as the newly hired Business/Finance Manager. Oosterhouse presented July 2013 financial results. Electric operating income was \$69,000 above budget. Sewer operating income was \$52,400 below budget due to the 2013 rate reduction. Water operating income was \$36,200 above budget on lower maintenance expense and administrative and general expense. The AMI project is approximately 14% or \$116,000 over budget for the water portion of the project. The overrun consists of labor, equipment and overhead related to the installation of the meters. Lower maintenance expense is expected to offset the excess AMI costs. On motion by Thurmer, seconded by Heeringa and unanimously carried, the July 2013 financial report was approved as presented.

Posthuma presented an electric crew update and general utility information. The crew is completing the electric overhead line re-build on the north side of the hospital. Late summer weather has peaked with a hot, dry spell, which will increase both electric and water revenues. Live data from the AMI meter readings for customer billing will be observed by WPPI for one more month before it will be the sole data extracted by our staff to prepare bills. Interviews will be held in conjunction with MEUW to fill the vacant safety coordinator position. Waupun will utilize the MEUW employee one day per week to coordinate safety and OSHA requirements for the utilities.

The utilities will host their 14th annual Energy Expo on October 10, 2013, in conjunction with Public Power Week. Staff will be available to interact with customers via displays, bucket truck rides, information, and refreshments.

W&S Maint/Treatment Supervisor Schramm reported that work has begun on Tower 2 interior and exterior surface renovations. Utility Sales and Service will perform the work, with Dixon Engineering providing inspection services.

The AMI installation process is nearing completion with approximately 40 meters remaining to be upgraded. During the installation period, several service leaks were identified and repaired. After repairs, pumping records indicate a 15% reduction in unaccounted water pumpage.

Mike Peters, President/CEO of WPPI Energy, presented the WPPI Energy Business Plan Development update. The overview included information on power supply, renewable portfolio, and member services. The goal of WPPI Energy for its 51 members includes a motto of "excellent member services drives member satisfaction".

Randy Wondergem, presented the MRA Benefit Study findings. The evaluation provides a benchmark for future use in the areas of primary and secondary benefits.

On motion by Thurmer, seconded by Homan and unanimously carried, Randy Posthuma was designated as Waupun Utilities' WPPI Director, and Jared Oosterhouse designated as Alternate Director.

On motion by Thurmer, seconded by Heeringa and unanimously carried, the meeting was adjourned at 5:40 p.m.

Next regular commission meeting scheduled for October 14, 2013.

Nancy Oosterhouse
Mapping/Admin Coordinator

WAUPUN POLICE DEPARTMENT

Monthly City Council Report

16 E. Main St.
Waupun, WI 53963
(920) 324-7911

Dispatch Summary From 9/1/2013 To 9/30/2013

Total Number of Calls for this reporting period: 985

72 HOUR DETENTION	3	MISSING JUVENILE	2
911HANGUP/NO CONTACT	10	NEIGHBOR DISPUTE	2
ABANDONED VEHICLE	2	NOISE COMPLAINT	11
ACCIDENT	11	NOTIFY MED EXAMINER	1
ACCIDENT W/BLOCKAGE	3	OFFICER STAND BY	3
ACCIDENT/INJURIES	2	OPEN DOOR	1
ALARM TEST	3	ORDINANCE VIOLATION	1
ANIMAL COMPLAINT	27	PAPER SERVICE	2
ANNOYING PHONE CALLS	1	PARKING ENFORCEMENT	32
ASSIST CITIZEN	31	PRISONER TRANSPORT	10
ASSIST MOTORIST	5	RECKLESS DRIVER	8
ASSIST OTHER AGENCY	15	REPOSSESSED PROPERTY	1
ATTEMPT TO LOCATE	2	RESTRAIN ORDER VIOL	2
ATV COMPLAINT	1	SCHOOL CROSSING	6
BATTERY	1	SEARCH WARRANT	1
BUILDING CHECK	15	SHOPLIFTER	1
BURGLARY	5	SICK CALL IN	1
CHECK WELFARE	13	SPECIAL ASSIGNMENT	22
CHILD ABUSE/NEGLECT	1	SUBJECT STOP	11
CHILD CUSTODY	9	SUBJECT WITH WEAPON	1
CIVIL PROBLEM	8	SUSP ACTIVITY	14
COUNTY AMBULANCE	28	SUSPICIOUS VEHICLE	24
CR DAMAGE TO PROP	6	THEFT	22
DIRECTED AREA PATROL	174	THREAT COMPLAINT	4
DISORDERLY CONDUCT	9	TRAFFIC COMPLAINT	2
DOMESTIC DISPUTE	11	TRAFFIC ENFORC DAP	5
DRUGS/NARCOTICS	7	TRAFFIC PROBLEM	4
ESCORT	6	TRAFFIC STOP	137
ESCORT FUNERAL	6	TRESPASSING	3
EVICCTIONS	1	TRUANCY	3
EXTRA PATROL	5	VANDALISM	5
FIGHT	1	VIN CHECK	1
FIRE ALARM	3	WARRANT	13
FOLLOW UP	110	WARRANT OTHER AGENCY	2
FOOT PATROL	11	WATER UTILITY	1
FOUND JUVENILE	2	WAUPUN ORDINANCE	10
FOUND PROPERTY	5		
FRAUD/FORGERY	4		
GAS DRIVE OFF	6		
HARASSMENT	6		
HIT AND RUN	6		
INFO TO DOCUMENT	2		
INFORMATION	8		
INTOXICATED DRIVER	2		
INTOXICATED SUBJECT	4		
INTRUSION ALARM	8		
JUVENILE PROBLEM	11		
LEWD/LACIVIOUS	1		
LITTERING	1		
LOITERING	1		
LOST PROPERTY	2		
MISSING ADULT	1		

WAUPUN POLICE DEPARTMENT ACTIVITY REPORT SEPTEMBER, 2013

Activities:

- Arrangements made to start Department Audit
- Hire Dawn Greenfield for Clerical Support Position
- Hire Lucas Dawson for open Officer Position
- Dodge County Executive Meeting
- Alcohol Compliance Checks
- Community Corrections Meeting
- Provided Japanese Tour of Police Department
- Radar run for dogs event
- Participated Silent Parade in Juneau

Training:

- Officer Kreitzman attended K-9 Training
- Lt. Pfalzgraf attended Canine Liability Training
- Lt. Rasch and Pfalzgraf attend Mobile Com Training in FDL
- Officer Schreiber attended Street Survival Training
- Deputy Chief Loudon attended CIB Conference

Reports:

- There were 985 calls of service for the month of September, 2013. The total calls for service for 2013 are 8,333.

Waupun Fire Department

Fire Chief, Jeff Berry
16 E. Main Street
Waupun, Wisconsin 53963

Phone: (920) 324-7910
Fax: (920) 324-7854
E-mail: jeff@waupunpd.org



Monthly Report

DATE: October 4, 2013
TO: Mayor, Council & City Administrator
FROM: Fire Chief, Jeff Berry
RE: September Report

Calls/Fire Meetings:

There were five fire & rescue calls in the month of September. The calls were as follows: A car verses a moped accident at the intersection of Grandview Avenue and Hillyer Street, assisted Life Star Ambulance at 514 Fond du Lac Street, responded to 524 Summerville Street for a structure fire (cancelled-smoke from a chimney), a pickup truck verses a bicycle accident by the main entrance to Waupun Memorial Hospital 620 West Brown Street and a carbon monoxide detector alarm at 256 Rounsville Street. There was one City Fire Meeting held in September due to Labor Day.

Chief's Meetings/Activities Attended:

Chief Berry attended the following meetings/activities: One City Fire Meeting, one Council Meeting, Committee of the Whole Meeting, Department Head Meeting and a Kiwanis Meeting.

Projects/Special Events:

Monthly meter calibrations were completed.
Monthly apparatus checks were done.
Monthly SCBA and equipment checks were done by each firefighter.

Assistant Chief Ron VandeZande attended the Fond du Lac County Chief's and MABAS Division 120 meetings.

Chief Berry and assistant Chief Wayne VerHage gave a tour of the fire station to the Japanese visitors. The aerial was also set up and they gave the visitors a view of the city from the aerial platform.

A 9/11 Memorial was setup in front of the fire station for the 12 anniversary of 9/11.

Firefighters Brad Schouten and Mike Beer took an apparatus to Juneau for their night time 9/11 Memorial Parade.

Chief Berry and Firefighters Duane Smith and Tom Pluim participated with three apparatuses in the Waupun Homecoming Parade.

Chief Berry and Fire Inspectors Wally Beekman, Mike Beer and Paul Beder attended the Area 6 Fire Inspectors training meeting in Hartford. Mike serves as the Area 6 Chairman for the Inspectors Association.

We are preparing for our Fire Prevention Week October 6th -12th. We will be having an Open House on October 7th from 6 to 8 PM. The children in grades 4K thru 6th grade will receive fire prevention materials. School visits and tours of the fire station will be provided this week.

Inspections:

Fall inspections schedule has been updated and inspections will begin in early October.

New construction and remodeling inspections are being done as needed. We received multiple building code questions on new and remodeling projects from contractors, businesses and industries. Pre-incident planning and mapping are being completed on new businesses and updated on present buildings.

Mike continues working with other city departments on property complaints.

Training:

There was no meeting on September 2nd due to Labor Day.

Training for the September 16th meeting was doing training scenarios in a vacant duplex that is owned by Werner Harmsen Funeral Home. The firefighters trained on positioning of the vehicles, incident command, safety officers, radio communications, hydrant hose lays, attack lines, ladders, lighting, SCBA, search/rescue, ventilation, and rapid intervention teams. Training was also provided on refilling SCBA cylinders using the cascade system on 3581. A critique followed the training.

Emergency Government:

There were two frost advisories for the month of September.

Waupun Public Library
123 S. Forest Street
Waupun, WI 53963
(920) 324-7925

October 2013

To: Mayor, City Council, City Administrator
From: Bret Jaeger, Library Director

Re: Report to Common Council

A. Statistics

Circulation/downloads through end of September was 121,028 items (117,607 one year ago).
Library visits through end of September was 59,625 people (60,536 one year ago).

Additional statistics from January through September:

Library Program attendance: 2,331
Meeting rooms use: 2,395
Computer use: 9,608
Wireless use: 1,430
Reference questions: 3,306
Monthly website hits: 36,528

B. Affordable Care Act and libraries

Bret attended several meetings and webinars regarding the Affordable Care Act (aka ObamaCare). Most public libraries will be treating this issue like we handle tax forms: we can direct the public to the correct government health insurance website for information, but we cannot give out advice regarding which health plan to choose.

Any questions, please contact Bret at 324-7925 or bret@mwfls.org.



City of Waupun

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"Wild Goose Center of Wisconsin"

MEMORANDUM

TO: Mayor & Council
FROM: Trista Steinbach—Administrative Assistant
Date: October 4, 2013
RE: September Report to Common Council

BUILDING PERMIT REPORT

There were nine (9) permits issued in Dodge County and eight (8) permits issued in Fond du Lac County totaling seventeen (17) permits for the month of September. Total estimated cost of construction was \$90,025.00. Fees of \$1,224.30 for Building Permits, \$30.00 for Special Assessment letters, \$300.00 for variance requests, and \$150.00 for a Conditional Use Permit for a total of \$1,704.30 was turned over to the City Clerk.

Building Permit Comparison:

9 Month Comparison

January – September 2011	estimated cost of construction	\$1,995,007.65
January – September 2012	estimated cost of construction	\$4,338,628.00
January – September 2013	estimated cost of construction	\$6,052,915.00

PLAN COMMISSION REPORT

- See attached minutes

ZONING BOARD OF APPEALS

- No meeting



City of Waupun

201 E. Main Street
WAUPUN, WISCONSIN 53963
Phone: 920-324-7900
Fax: 920-324-7939

"Wild Goose Center of Wisconsin"

Department of Public Works Activity Report

October 4, 2013

1. Current Projects:

- Working with the Wisconsin Department of Transportation to obtain construction easements and land purchases for properties along the Main Street reconstruction project.
- Conference call with Jim Young from the Milwaukee Art Institute and Mike Laue with MSA about the End of the Trail Statue. The base is failing and something needs to be done. Both Jim Young and Mike Laue will be sending us letters with their recommendations. I also talked with Teresa Linde about grant funding, fundraising, etc., to help cover the expenses of the base repair. I have not heard back from Teresa.
- Reviewing plans and project manual for the Aquatic Facility.
- Shaler Drive extension is ahead of schedule. Contractor will be waiting until spring to put the curb & gutter and binder asphalt course in. Due to this construction project the walking trail along Shaler Drive between Mayfair and Claggett will be closed until the project is completed.
- Working on the grant reimbursement for the Boardwalk at Meadowview Park. To date we have not heard anything back yet from the DNR or Corps of Engineers about moving the west end of the boardwalk.
- An additional sound system is being installed in the Council Chambers.
- Reviewed the current stormwater evaluations with MSA. Eric Thompson will be coming to talk with the Council in the near future.
- Both the DNR and the Corps of Engineers approved the pads for the board walk.
- Working on a non-compliance issue that came up with a grant that was received for Tanner Park in 1974.
- Worksite Safety inspections with Ben from CVMIC
- Celebrate Waupun meetings
- Evaluating street ratings

2. Board of Public Works

- See attached minutes

3. DPW Crew Projects

- Batting cages at new ball diamonds
- Sidewalk inspections
- Concrete Pile at garage
- Cleaned shop
- Bike racks at McCune and West End Park
- Water trees and flowers
- Mow boulevards
- Repair Storm Sewer on Carrington St
- Cut grass in parks
- Brine Pump Shed
- Blacktop at garage
- Pushed up black dirt pile at garage

- Spray weeds
- Repair Christmas Lights
- Volksfest takedown
- Clean out brush bin
- Replace culvert on Rock Ave.
- Starting to shut down park bathrooms

Administrative Assistant

- Zoning Board agenda, public hearing notice, and minutes
- Plan Commission public hearing notice, agenda and minutes.
- Asphalt patches
- Updated 2014 Street Budget
- Updated snow plow route maps
- Roof Problems spreadsheet
- Updated farm land acreage
- Invoice school for vehicle repairs
- Street maintenance reports for the DOT
- 2014 Recycling Grant Application
- Bulk pick-up and Yard Waste Pick-up ads put on website
- Sign Ordinance
- Sidewalk inspections are completed for sidewalks to be replaced next year.
- Harris Mill Park vandalism – downloaded video from security system to give to the police department.
- Input digger's hotline tickets into database
- Various memos, letters, general correspondence.
- Issued 6 Street opening permits, 17 Building Permits, 3 Assessment Letters

Please call 324-7918 with any questions you may have.
Richard Flynn, Director of Public Works

ORDINANCE # 13-04

AN ORDINANCE TO AMEND CHAPTER EIGHT OF THE MUNICIPAL CODE OF THE CITY OF WAUPUN ENTITLED "ORDERLY."

THE COMMON COUNCIL OF THE CITY OF WAUPUN ORDAINS:

SECTION 1: Section 8.01(1) of the Municipal Code of the City of Waupun entitled "DISCHARGING AND CARRYING FIREARMS AND GUNS PROHIBITED" is amended to repeal and recreate Subsection (b) 4 as follows:

4. No person shall intentionally go armed with a handgun on any premises for which a Class "B" or "Class B" license or permit has been issued under Chapter 125, Wis. Stats., except as otherwise specifically provided in Section 941.237, Wis. Stats.

SECTION 2: All ordinances or portions of ordinances inconsistent with the provisions of this ordinance are repealed.

SECTION 3: This Ordinance shall be in full force and effect upon its passage and publication as provided by law.

Enacted this 8th day of October, 2013.

Jodi Steger
Mayor

ATTEST:

Angela Hull
City Clerk

ORDINANCE # 13-05

AN ORDINANCE TO AMEND CHAPTER TWENTY FIVE OF THE MUNICIPAL CODE OF THE CITY OF WAUPUN ENTITLED "CENTRAL BUSINESS DISTRICT DESIGN GUIDELINES"

THE COMMON COUNCIL OF THE CITY OF WAUPUN ORDAINS:

SECTION 1: Section 25.02 (2) of the Municipal Code of the City of Waupun entitled DEFINITIONS is amended to ADD Subsection (m) as follows:

m. Banner: Any sign of lightweight fabric or similar material that is mounted to a building. Banners are permitted for seasonal events, sales, special events, and other similar uses provided such banners are removed within three days following the event, sale, special event, or similar use.

SECTION 2: Section 25.02 (5) of the Municipal Code of the City of Waupun entitled WALL SIGNS is amended to ADD Subsection (h) as follows:

h. Wall signs of a temporary nature such as business identification banners shall be displayed for a period no more than 45 days, prior to affixing the permanent business signage.

SECTION 2: All ordinances or portions of ordinances inconsistent with the provisions of this ordinance are repealed.

SECTION 3: This Ordinance shall be in full force and effect upon its passage and publication as provided by law.

Enacted this 8th day of October, 2013.

Jodi Steger
Mayor

ATTEST:

Angela Hull
City Clerk

RESOLUTION NO. 10-08-13-01

RESOLUTION AWARDING THE SALE OF
\$4,290,000 GENERAL OBLIGATION SWIMMING POOL BONDS, SERIES 2013A

WHEREAS, on September 10, 2013, the Common Council of the City of Waupun, Dodge and Fond du Lac Counties, Wisconsin (the "City") adopted an initial resolution authorizing the issuance of general obligation bonds in an amount not to exceed \$4,290,000 (the "Bonds") for the public purpose of financing a swimming pool project (the "Initial Resolution");

WHEREAS, pursuant to the provisions of Section 67.05, Wisconsin Statutes, within 15 days following the adoption of the Initial Resolution, the City Clerk caused a notice to electors to be published in the Beaver Dam Daily Citizen, stating the purpose and maximum principal amount of the bond issue authorized by the Initial Resolution and describing the opportunity and procedure for submitting a petition requesting a referendum on the bond issue authorized by the Initial Resolution;

WHEREAS, to date, no petition for referendum has been filed with the City Clerk, and the time to file such a petition shall expire on October 10, 2013;

WHEREAS, the Common Council hereby finds and determines that the Project is within the City's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, the City has directed Ehlers & Associates, Inc. ("Ehlers") to take the steps necessary to sell the Bonds;

WHEREAS, Ehlers, in consultation with the officials of the City, prepared a Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Bonds and indicating that the Bonds would be offered for public sale on October 8, 2013;

WHEREAS, the City Clerk (in consultation with Ehlers) caused a form of notice of the sale to be published and/or announced and caused the Notice of Sale to be distributed to potential bidders offering the Bonds for public sale on October 8, 2013;

WHEREAS, the City has duly received bids for the Bonds as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Notice of Sale and is deemed to be the most advantageous to the City. Ehlers has recommended that the City accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference; and

WHEREAS, the Common Council deems it to be necessary, desirable and in the best interest of the City that the Bonds be issued in the aggregate principal amount of \$4,290,000.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 1A. Ratification of the Notice of Sale and Offering Materials. The Common Council of the City hereby ratifies and approves the details of the Bonds set forth in Exhibit A attached hereto as and for the details of the Bonds. The Notice of Sale and any other offering materials prepared and circulated by Ehlers are hereby ratified and approved in all respects. All actions taken by officers of the City and Ehlers in connection with the preparation and distribution of the Notice of Sale, and any other offering materials are hereby ratified and approved in all respects.

Section 1B. Award of the Bonds. The Proposal of the Purchaser offering to purchase the Bonds for the sum set forth on the Proposal [(as modified on the Bid Tabulation and reflected in the Pricing Summary referenced below and incorporated herein)], plus accrued interest to the date of delivery, resulting in a net interest cost and true interest rate as set forth on the Proposal [(as modified on the Bid Tabulation)] is hereby accepted (subject to the condition that no valid petition for a referendum is filed by October 10, 2013 in connection with the Initial Resolution). The Mayor and City Clerk or other appropriate officers of the City are authorized and directed to execute an acceptance of the Proposal on behalf of the City. The good faith deposit of the Purchaser shall be retained by the City Treasurer until the closing of the bond issue, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Bonds bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Bonds. The Bonds shall be designated "General Obligation Swimming Pool Bonds, Series 2013A"; shall be issued in the aggregate principal amount of \$4,290,000; shall be dated October 29, 2013; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum; and mature on December 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest is payable semi-annually on June 1 and December 1 of each year commencing on June 1, 2014. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Bonds is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Bonds maturing on December 1, 2022 and thereafter shall be subject to redemption prior to maturity, at the option of the City, on December 1, 2021 or on any date thereafter. Said Bonds shall be redeemable as a whole or in part, and if in part, from maturities selected by the City and within each maturity, by lot, at the principal amount thereof, plus accrued interest to the date of redemption. If the Proposal specifies that any of the Bonds are subject to mandatory redemption, the terms of such mandatory redemption are set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference.

Section 4. Form of the Bonds. The Bonds shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Bonds as the same becomes due, the full faith, credit and resources of the City are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the City a direct annual irrepealable tax in the years 2013 through 2027 for the payments due in the years 2014 through 2028 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Bonds remains unpaid, the City shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Bonds, said tax shall be, from year to year, carried onto the tax roll of the City and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the City for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Bonds when due, the requisite amounts shall be paid from other funds of the City then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the City, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the City may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for \$4,290,000 General Obligation Swimming Pool Bonds, Series 2013A, dated October 29, 2013" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Bonds is fully paid or otherwise extinguished. The City Treasurer shall deposit in the Debt Service Fund Account (i) all accrued interest received by the City at the time of delivery of and payment for the Bonds; (ii) any premium which may be received by the City above the par value of the Bonds and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Bonds when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Bonds when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Bonds until all such principal and interest has been paid in full and the Bonds canceled; provided (i) the funds to provide for each payment of principal of and interest on the Bonds prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Bonds may be used to reduce the next succeeding tax levy, or may, at the option of the City, be invested by purchasing the Bonds as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Bonds have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the City, unless the Common Council directs otherwise.

Section 7. Proceeds of the Bonds; Segregated Borrowed Money Fund. The proceeds of the Bonds (the "Bond Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Bonds into the Debt Service Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the City and disbursed solely for the purpose for which borrowed or for the payment of the principal of and the interest on the Bonds. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose for which the Bonds have been issued has been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the City, charged with the responsibility for issuing the Bonds, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Bonds to the Purchaser which will permit the conclusion that the Bonds are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The City represents and covenants that the projects financed by the Bonds and the ownership, management and use of the projects will not cause the Bonds to be "private activity bonds" within the meaning of Section 141 of the Code. The City further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Bonds including, if

applicable, the rebate requirements of Section 148(f) of the Code. The City further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The City Clerk or other officer of the City charged with the responsibility of issuing the Bonds shall provide an appropriate certificate of the City certifying that the City can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The City also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Bonds provided that in meeting such requirements the City will do so only to the extent consistent with the proceedings authorizing the Bonds and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Bonds are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Bonds; Closing; Professional Services. The Bonds shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of the Mayor and City Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Bonds may be imprinted on the Bonds in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Bonds, at least one of the signatures appearing on each Bond shall be a manual signature. In the event that either of the officers whose signatures appear on the Bonds shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Bonds and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and contracts in conjunction with the Bonds, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Bonds is hereby ratified and approved in all respects.

Section 12. Payment of the Bonds; Fiscal Agent. The principal of and interest on the Bonds shall be paid by the City Clerk or City Treasurer (the "Fiscal Agent").

Section 13. Persons Treated as Owners; Transfer of Bonds. The City shall cause books for the registration and for the transfer of the Bonds to be kept by the Fiscal Agent. The person

in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Mayor and City Clerk shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Bond surrendered for transfer.

The City shall cooperate in any such transfer, and the Mayor and City Clerk are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

Section 14. Record Date. The fifteenth day of each calendar month next preceding each interest payment date shall be the record date for the Bonds (the "Record Date"). Payment of interest on the Bonds on any interest payment date shall be made to the registered owners of the Bonds as they appear on the registration book of the City at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Bonds eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the City agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations previously executed on behalf of the City and on file in the City Clerk's office.

Section 16. Payment of Issuance Expenses. The City authorizes the Purchaser to forward the amount of the proceeds of the Bonds allocable to the payment of issuance expenses to KleinBank, Chaska, Minnesota at Closing for further distribution as directed by Ehlers.

Section 17. Official Statement. The Common Council hereby approves the Preliminary Official Statement with respect to the Bonds and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the City in connection with the preparation of such Preliminary Official Statement and any addenda to it or Addendum are hereby ratified and approved. In connection with the Closing, the appropriate City official shall certify the Preliminary Official Statement and any addenda or Addendum. The City Clerk shall cause copies of the Preliminary Official Statement and any addenda or Addendum to be distributed to the Purchaser.

Section 18. Undertaking to Provide Continuing Disclosure. The City hereby covenants and agrees, for the benefit of the owners of the Bonds, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in

accordance with the Rule. The Undertaking shall be enforceable by the owners of the Bonds or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the City to comply with the provisions of the Undertaking shall not be an event of default with respect to the Bonds).

To the extent required under the Rule, the Mayor and City Clerk, or other officer of the City charged with the responsibility for issuing the Bonds, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the City's Undertaking.

Section 19. Record Book. The City Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Bonds in the Record Book.

Section 20. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Bonds, the officers of the City are authorized to take all actions necessary to obtain such municipal bond insurance. The Mayor and City Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Mayor and City Clerk including provisions regarding restrictions on investment of Bond proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Bonds by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Bond provided herein.

Section 21. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Common Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded October 8, 2013.

Jodi A. Steger
Mayor

ATTEST:

Angela Hull
City Clerk

(SEAL)

DRAFT

EXHIBIT A

Notice of Sale

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT B

Bid Tabulation

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT C

Winning Bid

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT D-1

Pricing Summary

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT MRP

Mandatory Redemption Provision

The Bonds due on December 1, _____, _____, _____ and _____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on December 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on December 1, _____

Redemption

Date

Amount

\$ _____

_____ (maturity)

For the Term Bonds Maturing on December 1, _____

Redemption

Date

Amount

\$ _____

_____ (maturity)

For the Term Bonds Maturing on December 1, _____

Redemption

Date

Amount

\$ _____

_____ (maturity)

For the Term Bonds Maturing on December 1, _____

Redemption

Date

Amount

\$ _____

_____ (maturity)]

EXHIBIT E
(Form of Bond)

REGISTERED UNITED STATES OF AMERICA DOLLARS
STATE OF WISCONSIN
DODGE AND FOND DU LAC COUNTIES
NO. R- _____ CITY OF WAUPUN \$ _____
GENERAL OBLIGATION SWIMMING POOL BOND, SERIES 2013A

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
December 1, _____ October 29, 2013 _____% _____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$ _____)

FOR VALUE RECEIVED, the City of Waupun, Dodge and Fond du Lac Counties, Wisconsin (the "City"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest is payable semi-annually on June 1 and December 1 of each year commencing on June 1, 2014 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Bond are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Bond is registered on the Bond Register maintained by the City Clerk or City Treasurer (the "Fiscal Agent") or any successor thereto at the close of business on the 15th last business day of the calendar month next preceding the semi-annual interest payment date (the "Record Date"). This Bond is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Bond together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the City are hereby irrevocably pledged.

This Bond is one of an issue of Bonds aggregating the principal amount of \$4,290,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the City pursuant to the provisions of Section 67.04, Wisconsin

Statutes, for the purpose of paying the cost of financing a swimming pool project, all as authorized by resolutions of the Common Council duly adopted by said governing body at meetings held on September 10, 2013 and October 8, 2013. Said resolutions are recorded in the official minutes of the Common Council for said dates.

The Bonds maturing on December 1, 2022 and thereafter are subject to redemption prior to maturity, at the option of the City, on December 1, 2021 or on any date thereafter. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the City and within each maturity, by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

[The Bonds maturing in the years _____, _____ and _____ are subject to mandatory redemption by lot as provided in the resolution authorizing the Bonds at the redemption price of par plus accrued interest to the date of redemption and without premium.]

In the event the Bonds are redeemed prior to maturity, as long as the Bonds are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Bonds of a maturity are to be called for redemption, the Bonds of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Bonds called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Bonds shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Bonds shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Bond have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the City, including this Bond and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Bond, together with the interest thereon, when and as payable.

This Bond has been designated by the Common Council as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Bond is transferable only upon the books of the City kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Bonds, and the City appoints another depository, upon surrender of the Bond to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, upon surrender of this Bond together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Bond in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the City for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Bonds (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Bonds, or (iii) with respect to any particular Bond, after such Bond has been called for redemption. The Fiscal Agent and City may treat and consider the Depository in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Bonds are issuable solely as negotiable, fully-registered Bonds without coupons in the denomination of \$5,000 or any integral multiple thereof.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the City of Waupun, Dodge and Fond du Lac Counties, Wisconsin, by its governing body, has caused this Bond to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Mayor and City Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

CITY OF WAUPUN,
DODGE AND FOND DU LAC COUNTIES,
WISCONSIN

By: _____
Jodi A. Steger
Mayor

By: _____
Angela Hull
City Clerk

(SEAL)

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Bond and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)