



# City of Waupun

201 E. Main Street  
WAUPUN, WISCONSIN 53963  
Phone: 920-324-7900  
Fax: 920-324-7939

*"Wild Goose Center of Wisconsin"*

## Waupun Business Improvement District Minutes of Meeting Wednesday, February 13, 2013

The Waupun Business Improvement District met Wednesday, February 13, 2013, in the City Hall Council Chambers with Chairperson Wayne Buteyn presiding.

Members present are Wayne Buteyn, John Karsten, John Theune, Marty Koehler, Jeff Riel, and Al Verhage.

Members absent are Jack Dunham, Dylan Weber, Larry Sullivan, and Eunice Beekman.

Staff present are Administrator Kyle Clark and City Clerk Angela Hull.

Audience present is Laurie Hopp.

Chairman Buteyn called the meeting to order at 7:10am.

Discussion of membership renewal was heard. John Theune, Wayne Buteyn, and Dylan Weber's term ends April 30, 2013. Theune and Buteyn stated they would renew their seat if the Mayor so wishes to reappoint them.

Laurie Hopp appeared before the Board as she submitted two Façade Improvement Program applications for her property at 407 E. Main Street and 409 E. Main Street, Waupun. Renovation to the façade of the 407 E Main Street property includes replacement doors and windows for a total project cost estimated at \$1,450. Renovation to the façade of the 409 E Main Street property includes replacement doors for a total project cost estimated at \$750.

Motion Verhage, second Karsten to approve a matching grant up to 50% of paid invoices not to exceed \$2,000 to Dennis and Laurie Hopp for façade improvements to the building at 407 E. Main Street and to approve a matching grant up to 50% of paid invoices not to exceed \$2,000 to Dennis and Laurie Hopp for façade improvements to the building at 409 E. Main Street. Motion carried.

Discussion was heard regarding prior approved applications that are outstanding: Ruth Flegner; Steve Awwe; Peter's & Associates; Scott Peters; 400 block of E. Main Street; Westra, Tillema, O'Connor; and Dave Eggers.

Motion Karsten, second Riel to extend the deadline of the outstanding applications for one month and to be discussed at next BID meeting for possible extension or cancellation. Motion carried.

The 2013 financial report was reviewed.

Motion Koehler, second Verhage duly carried the BID Board adjourned at 7:30am.

Angela J. Hull, City Clerk