



City of Waupun

201 E. Main Street
WAUPUN, WISCONSIN 53963
Phone: 920-324-7900
Fax: 920-324-7939

"Wild Goose Center of Wisconsin"

Waupun Board of Public Works
Minutes of Regular Meeting - **October 8, 2013**
Approved November 25, 2013

The Waupun Board of Public Works met in regular session on Tuesday, October 8, 2013 in the City Hall Council Chambers with Chairman Bastian presiding.

Chairman Bastian called the meeting to order at 4:30pm.

Members present are Alderman Mike Johnson, Alderman Steve Bastian, Alderman Pete Kaczmarek, Public Works Director Dick Flynn, Deputy Chief Louden, and City Clerk Angie Hull. No members are absent.

City Attorney VandeZande and Administrator Kyle Clark are in attendance.

Motion Louden, second Kaczmarek to approve the minutes of the September 10, 2013 meeting of the Board of Public Works. Motion carried.

Trinity Reformed Church approached the Board on September 8 and October 16, 2012, in regard to cost sharing the resurfacing of their parking lot (estimated cost of \$73,595) due to continuous use by City vehicles and the general public. This was denied by the Board. Trinity Reformed Church appears before the Board again to request the City pay for a portion of the asphalt for paving the parking lot. As the parking lot was to be resurfaced, Flynn suggested this would be the time to have the storm sewer inspected. The storm sewer was found to be failing and needed replacement. Upon replacement, the City would fill the trench with gravel and leave it settle until next year at which time the City would asphalt that area at a cost estimate of \$2,250.00. Trinity Reformed Church requests, since they will be resurfacing the entire lot, the payment of \$2,250.00 to be issued to them as the City's construction would need to be dug up.

Motion Kaczmarek, to authorize the payment of \$2,250.00 to Trinity Reformed Church. Discussion was heard. There is no second to the motion and Kaczmarek asks to revise his motion.

Motion Kaczmarek, second Johnson to pave the storm sewer construction area with Cold Patch and issue a check for \$2,250 to the paving company for resurfacing next year. Motion carried.

Discussion was heard regarding Street Opening Permits and the violation or fine a contractor and/or resident receives if the permit is not obtained. Attorney VandeZande and Flynn will work together on a draft ordinance to bring before the Board at a future meeting.

Motion Louden, second Bastian to table the discussion of Street Opening Permits until a future meeting. Motion carried.

Discussion was heard of the parking congestion on West Jefferson Street during church services at the First Christian Reformed Church. Membership appears to be parking on both sides of the street instead of the parking lot. As this is a narrow street, it does hold a safety hazard.

Motion Bastian, second Hull for Flynn to issue a letter to the First Christian Reformed Church informing of the concerns of parking in the streets and request for their membership to park in their lot if possible. Motion carried.

Louden speaks of the extending the bus parking an additional forty (40) feet on the west side of Beaver Dam Street at the Meadowview Elementary School. This will provide for one additional bus space.

Motion Flynn, second Johnson to extend the bus parking an additional forty (40) feet on the west side of Beaver Dam Street at the Meadowview Elementary School. Motion carried.

Bastian comments on the issues and complaints of the parking during soccer at Medema Fields.

Bastian has received complaints in regard to yield signs on some of the side streets and they wish for them to be changed to stop signs. Louden states there have been more accidents lately. Louden will bring stats from the accidents related to the yield signs for discussion at the next future meeting.

No public comments are heard.

Motion Johnson, second Kaczmariski to call the meeting adjourned at 5:35pm. Motion carried.

Angie Hull, City Clerk