City of Waupun

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Wild Goose Center of Wisconsin"

Waupun Board of Public Works
DRAFT Minutes of Regular Meeting
Tuesday, June 18, 2013

The Waupun Board of Public Works met in regular session on Tuesday, June 18, 2013 in the City Hall Council Chambers with Chairman Bastian presiding.

Chairman Bastian called the meeting to order at 5:30pm.

Members present are Alderman Steve Bastian, Alderman Mike Johnson, Alderman Pete Kaczmarski, Public Works Director Dick Flynn, Deputy Chief Louden, and City Clerk Angie Hull. No members are absent.

City Staff present is Attorney Dan VandeZande and Administrator Kyle Clark.

Audience present are Don Pausma, Barb McCann, Randy Vande Slunt, Rohn Bishop, Jerry Heeringa, Bud Landaal, Art Ehlert, Dennis & Linda Navis, Calvin & Karen Lemmenes, and Jim &Jan Quade.

Motion Louden, second Johnson to approve the minutes of the April 17, 2013 meeting of the Board of Public Works. Motion carried 6-0.

Donald Pausma of N3010 County Road M, Waupun, appeared again before the Board. Mr. Pausma's property lies west of the City Garage property and he believes his fields are receiving an abundance of storm water run off from the City's property due to the dumping of the City snow collection. At the prior meeting, Chairman Bastian asks the Board members to view the property for discussion. Several members of the Board, including the City Administrator, viewed the property at various different times and do not agree with Mr. Pausma's opinion. Mr. Pausma asks if the snow could be relocated so it does not affect his farm land. Kaczmarski made motion to review this in September and January, in which the motion failed a second as the members feel this issue has been reviewed long enough. Flynn is asked to attempt to do what he possibly may do to accommodate Mr. Pausma with pushing the snow further back from the lot line of the farm land.

Barb McCann of the Our Bar on Main Street, Waupun, appeared before the Board for discussion of the downtown parking issue. Ms. McCann approves of the three (3) hour parking on Main Street but would like less restrictions on the parking in the City parking lots in back of Main Street for customer and residential parking. Deputy Chief Louden comments that many parking restriction signs throughout the City should be reviewed for their purpose to see if they remain warranted. Flynn mentioned that there will be problems with snow removal in the winter time.

Motion Kaczmarski, second Johnson to authorize the City Attorney to prepare a resolution providing a temporary trial period with a sunset date of July 1, 2014, for temporary signage providing twelve (12) hour parking in the City parking lots. Motion carried 6-0.

Flynn informed the Board that the Township has unanimously denied the option of transferring Highway 68 to Verhage Road. Residents and business owners of the West Main Street and Fox Lake Road intersection are in attendance and agree on the Highway 49 Construction project. Flynn states that the City will be purchasing a home in which the Department of Transportation will reimburse and Bishop's Car Wash driveway will move to the west.

Motion Johnson, second Louden to approve the reconstruction of the Highway 49 Project. Motion carried 6-0.

Discussion from area home owners of Meadowview Park is heard regarding the board walk and the proposed parking lot. Issues of vehicles parking in front of homeowner's driveways, safety concerns, no signage of where or where not to park, and possible relocation or extension of the boardwalk was heard. Kaczmarski made motion to approve the three (3) parking stalls, which the motion failed for a second. Dennis Navis states he agreed to pay $5,000 plus reconstruct of the board walk to angle it away from his property

Motion Bastian, second Johnson to approve the parking lot of three stalls and to review the cost to extend the walking trail to the parking lot. Motion carried 6-0.

At the April 17, 2013 meeting, discussion is heard of possible placement of a retaining wall and sidewalk at the City cost of $56,210, in conjunction with the DOT extension of sidewalk located at the corner of West Main Street and Harris Avenue. Flynn inquired with the DOT if the sidewalk extension would be possible without the construction of the retaining wall and was told no.

Motion Kaczmarski, second Bastian to deny the sidewalk extension at the corner of West Main Street and Harris Avenue. Motion carried 6-0.

Flynn informs the Board of mechanical problems with the Grader which will cost an estimated $109,000 to fix. Flynn has inquired on the possibility of leasing ($7,500/month), selling as-is (offered $40,000 from Fabco), and replacing with a used Grader. Due to the low hours on our current equipment, it is recommended that we fix our current machine. Flynn and Clark comment that there are funds in the current budget ($82,000) to be placed towards this. The remaining funds could be advanced from next year or possibly unused funds at year end.

Motion Johnson, second Louden to approve up to the estimated cost of $109,000, to fix the current Grader. Motion carried 6-0.

Discussion is heard of Community Sensitive Solutions (CSS) which will provide community incentive funds for the properties affected by the Highway 49 Project, for such items as trees. These are grant funds that will have no cost impact on the City or the affected resident.

Motion Johnson, second Kaczmarski to approve Community Sensitive Solutions (CSS) providing community incentive funds for the properties affected by the Highway 49 Project. Motion carried 6-0.

A discussion is heard of purchasing a rectangular Rapid Flash Beacon sign for the crosswalk on Spring Street at Rock River Elementary School. This mechanical sign will replace the crossing guard at this location as it has a button to push to activate the flashing sign for pedestrian crossing. The cost of this device is $11,350, which is approximately the cost of a one year salary of a crossing guard.

Motion Bastian, second Hull to approve the purchase of the Rapid Flash Beacon sign. Motion carried 6-0.

Flynn informs the Board that the dirt pile located on the intersection of Shaler Drive and Mayfair Avenue was placed for bids and received none. Was offered fifty cents per cubic yard for the entire allotment.

Motion Kaczmarski, second Louden to approve the offer of fifty cents per cubic yard for the dirt pile located on the intersection of Shaler Drive and Mayfair. Motion carried 6-0.

Motion Bastian, second Hull to call the meeting adjourned at 7:25pm. Motion carried 6-0.

Angie Hull, City Clerk

RESOLUTION # _____

A RESOLUTION TEMPORARILY ALTERING PARKING RESTRICTIONS IN ALL OFF-STREET WAUPUN MUNICIPAL PARKING LOTS

THIS RESOLUTION is made by the Common Council of the City of Waupun;

FINDINGS AND DETERMINATIONS:

Based on the recommendation of the Board of Public Works, the Common Council believes that it may be appropriate to provide extended parking within off-street municipal parking lots in the City of Waupun.

The Common Council desires to apply such extended parking on a temporary basis before enacting a permanent ordinance, in order to more properly evaluate the need for a permanent ordinance change in this respect.

THEREFORE, in consideration of the above findings and determinations of the Waupun Common Council,

IT IS RESOLVED that Section 6.05 of the Waupun Municipal Code entitled PARKING LIMITATIONS is temporarily suspended, and the following terms and restrictions are temporarily adopted in lieu of such ordinance provisions:

1. When signs are erected in any off-street municipal parking lot giving notice thereof, no person shall park a vehicle in such lot for longer than twelve (12) hours in any day, excepting on New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving and Christmas when parking shall be unrestricted.

2. This resolution shall not alter the existing winter parking restrictions identified in Section 6.05(4) of the Waupun Municipal Code, and no person shall park any vehicle in any off-street municipal parking lot between 2:00 a.m. and 6:00 a.m. of any day

during December, January, February and March, except for areas designated in the Waupun Municipal Code as "Overnight Off-Street Parking Areas."

3. This resolution shall automatically expire one (1) year from its adoption, unless within this time the Waupun Common Council permanently adopts these provisions by ordinance, or otherwise alters or revokes this resolution in whole or in part by adoption of a similar written resolution.

4. While this resolution remains in effect, violations shall be subject to forfeiture as specified for violations of Section 6.05 of the Waupun Municipal Code.

FURTHER RESOLVED, that this resolution shall be in effect on its adoption by the Waupun Common Council.

Dated this ____ day of _____, 2013.

_____
Jodi Steger
Mayor

ATTEST:

_____
Angela Hull
City Clerk