

**Minutes of a Regular Meeting of the
Waupun Utilities Commission
Monday, September 9, 2013**

The meeting was called to order by President Buchholz at 4:00 p.m.

Commissioners Buchholz, Heeringa, Homan, Johnson, Mielke, and Thurmer were present. Commissioner Kaczmarek was absent with notice.

On motion by Homan, seconded by Johnson and unanimously carried, minutes of the August 12, 2013, Regular Meeting and August 16, 2013, Special Meeting were approved as presented.

On motion by Johnson, seconded by Thurmer and unanimously carried, bills for August 2013 were approved as presented.

General Manager Posthuma introduced Jared Oosterhouse as the newly hired Business/Finance Manager. Oosterhouse presented July 2013 financial results. Electric operating income was \$69,000 above budget. Sewer operating income was \$52,400 below budget due to the 2013 rate reduction. Water operating income was \$36,200 above budget on lower maintenance expense and administrative and general expense. The AMI project is approximately 14% or \$116,000 over budget for the water portion of the project. The overrun consists of labor, equipment and overhead related to the installation of the meters. Lower maintenance expense is expected to offset the excess AMI costs. On motion by Thurmer, seconded by Heeringa and unanimously carried, the July 2013 financial report was approved as presented.

Posthuma presented an electric crew update and general utility information. The crew is completing the electric overhead line re-build on the north side of the hospital. Late summer weather has peaked with a hot, dry spell, which will increase both electric and water revenues. Live data from the AMI meter readings for customer billing will be observed by WPPI for one more month before it will be the sole data extracted by our staff to prepare bills. Interviews will be held in conjunction with MEUW to fill the vacant safety coordinator position. Waupun will utilize the MEUW employee one day per week to coordinate safety and OSHA requirements for the utilities.

The utilities will host their 14th annual Energy Expo on October 10, 2013, in conjunction with Public Power Week. Staff will be available to interact with customers via displays, bucket truck rides, information, and refreshments.

W&S Maint/Treatment Supervisor Schramm reported that work has begun on Tower 2 interior and exterior surface renovations. Utility Sales and Service will perform the work, with Dixon Engineering providing inspection services.

The AMI installation process is nearing completion with approximately 40 meters remaining to be upgraded. During the installation period, several service leaks were identified and repaired. After repairs, pumping records indicate a 15% reduction in unaccounted water pumpage.

Mike Peters, President/CEO of WPPI Energy, presented the WPPI Energy Business Plan Development update. The overview included information on power supply, renewable portfolio, and member services. The goal of WPPI Energy for its 51 members includes a motto of "excellent member services drives member satisfaction".

Randy Wondergem, presented the MRA Benefit Study findings. The evaluation provides a benchmark for future use in the areas of primary and secondary benefits.

On motion by Thurmer, seconded by Homan and unanimously carried, Randy Posthuma was designated as Waupun Utilities' WPPI Director, and Jared Oosterhouse designated as Alternate Director.

On motion by Thurmer, seconded by Heeringa and unanimously carried, the meeting was adjourned at 5:40 p.m.

Next regular commission meeting scheduled for October 14, 2013.

Nancy Oosterhouse
Mapping/Admin Coordinator