

**Zoning Board of Appeals**  
Minutes of the October 8, 2013 meeting  
(\*\*DRAFT\*\*)

1. Call to Order:  
The Zoning Board of Appeals met at 4:00 p.m.
2. Roll Call:  
Members present: Frank Mesa, Richard Walters, Steve Bastian, Merlin Schouten  
Members Absent: Jason Steinbach
3. Approve minutes of July 30, 2013 meeting. Motion by Bastian, seconded by Walters to approve the July 30, 2013 meeting minutes. Motion carried unanimously.
4. Public Hearing - Variance request of Neil Gleason at 628 Park St. Mr. Gleason called prior to the meeting stating he could not make it so this hearing is rescheduled for Tuesday, October 15<sup>th</sup> at 4:00 p.m.
5. Public Hearing - Variance request of Steve & Vanessa Bastian at 728 Grace St. to construct a garage addition onto an attached garage that will be 3' from the overhang to the property line, per Municipal Code Section 16.03(4)(c)(ii).

Chairman Mesa read the call of the hearing and it's purpose. Steve Bastian appeared and discussed their plans. The existing attached garage is a single car garage, they would like to put on an addition to make the garage size be 24' x 24'. The addition will be extending toward the east property line. The water from the house and garage drains to the south of property line.

In a memo from the Zoning Administrator, she stated that the property is zoned R-4 Central Area Single Family Residential District. Municipal Code 16.03(4)(c)(ii) states that the side setback for principal structures is a minimum of six feet. The proposed addition of the garage is 3' from the lot line to the overhang. No comments for or against request have been received.

Motion by Schouten, seconded by Walters to grant the variance request of Steve and Vanessa Bastian at 728 Grace St. to construct an attached garage addition that will be 3' from the overhang to the property line.

Ayes: Walters, Mesa, Schouten

Abstain: Bastian

Motion carried.

6. Adjournment - Motion by Walters, seconded by Bastian to adjourn. Meeting adjourned at 4:15 p.m.

Trista Steinbach  
Administrative Assistant

**Zoning Board of Appeals**  
Minutes of the October 15, 2013 meeting  
(\*\*DRAFT\*\*)

1. Call to Order:

The Zoning Board of Appeals met at 4:00 p.m.

2. Roll Call:

Members present: Frank Mesa and Merlin Schouten

Members Absent: Jason Steinbach, Richard Walters, and Steve Bastian

The meeting is postponed until Tuesday, October 22, 2013 at 4:00 p.m. due to a lack of a quorum.

Frank Mesa  
Chairperson

**Memo**

Date: September 23, 2013

To: Zoning Board of Appeals

From: Mary Kay Vogel

RE: Request to vary setbacks for garage addition at 628 Park Street

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The parcel is zoned R-4 CENTRAL AREA SINGLE-FAMILY RESIDENTIAL DISTRICT.

Side setback for accessory structures is a minimum of three feet.

Proposed addition of garage is 0' from the lot line to the overhang.

Action required: Review and grant, conditionally grant or deny variance or variances.

Fee: \$150.00 Paid: \_\_\_\_\_ Date: \_\_\_\_\_



**CITY OF WAUPUN**  
201 E. Main Street  
WAUPUN, WISCONSIN 53963

## VARIANCE APPLICATION

From: Neil Gleason & Deborah Jabas - 920-210-4970  
(business name or individual) 324-2835

Property Description and address:  
628 Park Street, Waupun  
Park Lawn Addition - PB # 360

Variance Requested:  
At present the overhang of the garage roof falls exactly on the property line to the east. We are requesting that the overhang of the new garage, fall in the same place (on the property line). Our neighbor to the east, Efram Gardiola has no concerns with this and has give his verbal approval for this.

Zoning Ordinance Section Involved:  
16.03 (4) (c) (iv)

Date presented to Zoning Board of Appeals: \_\_\_\_\_

VARIANCE:  Granted  Denied

Comments:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Applicant (s):  
Neil Gleason & Deborah Jabas

Fond du Lac County, WI



*Disclaimer: The information displayed on this map was obtained from the Fond du Lac County Geographic Information System (GIS) and is intended to be used as a reference only. Fond du Lac County assumes no liability for the accuracy of this map or any use or misuse of its content. If you discover any discrepancies on this map please contact the Land Information Department.*

Map Scale  
**1 Inch = 62 feet**  
8/14/2013

To: City of Waupun  
From: Neil Gleason  
628 Park St 324-2835  
(Lot PB-360)  
Re: Building permit for Garage

I am seeking to demolish my present garage and build a new 2-car garage. This would meet all general garage building requirements. However, I have asked for a variance regarding the east side overhang to allow it to be in its present position (or within a foot of the property line). My neighbor to the east has no problem with this.

Below is a sketch of the proposed garage:

