**City of Waupun Zoning Board of Appeals**
Minutes of the April 22, 2014 meeting
(DRAFT)

1. Call to Order:
   The Zoning Board of Appeals met at 4:30 p.m.

2. Roll Call:
   Members present: Frank Mesa, Richard Walters, Steve Bastian, and Merlin Schouten
   Members Absent: Jason Steinbach
   Also present: Mary Kay Vogel

3. Motion by Walters seconded by Schouten to approve minutes of the January 7, 2014, meeting. Motion carried unanimously.

4. Public Hearing - Variance request of Peter Garetson at 716 Wilcox St. to vary the side yard setback for an accessory building from 3' to 0'. Municipal Code Section 16.03(4)(c)(iv) requires a 3' setback for accessory buildings.

   Peter Garetson appeared to discuss the plans for his new garage that he is proposing. He will be moving the garage closer to the house so that the new garage will be built exactly where the existing one is. The garage is 1 ½' from the lot line. The foundation of the existing garage is starting to crumble so that is why a new garage is needed. He was going to just remodel the existing garage but with the condition it is in, that is not an option anymore.

   David Lechner a neighbor appeared, but was only wondering if there has been a recent survey in the area. Mary Kay told him to look up the information on Dodge County's website.

   No further facts were presented for or against the variance request so Chairman Mesa declared the hearing closed.

   Motion by Bastian, seconded by Schouten to approve the variance as requested. Motion carried, unanimously.

5. Adjournment - Motion by Schouten, seconded by Walters, to adjourn. Motion carried unanimously. Meeting adjourned at 4:42 p.m.

Trista Steinbach
Administrative Assistant

# City of Waupun

201 E. Main Street
WAUPUN, WISCONSIN 53963
**Phone: 920-324-7917**
**Fax: 920-324-7939**

*"Wild Goose Center of Wisconsin"*


NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN, that at a meeting of the Zoning Board of Appeals of the City of Waupun, to be held in the Council Chambers in the City Hall of the City of Waupun on Tuesday, the 6th day of May, 2014 at 4:30 o'clock in the P.M., there will be considered the application for a Variance of:

1. Summit Combined Properties LLC to reduce the lot size from 1 acre to approximately 33,780 sq. ft for a vacant lot at the corner of E. Jefferson St. and Washington Ave. per municipal code section 16.04(4)(c)(i)

PLEASE TAKE FURTHER NOTICE that all persons desiring to be heard on the proposed Variance in support thereof or in opposition thereto, must appear at the said meeting of the Zoning Board of Appeals of the City of Waupun.

Dated this April 21, 2014

Mary K Vogel
Zoning Administrator
City of Waupun

(PUBLISH, **April 29, 2014)**

Fee: $150.00 Paid: _____ Date: 4-17-14

**CITY OF WAUPUN**
201 E. Main Street
WAUPUN, WISCONSIN 53963

# VARIANCE APPLICATION

From: Summit Combined Properties LLC
(business name or individual)

Property Description and address:
Vacant lot at Corner of Jefferson St and Washington Ave

Variance Requested:
Reduce lot size to approximately 33780 Sq ft to better suit Meadowview School access and provide better land utilization for the proposed new retail building on the lot

Zoning Ordinance Section Involved:
16.04 Lot size of one acre

Date presented to Zoning Board of Appeals: _____

VARIANCE: ☐ Granted ☐ Denied

Comments:

Signature of Applicant (s): [signature]