

**Minutes of the Waupun Public Library Board Meeting
July 22, 2013**

The monthly meeting of the Waupun Public Library Board was called to order by Claudia Waskow, President, at 4:15 p.m. on Monday, July 22, 2013. Also present were Martens, Vanderkin, Sullivan, Procise, Jaeger, Garcia, and Rohrer. Gubin was absent.

ARTICLE I: Motion by Martens, supported by Procise, to accept the minutes of the June 17, 2013 meeting as written. Motion carried.

ARTICLE II: No personal appearances by visitors or citizens.

ARTICLE III: Monthly statistics.

- a. Total circulation was up 3.9% Year-to-date. 80,495 items circulated Year-to-date; 77,504 items circulated a year ago. Downloads cannot be counted in “official” circulation statistics, but will be included in the statistics for Board information. Downloads up 127.4%

- b. Collection agency: Dollars received since May 1999/ \$15,779.29
Materials returned since May 1999/ \$25,122.44

ARTICLE IV: Current budget was reviewed. We are half way through the year and the Budget is at 47.7%.

ARTICLE V: Motion by Vanderkin, supported by Sullivan, to pay the bills as presented. Motion carried.

ARTICLE VI: The Budget Committee reported that there would be little change in operating cost. Because the Pages received a bump up in salary last year there will probably be little change in their salary this year. The question of Pam’s and Bret’s salaries will be addressed in August.

ARTICLE VII: Librarian’s Report.

- a. The present art exhibit features works by Desse Coraggio, Hannah Dykstra, Hanna DeGroot, Sarah Gunnink and Luke Tomson. The Library received a commission of \$33 from the Frank Mittlestadt show in June. Those funds were deposited into the Library Trust Fund.

- b. The annual Summer Reading Program is off to a great start with the first ten programs attended by 915 people. (Average of 91.5 per program) Additional donations for the program have been received from the following: \$100 from Michels Corporation; \$300 from Friends of the Library. THANK YOU. This year’s program is the first one coordinated by Youth Librarian Tami Lont, who took over the Youth Librarian position in January. Good job, Tami.

- c. Tami Lont presented two storytimes at Celebrate Waupun on Friday, July 5th at noon and at 3 p.m. Due to lack of attendance, the storytimes were not as successful as they could have been. Tami is presenting the Kid Zone organizer with some ideas for next year.
- d. Sixteen Waupun residents attended Family Fun Night at Horicon Marsh.
- e. The library staff revised the Library Dress Code which was presented at the Library Board meeting.
- f. Library Page, Alison Oestreicher, is off to college in August. Caleb Schulz has been hired to replace her and will be starting his training on August 10th.
- g. The library received a donation of \$500 from the Waupun Lions Cub to enhance the large print collection. THANK YOU.
- h. It was announced July 17th that the Lakeshores Library System Board voted to pursue merging with our Mid-Wisconsin Federated Library System. Since our two systems already share one large database, this makes sense.
- i. Liz Tolsma, a local author, will be speaking on August 14, 2013, at 6:30 p.m.. Her book is titled, Snow on the Tulips.

ARTICLE VIII: No Old business.

ARTICLE IX: No New business.

ARTICLE X: Motion by Vanderkin, supported by Procise, to adjourn the meeting at 4:50 p.m.
Motion carried.

Next meeting is scheduled for Monday, August 19, 2013 at 4:15 p.m. Meeting to be followed by Staff/Board picnic.

SANDRA ROHRER Secretary
SR/bkj