

**Minutes of the Waupun Public Library Board Meeting
June 17, 2013**

The monthly meeting of the Waupun Public Library Board was called to order by Claudia Waskow, President, at 4:15 p.m. on Monday, June 17, 2013. Also present were Martens, Vanderkin, Sullivan, Procise, Jaeger, Garcia, and Rohrer. Gubin was absent.

ARTICLE I: Motion by Vanderkin, supported by Procise, to accept the minutes of the May 20, 2013 meeting as written. Motion carried.

ARTICLE II: No personal appearances by visitors or citizens.

ARTICLE III: Monthly statistics

- a. Total Juvenile circulation was up again by 1.9% year-to-date. Total circulation was up 3.4% year-to-date. 65,859 items circulated year-to-date; 63,673 items circulated a year ago.
- b. Collection agency: Dollars received since May 1999/ \$15,731.79
Materials returned since May 1999/ \$26,671.54
- c. eBooks and eAudio books checkouts...1,008 in 5 months

ARTICLE IV: Current budget was reviewed. No problems noted.

ARTICLE V: Motion by Martens, supported by Procise, to pay the bills as presented. Motion carried.

ARTICLE VI: The Evaluation Committee reported that Bret's evaluation would be presented under New Business.

ARTICLE VII: Librarian's Report

- a. The opening reception for Frank Mittelstadt, wildlife artist, was a great success. His work is currently on display on the 2nd floor of the library.
- b. The Summer Reading program began on June 10 and runs through Wednesday, July 31. Brochures of the entire program are available at the Library.
- c. The summer interns have already been involved various projects around the library.
- d. Gabe Wardin has been hired to replace Caleb Weisnicht, who is now an intern. Caleb Schulz has accepted the position that will be vacated by Alison Oestreicher in August.
- e. The library has received the following: \$300 from Friends of the Library, followed by \$500 from Friends of the Library for large print books; \$50 from Market Fresh to support the Summer Reading Program; \$10 from Donald and Caroline Hansen; Ice Cream Cone Coupons and 24 Packer Caps from McDonalds for the Summer Reading Program.
THANK YOU TO ALL FOR YOUR GENEROSITY!

ARTICLE VIII: No Old business.

ARTICLE IX: New business: Director Evaluation.

- a. Motion by Martens, supported by Vanderkin, to go into closed session to consider, deliberate, or confer on matters under Section 19.85(1)(c) of the Wisconsin Statutes. Motion carried unanimously.
- b. Motion by Vanderkin, supported by Sullivan, to reconvene to open session under Section 19.85 (2) of the Wisconsin Statutes. Motion carried unanimously.
- c. Motion by Martens, supported by Sullivan, to approve the Library Director's evaluation as presented by Evaluation Committee. Motion carried unanimously.
- d. Motion by Vanderkin, supported by Martens, to accept Library Director Goals for 2014 as presented. Motion carried.
- e. The Board expressed its appreciation for Jaeger's hard work, personal commitment to the library and was especially appreciative for his efforts working with the City Council throughout the year.
- f. Vanderkin and Martens were appointed to the Budget Committee.
- g. The staff/library board picnic will be held directly following the August meeting.

ARTICLE X: Motion by Vanderkin, supported by Martens, to adjourn the meeting at 5:05 p.m. Motion carried.

Next meeting is scheduled for Monday, July 22, 2013 at 4:15 p.m.

SANDRA ROHRER Secretary
SR/bkj