

**Minutes of the Waupun Public Library Board Meeting
September 23, 2013**

The monthly meeting of the Waupun Public Library Board was called to order by Claudia Waskow, President, at 4:15 p.m. on Monday, September 23, 2013. Also present were Martens, Vanderkin, Sullivan, Jaeger, Garcia, and Rohrer. Gubin and Procise were absent.

ARTICLE I: Motion by Martens, supported by Vanderkin, to accept the minutes of the August 19, 2013 meeting as written. Motion carried.

ARTICLE II: No personal appearances by visitors or citizens.

ARTICLE III: Monthly statistics

- a. Total circulation was up 2.8% Year-to-date. 109,063 items circulated/downloaded Year-to-date; 106,048 items circulated/downloaded a year ago.
- b. Collection agency: Dollars received since May 1999/ \$15,819.29
Materials returned since May 1999/ \$25,332.44

ARTICLE IV: Current budget was reviewed. We are 2/3's (66%) of the way through the year and have spent 64.8% of the budget. As the year progresses, when it becomes necessary, funds will be taken from the county funds.

ARTICLE V: Motion by Sullivan, supported by Martens, to pay the bills as presented. Motion carried 5-0 on roll call vote.

ARTICLE VI: No Committee Reports.

ARTICLE VII: Librarian's Report.

- a. The art exhibit currently on display on the 2nd floor is from photographer Emily Engelhardt. A reception was held Wednesday, September 11th.
- b. With the start of school, the library's weekly storytimes in the Conference Room resumed September 11th.
- c. Bret and Pam have started the yearly staff evaluations for all staff, excluding the high school students, as directed by the Library Board. The evaluations are coaching sessions and not tied to any type of compensation adjustments.
- d. Two different insurance companies have programs lined up at the library to explain Obamacare and the insurance exchange concepts. **ALL PROGRAMS ARE OPEN TO THE PUBLIC.** Bret will be attending a meeting on September 30 with other directors to discuss alternative library options for providing insurance information.
- e. Friday, September 27, Bret will be giving the Japanese contingent a tour of the Library.
- f. The WLA Conference will be Wednesday, October 23-Friday, October 25.

- g. Future Waupun Public Library agendas will specify items on which action may be taken.
- h. The Mid-Wisconsin Federated Library System and Lakeshores Library System met to discuss the consolidation of the systems to create a 5 county system. As of September 18th 2013, neither system has committed to a merger or consolidation process. Another meeting will be scheduled in early November.

ARTICLE VIII: No Old business.

ARTICLE IX: New business.

- a. Motion by Sullivan, supported by Vanderkin, to approve the transfer of \$75,000, (Payments 8, 9, and 10 of 20) to the City of Waupun as part of the building addition contribution, retroactive to August 5, 2013, when the City made an unauthorized transfer from the System Fund to the City. Motion carried 5-0 on roll call.

ARTICLE X: Motion by Vanderkin, supported by Procise, to adjourn the meeting at 4:50 p.m. Motion carried.

SANDRA ROHRER Secretary
SR/bkj