



City of Waupun

201 E. Main Street
Waupun WI 53963
Phone: 920-324-7900

Waupun Board of Public Works
Minutes of Regular Meeting August 16, 2018
Approved October 9, 2018

The Waupun Board of Public Works met in regular session on Thursday, August 16, 2018, in the Common Council Chambers at the Waupun City Hall located at 201 E. Main Street, Waupun.

No City Staff is present .

No audience is present.

No media is present.

Kaczmarek calls the meeting to order at 4:30pm.

Members present at roll call are Chairman/Alderman Kaczmarek, Alderman Mielke, Alderman Matoushek, Public Works Director Daane, City Clerk Hull, and Deputy Police Chief Rasch. No members are absent.

Motion Rasch, second by Matoushek to approve the minutes from the June 12, 2018 meeting of the Board of Public Works. Motion carried 6-0.

Daane presented the proposed Capital Projects for the 2019 Budget for consideration. Proposal includes:
1. Tandem Dump Truck with attachments. The current dump truck is 29 years old. 25% of stormwater funds would be used for this purchase. Daane would like to bid this truck in 2018, payable in 2019 to receive the 2018 pricing.

Motion Matoushek, second Hull to recommend to the Common Council to bid the Dump Truck with attachments in 2018 for budget year 2019. Motion carried 6-0.

2. Madison Street Reconstruction from bridge on N. Madison Street to Doty Street. Project cost \$3.9m (\$2,904,900 street/\$995,100 storm water). Storm water funds will pay portion.

Motion Mielke, second Matoushek to recommend to the Common Council to approve the 2019 Madison Street Construction. Motion carried 6-0.

3. Additional parking (12 stalls) at Medema Field along Lincoln Street for a cost of \$23,900.

Due to the school construction at that location, the Board will review next year. This item is tabled.

4. Drain tile at ball complex to improve drainage system at a cost of \$5531.25.

Daane will review funds at year end to determine if this could be paid from 2018. This item is tabled.

5. Upgrade bathrooms at Wilcox Park for ADA Compliance – remove the existing plumbing fixtures, block wall/install updated plumbing fixtures, new panels, and replace concrete entrance for smoother entrance at a cost of \$15,005.

Motion Matoushek, second Rasch to recommend to the Recreation Department and the Common Council to approve the bathroom reconstruction at Wilcox Park for ADA compliance from the 2019 budget. Motion carried 6-0.

6. Storm Sewer inspection to include televising of the storm sewer system to provide its condition of storm sewer pipe, inlets, and manholes and reveal any damaged storm sewer pipes due to utilities and possible need

of debris clearance. Televising at a cost of \$13,360 and \$14,028 for cleaning for a total of \$27,388. However, for the cleaning, if only a portion or as needed, the rate would be \$225/hr.

Motion Matoushek, second Rasch to recommend to Common Council to approve Storm sewer televising at \$13,360 and the cleaning at the rate of \$225/hr., if needed, from the 2019 budget. Motion carried 6-0.

7. Seymour Street Extension at a total of \$587,410. Daane states to bid this out in 2018 and could possibly start construction this year if possible. Utilities and gravel would be preferred. Funds could come from TIF 5.

Motion Mielke, second Rasch to recommend to the Common Council to approve Seymour Street Extension at an estimated cost of \$587,410 and to bid this project in 2018. Motion carried 6-0.

8. City Sculptures (The Pioneers, Doe and Fawn, and Dawn of Day) protective coating application at an estimated cost of \$18,000.

Motion Hull, second Matoushek to recommend to the Common Council for the protective coating of the City Sculptures at an estimated cost of \$18,000 from the 2019 budget. Motion carried 6-0.

9. Construction of a storm water pond at Monroe Street for storm water quality for phosphorus and TMDL requirements at a cost of \$221,570. Daane has applied for a 50/50% DNR Grant of which we are in the top 6 for consideration. Storm water funds would be used.

Motion Rasch, second Daane to recommend to the Common Council to approve the construction of a storm water pond at the location of Monroe Street, from 2019 budget, at a cost of \$221,570 if the DNR Grant is received. Motion carried 6-0.

10. Installation of automatic door locks at City Park locations at a cost of \$20,000.

Motion Hull, second Rasch to the Common Council for the installation of automatic door locks at various City Parks at a cost of \$20,000 from the 2019 budgeted funds. Motion carried 6-0.

A complaint was received for fencing placement around retention ponds.

The Board reviewed a sample resolution provided by WPPI for a municipal wide program to implement energy management policy. No action.

Motion Matoushek, second Rasch to establish the dates of fall yard waste collection as October 15 – November 16, 2018, weather permitting. Motion carried 6-0.

Board member Kaczmarek made a request to inquire if the Dodge County Highway Commission would consider the re-pavement of part of County Highway M (S. Madison St) due to the reconstruction of Madison Street. Peter Thompson, Assistant Commissioner, reviewed this section and he believes milling 2" of pavement off and replacing with 2" of new pavement would suffice. Any damaged curb/gutter would need removal/replacement. The Commission's cost responsibility is the center 22 ft of pavement. The section of County M is 44 ft between the curb flanges. Beyond the 22 ft, the cost falls back to the municipalities of which includes Town of Chester and the City of Waupun. Thompson believes their budget could absorb their share if the City of Waupun and Chester absorb their portions. The Board advises Daane to submit a letter to the Town of Chester for their participation.

Madison Street Design Kickoff Meeting was held August 7, 2018.

Motion Matoushek, second Rasch to adjourn the meeting of the Board of Public Works at 5:31pm. Motion carried 6-0.

Angela Hull, Clerk