



City of Waupun

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"Wild Goose Center of Wisconsin"

Waupun Board of Public Works
Minutes of Regular Meeting **July 11, 2017**
Approved September 12, 2017

The Waupun Board of Public Works met in regular session on Tuesday, July 11, 2017 in the Common Council Chambers at the Waupun City Hall located at 201 E. Main Street, Waupun.

Mayor Nickel and Administrator Schlieve are present.

Audience is present is Steve Bruesch of Capital Auto Body.

Kaczmarek calls the meeting to order at 4:30pm.

Members present at roll call are Alderman Kaczmarek, Alderman Matoushek Jr., Alderman Mielke, Public Works Director Daane, City Clerk Hull, and Lieutenant Rasch. No members absent.

Motion Matoushek, second by Mielke to approve the minutes from the June 13, 2017 meeting of the Board of Public Works. Motion carried 6-0.

At the April 11, 2017 meeting, the Board was informed that during an audit of the City's Stormwater Utility database, discrepancies were found. The audit provided increases and credits for properties. Three properties were overcharged due to billing and the Board approved customer refunds to the three properties, going back six years. Steve Bruesch of Capital Auto Body was one that received a refund of \$14,718.54. Bruesch is before the Board appealing the decision to only calculate the refund for 6 years. He requests the total amount. Finance Director Oosterhouse calculated this additional amount to be \$2,787.83. Bruesch feels it was the City's miscalculation and he should receive a refund or credit. The Board discusses the issue and agrees.

Motion Hull, second Matoushek to approve refunding all three properties, as calculated by the Finance Director, the difference between the total refund amount and the payment already received from the 6 year calculation. Motion carried 6-0.

Daane informed the Board that the permanent parking lot, to be located at the Waupun Family Aquatic Center, was approved between the City of Waupun and Fond Du Lac County. There will be 21-23 additional 9 ft. stalls. When the aquatic center was constructed, a 50 year lease was signed between the City and the County. This parking lot will be a part of that original lease.

MSA Professional Services received the bids for the Phase1 Heritage Ridge Business Park Project. Bids were received from James Peterson Sons Inc. (\$ 1,300,000); Dorner Inc. (\$1,460,374.57; Super Western (\$1,560,523.33); and Advance Construction Inc. (\$1,616,396). As James Peterson Sons Inc. bid meets all criteria required and provides as the low bidder, MSA recommends awarding the bid. Funding to be paid from the TIF.

Motion Matoushek, second Mielke to award the Phase1 Heritage Ridge Business Park bid to James Peterson Sons Inc. in the amount of \$ 1,300,000. Motion carried 6-0.

Daane provides information regarding what he intends to include in the 2018 Department of Public Works budget. Items include building maintenance: senior center ADA upgrades, entrance locks at the safety building and fire alarm system at the Community Center; equipment: backhoe, street sweeper, riding mower/snow blower, and tire balancer; streets and roads: Newton & Rock storm sewer/utilities, Walker Street mill and blacktop with the Utilities replacing water and sewer lines, micro surface sealer on Lincoln Street from Madison to Bly Street, construction of the Aquatic Family Center parking lot, and video taping of storm sewer system.

No public comments are heard.

Motion Matoushek, second Rasch to duly call the meeting adjourned at 5:30pm. Motion carried 6-0.

Angela Hull, City Clerk