



City of Waupun

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"Wild Goose Center of Wisconsin"

Waupun Common Council Minutes of Special Meeting – Monday, May 14, 2018

The Waupun Common Council met in special session on Monday, May 14, 2018 at 4:45pm in the Common Council Chambers of the Waupun City Hall with Acting Mayor Westphal presiding.

City Staff present are City Clerk Hull, Administrator Schlieve, and Public Works Director Daane. City Attorney VandeZande is absent and excused.

Audience present is Chayton Salmon.

No media is present.

Acting Mayor Westphal called the meeting to order at 4:47pm.

Members present are Acting Mayor Westphal, Alderman Vossekuil, Alderman Mielke, and Alderman Kaczmarewski. Members absent and excused are Mayor Nickel, Alderman Vanderkin, and Alderman Matoushek.

Daane: A claim was received regarding an incident which occurred between a City of Waupun vehicle and a vehicle owned by Jessica McKoy. The Department of Public Works vehicle was in reverse and made contact with Ms. McKoy's parked vehicle causing damages in the amount of \$2497.90.

Ms. McKoy has provided this claim to her insurance company in which they have applied \$1,000 toward her deductible. Upon finalization of the damages, Ms. McKoy's insurance will then file against the City of Waupun for the difference. A recommendation was received by the City's liability company, Cities and Villages Mutual Insurance Company, to settle the claim in the amount of not to exceed \$2497.90

Motion Kaczmarewski, second Mielke to authorize payment not to exceed \$2497.90 to Jessica McKoy due to damages her vehicle sustained due to the negligence of the City. Motion carried 4-0 on roll call.

Alderman Matoushek appears at 4:52pm.

Daane: In the 2018 approved Department of Public Works Capital Projects Budget, \$66,000 is designated for W. Franklin Street Mill and Overlay and \$25,500 for the Fire Alarm System Replacement at the Community Center. Request for Proposals were received and awarded to Northeast Asphalt for W. Franklin Street Mill and Overlay in the amount of \$54,394.34, providing a difference of funds budgeted in the amount of \$11,605.66. The Department of Public Works also submitted a Local Roads Improvement Program Grant (LRIP) for W. Franklin Street Mill and Overlay and was award \$11,450.00. Between the difference in budgeted funds and the LRIP Grant, there is \$23,055.66 in funds which were designated for W. Franklin Street Mill and Overlay. Quotes received for the Fire Alarm System Replacement at the

Community Center was awarded to Lappen Security in the amount of \$34,257.51 which provides a difference in unbudgeted funds of \$8,757.51. Due to possible unforeseen costs, Daane request funds in the amount, not to exceed, \$15,000, to be transferred from the Department of Public Works Capital Projects Budget designated for W. Franklin Street Mill and Overlay to the Department of Public Works Capital Projects Budget for the Fire Alarm System Replacement at the Community Center.

Motion Matoushek, second Vossekul to transfer \$15,000 from the Department of Public Works Capital Projects Budget designated for W. Franklin Street Mill and Overlay to the Department of Public Works Capital Projects Budget for the Fire Alarm System Replacement at the Community Center. Motion carried 5-0 on roll call.

Daane: Quotes received for the Fire Alarm System Replacement at the Community Center was awarded to Lappen Security in the amount of \$34,257.51. According to the terms of agreement, fifty percent (50%) down payment is required prior to work performed. Daane requests to authorize the City Clerk to make the 50% down payment to Lappen Security.

Motion Vossekul, second Matoushek to authorize the City Clerk to release the 50% required down payment, in the amount of \$17,128.75, to Lappen Security Products from the Department of Public Works Capital Project Fund for the Fire Alarm System Replacement at the Community Center. Motion carried 5-0 on roll call.

Motion Vossekul, second Mielke to adjourn in closed session under Section 19.85 (1) (e) of the WI Statutes for consideration of land negotiations for TID 6. Motion carried 5-0.

Motion Matoushek, second Vossekul to reconvene in open session under Section 19.85(2) of the WI Statutes. Motion carried 5-0.

No action from closed session.

Motion Matoushek, second Vossekul to call the meeting adjourned at 5:28p. Motion carried 5-0.

Angela Hull, City Clerk