Minutes of the Waupun Public Library Board Meeting August 20, 2018

The monthly meeting of the Waupun Public Library Board was called to order by Claudia Waskow, President, at 4:15 p.m. on Monday, August 20, 2018. Also present were Martens, Sullivan, Kaczmarski, Procise, Hintze, Garcia, Jaeger, and Rohrer. Randy Matson and Julie Nickel, Mayor, appeared as guests.

ARTICLE I: Motion by Procise, supported by Sullivan, to accept the minutes of the July 23, 2018 meeting as presented. Motion carried.

ARTICLE II: Personal appearance by Randy Matson and Julie Nickel, Mayor.

ARTICLE III: Monthly statistics

- 1. Circulation/downloads through end of July, 2018 was 89,404 items.
- 2. Rural Circulation up 6.6% YTD.
- 3. Library visits through the end of June was 43,853 people, up 5.8% YTD.
- 4. Collection Agency Report: Dollars received as of May 1999/\$17,921.39

 Materials returned as of May 1999/\$33,237.66

ARTICLE IV: Current budget was reviewed and is in good shape. At this time, Julie Nickel, Mayor, addressed City concerns, asked questions and brought suggestions concerning the Library Board methods of creating an annual budget. A lengthy discussion ensued.

ARTICLE V: Motion by Hintze, supported by Sullivan, to pay the bills as presented. Motion carried 7-0 on roll call.

ARTICLE VI: Budget Committee: Action to be taken under New Business.

ARTICLE VII: Librarian's Report.

a. Upcoming Programs and movies:

- 1. August 16: Movie, "The Goonies."
- 2. August 21: Basic flower arranging with Heidi from Rens Floral
- 3 September 20: Fall Garden Clean-Up with Carol Shirk
- b. Summer Reading Program came to an end with the Annual Carnival, which was again a huge success, thanks to Tami Lont and her great "staff assistants." A good time was had by all!
- c. Al Buechel, Fond du Lac County Executive, informed Bret he will be assigning a County Supervisor to the Waupun Library Board next year to watch over how our library spends county funds. He was disturbed to hear that the bulk of our materials are now purchased with county funds instead of municipal funds due to the budget cut from 2017 to 2018. He informed Bret that county funds are meant to "enhance" library operations, not replace municipal funds for basic expenses like books, periodicals, etc. He warned Bret that if the City of Waupun cuts the library budget again, he will likely cut the county funding to our library, since county reimbursement funds for serving rural county residents are not meant to replace basic municipal funding of a library.
- d. Book Bingo for adult readers was initiated by Lisa Bille. It started August 1 and will run through the end of October. For more information stop by the front desk.

- e. The Monarch Library System will be rolling out an app for your phone and tablet called Monarch2Go. Promotional materials will arrive at the library in the near future.
- f. Art painting: Bret presented a painting from Leslie Trewyn, local artist. Action will be taken on acceptance of the painting at the next meeting.

ARTICLE VII. No Old Business.

ARTICLE IX: New Business.

- a. Motion by Rohrer, supported by Martens, to accept the 2019 Salaries/Wages Recommendation as presented by the Library Budget Committee. Motion carried on roll call 6-1 with Kaczmarski voting nay.
- b. Motion by Martens, supported by Hintze, to accept the 2019 Library Budget as recommended by the Library Budget Committee, to be forwarded to the City of Waupun. Motion carried on roll call 6-1 with Kaczmarski voting nay.
- c. Kaczmarski and Martens were appointed to study the Internet Use Policy and bring its findings to the Board.

ARTICLE X: Motion by Sullivan, supported by Procise, to adjourn at 6:10 p.m.

Next tentative meeting: September 17, 2018, at 4:15 p.m.

SANDRA ROHRER Secretary SR/bkj